

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
January 26, 2023

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 11:00 a.m. by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Bill Morphy, Annie Keebler, Danielle Santman, Dave Teague, Randy Russell and Alan Steinolfson were present. Nate Talbott was excused.

GUESTS: Lisa Phelan, Jim Straw, Jeff Smith, Chad Ripke, Todd Reed, Jody Sweeney, Everett Combs, Char Trejbal, Kirk Lally, Mike Allen, Sophie Campbell, Jack Schneider, and Helen Locke

FLAG SALUTE: Jack Schneider led us in the flag salute.

CONSENT AGENDA:

DECEMBER CONSENT AGENDA:

December General Fund Mid-Month AP	\$ 24,577.59
December ASB Fund Mid-Month AP	\$ 2,304.44
December General Fund AP	\$176,986.26
December General Fund ACH Payments	\$ 14,265.69
December ASB Fund AP	\$ 15,670.09
December ASB Fund ACH Payments	\$ 556.89
December Capital Projects Fund Payments	\$ 17,261.75
December Payroll	\$955,754.41
November County Treasurer Report	

Annie Keebler moved the Board approve the consent agenda as presented. Dave Teague seconded the motion and it passed unanimously.

DECEMBER CONSENT AGENDA:

December 8th, 2022 Board Minutes	
January General Fund Mid-Month AP	\$ 6,212.89
January ASB Fund Mid-Month AP	\$ 5,311.20
January General Fund AP	\$160,596.87
January General Fund ACH Payments	\$ 4,541.55
January ASB Fund AP	\$ 8,071.38
January ASB Fund ACH Payments	\$ 241.98
January Capital Projects Fund Payments	\$ 15,308.96
4th Quarter 2022 Sales & Use Tax Payment	\$ 964.89
Purchase of Bus from Trans. Vehicle Fund	\$120,321.02
January Payroll	\$946,120.31
December County Treasurer Report	

Annie Keebler moved the Board approve the consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

AP BIOLOGY PRESENTATION

- John Hays – AP Bio Field Trip 2023 Proposal
- This year is the 30th year. May 21 – 23, 2023.
- Dave Teague moved the board approve a \$1,000 donation to the AP Bio trip. Annie Keebler seconded the motion and it passed unanimously.

BOARD RECOGNITION

- ASB Mid-Year Reports
 - HS – Jack Schneider
 - Jack presented a power point that highlighted all the events from the first semester.
 - ❖ Motto by ASB for the year is “Seize the Moment”

- ❖ Tailgating at the Football games started this year
- ❖ Monthly Movie nights
- ❖ ASB Door Greet in the morning
- ❖ Holiday Hallway decorating
- ❖ Board Game Thursdays
- ❖ Student Forums
- ❖ Freeman won the Golden Garment against Lakeside at EWU
- ❖ Clubs are back in full force after the pandemic
- MS – Sophia Campbell
 - MS participated in Spirit Week activities this year; Spring Spirit week is the week before spring break.
 - PTSG & ASB held the Scottie Dash this Fall which raised a lot of money and built comraderies.
 - Freeman hosted the first ever Robotics Competition; one Freeman team went to State.
 - HS has held 2 dances this Fall for the MS; Valentines Dance is coming up.
 - Heartgrams are coming up. Heartgram proceeds will be donated to the Crosswalk Foundation.
 - MS is hosting lunchtime activities – Fall featured a volleyball tournament – students eat lunch in the gym and play
 - MS is getting back to normal after the Pandemic.
- Bill Morphy read a Proclamation by Governor Jay Inslee that January is hereby School Board Appreciation month.

PACE CHARACTER TRAIT:

FAIRNESS – Treating people and ideas with justice and impartiality.

CORRESPONDENCE:

- Hagan Foundation – Robotics Grant Award

BUILDING REPORTS:**Lisa Phelan, Elementary Principal, reports:****Overview**

- FES will implement the K-5 Core ELA Curriculum into Reading, Inclusive Transitional (ITK), and STEAM for the 2022-23 school year.

Areas of Focus

- Walkthroughs
- Second round of observations
- Planning first annual STEAM Fair.
- January 13th staff PD – Classrooms of Belonging, Inclusivity, and CEE Focus Group Feedback.

Enrollment

ITK-35, K-50, 1-66, 2-52, 3-54, 4-64, 5-61 = 382 Total

Jim Straw, Middle School Principal, reports:**Overview**

- During the 2022/2023 school year, FMS staff and students will be operating in an updated learning environment.
- Nearing completion of the HVAC Project; the Chiller expected to arrive on Tuesday.

Areas of Focus

- The first Freeman Robotics competition was successful. Thirty-eight teams competed over the weekend, including two Freeman teams. The Nuclear Nerds qualified for the State competition that will be held at St. George's on Saturday, February 4th. Congratulations to both teams, Barb Berg, James Reynolds, Kristina Newhouse and our community.
- WSU College of Medicine has been back twice in the New Year. The 8th grade began the Zoonotic Case Study and the 7th graders rotated through seven experiences including equipment from the Steve Gleason Institute for Neuroscience.
- Working with students, staff, and Mr. Lysek on 2nd semester schedule changes and beginning preliminary conversations around the 2023-24 Master Schedule.

Enrollment

- 6-69, 7-67, 8-83 = 219 Total

Jeff Smith, High School Principal, reports:Overview

- FHS is moving forward! We will continue to improve our collaborative work as a team while focusing on Mission, Vision and Values.

Areas of Focus

- Choir and Band concerts
- Knowledge Bowl competed and came in 2nd in league
- Skills USA – Welding and Construction competitions; 34 OSHA Certifications
- FFA participated in an Ag Education competition
- Spokane Scholars: Stephanie Chadduck (Fine Arts), Cameron LaMotte (World Language), Helen Locke (Science), Maddy Phillips (ELA), Jack Schneider (SS), Zach Thompson (Math)
- Golden Garment helped the 2nd Harvest Food Bank.
- Semester Finals

Enrollment

9-72, 10-82, 11-63, 12-75 = 292 Total

Chad Ripke, Dean of Students/HS Athletic Director, reports:Overview

- Winter sports winding down. Golden Garment awarded to Freeman.
- Wrestling's finished the regular season with a dual against Lakeside; team finished 4th in League. Freeman hosts district wrestling tournament next Saturday. The top five advance to regionals the following weekend in Deer Park. The top three advance to state tournament in Tacoma.
- Girls' basketball is currently 14-3 overall and 8-2 in league; ranked #8 in the RPI.
- Boys' basketball is 16-1 overall, 10-0 in League; #3 in the RPI.
- Senior Night is tomorrow night.
- District tournament will be at West Valley; both teams will be in the semi's. Girls #2 seed and boys #1 seed on Friday, Feb 10th. Girls at 6:30 pm and boys at 8:00 pm.
- Boys' basketball team chosen as WIAA Team of the Month for December!

Areas of Focus

- Post season for wrestling and basketball. Hosting district wrestling, helping organize the regional tournament at Deer Park.
- Finalizing spring sports schedules

Enrollment

Boys Basketball-24, Girls Basketball-18, Wrestling-18, Cheer-8

Mike Allen, K-8 TOSA/MS Athletic Director, reports:Overview

- Boys Basketball – 28th athletes playing hard.
- 7th Varsity 2-0, JV 1-1
- 8th Varsity 1-1, JV 1-1

Area of Focus

- MS girls' basketball coaching staff
- Looking ahead to spring sports; Baseball and Track.

Enrollment

Current Final Forms numbers: Boys Basketball 17-7th grade and 11-8th grade.

DEPARTMENT REPORTS:**Todd Reed, Technology Director, reported:**Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Diligently working with SpEd Team to get necessary apps on different iPads (digital equity grant) to suit individual student needs.
- E-rate 2023 is open for filing. Working on getting our Form 470 filed; which includes discounted category one services (District Internet) and category 2 services (network maintenance and support).

- Successfully procured \$2,900 from the Chromebook assurance program. We have invoiced \$880 for damaged Chromebook repairs and have spent \$2000 on Chromebook replacement parts.

Kirk Lally, Director of Maintenance and Grounds, reported:

2. Grow collaboration & ownership –
 - All equipment is running smoothly
 - Heat is running 24/7 with cold temps 20 degrees and below.
7. Elevate learning opportunities and success for all students –
 - Mathew Jessop has been a great addition to the MS custodial team
 - No other issues to report at this time

Everett Combs, Safety & Security, reported:

- Everett shared a story of one of our bus drivers, Sarah Scott, coming up on a car accident on her way home from a basketball game. She provided excellent customer service and took victims aboard the bus to stay warm and out of the elements.

Char Trejbal, Director of Transportation:

- New sub driver is on board; yesterday was his first shift.
- Winter ridership is complete; numbers are slightly up.
- Char announced her Retirement effective 6/30/23.

Jody Sweeney, SpEd Director/School Psych, reported:

Overview

- School Psychologist:
 - Welcome to Josie Moore! School Psychologist in Freeman T/W/Th. Focused on student referrals for Special Education evaluations and eligibility – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline.
- Special Ed Director:
 - Focused on collaboration, mentorship, and communication with Special Ed Team – legal standards, training, legal and team expectations, team building and collaboration.

Areas of Focus

- School Psychologist:
 - Working with Josie to get her acquainted with Freeman. We are conducting reevaluations and initial evaluations and scheduling result meetings currently.
- Special Ed Director:
 - Mentorship and training to establish team expectations and guidelines within legal boundaries.
 - Auditing our files.
 - We are working collaboratively with ESD101 to hire an intervention specialist.
 - Working with Lisa on ITK.
 - Proud of our full day PD regarding belonging.

Enrollment

121 + 4 - 2 students currently within Special Education

SUPERINTENDENT'S REPORT:

- Freeman 2025 Strategic Plan
 - Next Wed., Erich Bolz will meet with all staff at our late start to go over feedback from surveys surrounding the pillars.
- Superintendent Mid-Year Report - Randy referred the board to review the mid-year report
- Randy thanked the school board
- Alan presented the finances. Each Board member received a Budget Status report of each fund as well as the Capital Projects Cash Flow. No questions.
- HVAC unit cost approximately 2 million
- Lisa presented the Stadium Project and Team update. The process started with turf presentations to see products. Next were site visits. After that, we opened for bids and scored on experience. Interviews of possible contractors was next; opening for bids. Hellas and Garco Construction were the two candidates who we interviewed. Both teams went into the final rubric tied with Garco coming in with a lower percentage that allowed them the opportunity to win and bid the project. We are

considering fundraising next. Dave spoke as part of the team and believes we have done our due diligence in researching whether we want to proceed.

- Dr. Russell makes a recommendation to the Board to accept working with Garco and for the team to proceed with the full Stadium Project, with the understanding that we are not committed to anything. We can always stop the process and wait until a future time.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- Ending Cash Balance
- Enrollment

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No comments of concerns were voiced.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2161 – 2nd READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2161 – Special Education and Related Services for Eligible Students, as presented. Danielle Santman seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF HIGHLY CAPABLE PROGRAM

Annie Keebler moved the Board approve the 2022-2023 Highly Capable Program, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF FSD TURF FIELD DESIGN-BUILD PROJECT

Dave Teague moved the Board approve the Freeman School District Stadium Project, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5410 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 5410 – Holidays, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6220 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 6220– Bid or Request for Proposal Requirements, as presented. Dave Teague seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for Monday, February 27th at 6:00 pm in the K-8 MPR.
- Bill Morphy asked to be excused from the Feb. 27th meeting.
- The following board meeting will be Thursday, March 30th at 6:00 pm in the K-8 MPR.
- Dave will be asking to be excused from the March 30th meeting.

PERSONNEL ACTION:

Administration: Charlotte Trejbal – Retirement – June 30, 2023

Certified: Abigail Smick – Emergency Substitute – Pending OSPI Approval
Autumn Cusick – Substitute Teacher
Margaret Hoffman – Substitute Teacher
Johanna Moore – School Psychologist
Casidy Giles – Emergency Substitute – Pending OSPI Approval

Classified: Richard Plumbo – Substitute Bus Driver
Chelsea Alsup – Substitute Nutrition Services & Custodial

Extracurricular: Scott Moore – 8th Grade Girls’ Head Basketball Coach
Michael Coumont – 7th Grade Girls’ Head Basketball Coach
Kyle Monasmith – 8th Grade Assistant Girls’ Basketball Coach

Annie Keebler moved the Board approve the personnel action as presented. Dave Teague seconded the motion, and it passed unanimously.

EXECUTIVE SESSION:

The board went into Executive Session at 1:00 pm for the purpose set forth in RCW 42.30.110. specifically, the following: to evaluate a public employee. Such session is estimated to be approximately one-half hour in length. Action is expected upon return. The Board returned to open session at 1:35 pm. Annie Keebler moved the Board extend the Superintendent contract from July 1, 2023 to June 30, 2026. Danielle Santman seconded the motion and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 1:38 pm with no further action.

Recording Secretary

Board Secretary

Board Chair