

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
JANUARY 10, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 11:00 a.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Bill Morphy, Jim Tippet, Randy Russell and Brendon Myers. Ed Cashmere was excused.

GUESTS: Jim Straw, Lisa Phelan, Renee Bailey, Kris Herda, Debbie Morphy, Chuck Stocker, Erin Campbell, Jack Schneider, Cindy Schneider, Elliette Clark and Nolan Doloughan.

FLAG SALUTE: Lisa Phelan led us in the flag salute.

ADDITIONS TO THE AGENDA: No additions were presented.

<u>CONSENT AGENDA:</u>		
December 13th, 2018 Board Minutes		
December General Fund AP - 114289-114343		\$ 135,911.15
December ASB Fund - 114370-114374, 114367-114369		\$ 4,830.72
December Benefit Trust Fund - 114346-114347		\$ 32,076.23
December Capital Projects Fund - 114344-114345		\$ 9,033.13
December Accounts Payable Direct Deposits		\$ 4,622.85
December Payroll - 114375-114396		\$ 768,619.61
January Mid-Month AP - 114397-114405		\$ 25,556.27
Comp Tax Payment 4th Quarter 2018		\$ 129.42
November Treasurer's Statement/Budget Status		

Annie Keebler moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: FAIRNESS – Treating people and ideas with justice and impartiality.

BOARD RECOGNITION:

January is School Board Recognition Month. “Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it is the only thing that ever has.” – Margaret Mead. Dr. Russell read the Proclamation from the governor. The building principals presented the board with thank you cards, posters, gift cards, a survival kit and a FS bracelet from the students and staff thanking the board for their dedication and service to the district. Dr. Russell also recognized Chuck Stocker, as a board member of the ESD #101.

Jack Schneider, ASB President, presented the board with a Middle School ASB update report. Jack shared some of the goals the student body has achieved since the beginning of the year. They started up the concession stand during volleyball season and made a profit so are continuing through basketball season. They are exploring the possibility of replacing current drinking fountains with bottle filling stations. 8th graders took the PSAT in early October. Math is Cool has started up with new coach, Kyler Barnes. They currently have two 6th grade teams and two 7th/8th grade combo teams. The Robotics teams received recognition and awards at the competition in December.

Elliette Clark and Nolan Doloughan represented the high school ASB. They updated the board on what has been happening late fall and early winter at the high school. They had a very successful Veterans' Day Program in November. The high school worked with the middle school and collected over 3,000 pounds of food for the NW Palouse Food Bank. There was a 15 Days of Giving drive benefiting Vanessa Behan Crisis Center, Blessings Under the Bridge, and The Guild School. Freeman competed with Lakeside High School on the Guild School penny drive. They updated the board on Winter sports. The students are conducting leadership projects which have included a UGM benefit dance raising \$200.00 and a pop tab drive for the Ronald McDonald House. The blood drive was successful with 50 donors participating.

CORRESPONDENCE: Dr. Russell shared a letter received from the Hagan Foundation granting a two-year award to fund the project "On the Road to Recovery", that was submitted by Jody Fay Sweeney.

REPORTS

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, shared the kindergarten team is piloting a new report card. Lisa shared the current version and compared it to the WAKids version. They will transition to the WAKids version for this year, get feedback, and will then do a comparison. The new version will give the parents a deeper understanding of their student's progress. Two of Lisa's staff members developed a power point for teachers to refer to and review expectations during the January PBIS review. Leslie Lowe, KHQ, will be on campus to present to the 5th grade January 15th. Enrollment is up 3 from the November count at 373. State Auditors will be here January 15th visiting the FES evaluating lunch scheduling practices.

Jim Straw, Middle School Principal, reported "Math is Cool" team has started with new coach, Kyler Barnes, and a parent volunteer. They are expected to be at 3 of the 4 practices per week - three during lunch and one after school. Finals are scheduled for Jan. 17th & 18th using a block schedule. They will be coordinating with the HS and Elem. Second semester starts January 23rd. Jim is starting to work on a two-year school calendar and will be sending out a survey to the staff. The district admin is working on a plan in preparation of the lockdown drill January 24th. The next dance/activity is scheduled for February 14th. The Science Fair is scheduled for the afternoon of March 15th. Planning is currently underway for the Spring Career Fair. During winter break, common areas, locker room and bathrooms were painted. Maintenance and custodial did a great job over break with repairs. Enrollment is steady at 221.

Renee Bailey, High School Principal, reported the high school is focusing on finals and walkthroughs. Studio observation with neighboring schools will start in February. SBA testing is being scheduled along with next year schedules. The winter formal will be February 2nd. The "Golden Garment" game is scheduled for January 26th with Lakeside. A letter to the parents will be sent outlining the lockdown drill procedure. Staff are building relationships with each student. The building student action team are working on sharing their voice and specific topics. The water filling station is installed. Students are asking if one can be installed on the second floor. Enrollment is the same at 304.

Kris Herda, Assistant HS Principal/Athletic Director, shared some of our coaches will be attending an All Sports School in Seattle in February. Discussion at the next coaches meeting will be summer workout offerings and summer sports plans. No winter sport injuries to report. Kris is looking into some minor upgrades of padding, covers, etc., in the gyms for next year. At the next Booster Club meeting January 14th, Kris will be discussing a partnership with the booster club to help with the ASB budget. An electronic final forms program will be starting in May which will help with gathering information/forms needed for each athlete with a cost of \$5.00 per student to be implemented by the next sports year. Plans are being finalized for the football and track scoreboard order and installation. Installation will hopefully happen in March. Kris is also working on a plan and proposal with Adidas to be our uniform supplier which could include some discounts and kickbacks. MS boys' basketball games start Jan. 17th with 3 8th grade teams and 2 8th grade teams. The "Golden Garment" is Jan. 26th at EWU.

SUPERINTENDENT'S REPORT

Dr. Russell, presented Annie Keebler a certificate from WSSDA recognizing her attendance at multiple sessions at the recent conference. The 2018/2019 Board Superintendent Mid-Year Goals report was reviewed.

CURRICULUM, INSTRUCTION AND ASSESSMENT:

The district has an Instructional Material Committee that meets 3 times a year. They have approved a couple of novels at the high school and Math materials at the Elementary and Middle School.

Admin has had conversation around final exams, comprehensive exams and assessment.

Jan. 22nd is a professional development day for teachers. The topic will be a comprehensive PBIS review and what that looks like in the classroom presented by Flint Simonsen's associates.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

A full time SRO has been incredibly important to the district.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Communicate and connect is the tone for the new year. All staff in the district are being challenged to pick a word to focus on and be accountable for the upcoming year. And in turn, challenge one other person.

Dr. Russell will be spending a day in the Granger School District.

FISCAL AND LEGAL ACCOUNTABILITY:

Safety and Security projects have been finished on time and on budget.

The district sent out a letter to the FEA offering a 2nd, updated, increased salary schedule for 2018-2019.

A Student Threat Assessment flow chart was shared and discussed with the board.

The enrollment report and cash flow statement was presented.

BOARD COMMENTS: Annie Keebler recently visited John Zingg. She also reported that the Freeman Strong Fund Committee met with the three families and shared with them that the Freeman Strong funds will be moving from United Way into the Freeman Foundation. All funds are expected to be distributed by the spring of 2020.

VISITORS COMMENTS & CONCERNS: Erin Campbell commented on the recent hiring process of the Library Coordinator position.

Chuck Stocker congratulated Jim Tippet on his new appointment to the board. The ESD has recently added a new member to their board, Phil Chapman. Congrats on the Hagan Foundation grant award. And the lastly, in light of the court case being extended into July, Mr. Stocker wondered about sending out a survey to graduates asking how they were doing.

OLD BUSINESS**APPROVAL OF BOARD POLICY NO. 2170 – 2ND READING:**

Annie Keebler moved the Board approve Board Policy No. 2170 – Career and Technical Education, as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2255 – 2ND READING:

Annie Keebler moved the Board approve Board Policy No. 2255 – Alternative Learning Experiences Courses, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2336 – 2ND READING:

Annie Keebler moved the Board approve Board Policy No. 2336 – Required Observances (Veterans Day, Constitution Day, Temperance and Good Citizenship Day, and Disability History Month), as presented.

Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2413 – 2ND READING:

Jim Tippet moved the Board approve Board Policy No. 2413 – Equivalency Credit for Career and Technical Education Courses, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS**REVIEW OF FHS PE/HEALTH SCHEDULE CHANGE PROPOSAL 2019-2020**

The Board reviewed the FHS PE/Health Schedule Change Proposal 2019-2020, as presented.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3115 – 1ST READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 3115 – Homeless Students- Enrollment Rights and Services, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3220 – 1ST READING:

Jim Tippet moved the Board approve Board Policy No. 3220 – Freedom of Expression, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 5406 – 1ST READING:

Jim Tippet moved the Board approve Board Policy and Procedure No. 5406 – Leave Sharing, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5410 – 1ST READING:

Bill Morphy moved the Board approve Board Policy No. 5410 – Holidays, as presented. Jim Tippet seconded the motion and it passed unanimously.

OTHER INFORMATION:

The future board meeting schedule was presented. The next Board Meeting is scheduled for Tuesday, January 29th @ 6:00 pm in the K-8 Multi-Purpose Room.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Justine Zaugg – Substitute Teacher
 Kaelyn Yandt – Substitute Teacher
 Sarah Hilsen – Substitute Teacher

Extracurricular: Nate Garner – MS Boys Head Baseball Coach
 Bill Wigen – Resignation – MS Assistant Football Coach

Annie Keebler moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

CLOSED SESSION: The board transitioned into a Closed Session at 12:47 pm for approximately 45 minutes.

ADJOURNMENT: The regular board meeting adjourned at 1:27 pm with no further action.

Recording Secretary

Board Secretary

Board Chair