

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
January 27, 2022

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Bill Morphy. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Bill Morphy, Neil Fuchs, Danielle Santman, Ed Cashmere, Randy Russell and Alan Steinolfson were present.

**GUESTS:** Debbie Morphy, Lisa Phelan, Jody Sweeney, Char Trejbal, Everett Combs, Todd Reed, Kirk Lally, Stacey Rawson, Jen Jensen, John Hays, Ryan Larkin, and Echo Thompson.

**FLAG SALUTE:** Jody Sweeney led us in the flag salute.

**CONSENT AGENDA:**

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January Gen. Fund Mid-Month AP - 118275-118275	\$ 10,629.62
January ASB Mid-Month AP 118276-118276	\$ 4,154.55
January General Fund AP - 118295-118336	\$126,893.43
January CPF AP - 118337-118338	\$ 18,234.05
January ASB Fund AP - 118277-118294	\$ 9,577.26
January Gen. Fund Accounts Payable Direct Deposits	\$ 8,640.45
January ASB Accounts Payable Direct Deposits	\$ 0.00
January Payroll - 118339-118344 & Direct Deposit	\$857,019.57
Budget Status and Treasurer's Report	

Danielle Santman moved the Board approve the consent agenda as presented. Neil Fuchs seconded the motion and it passed unanimously.

**AP BIOLOGY PRESENTATION**

John Hays, HS Science Teacher, presented his Advanced Biology Olympic Peninsula Field Trip Proposal to the board. Mr. Hays has taken students on this trip for 29 years, the longest a group has been coming to the Science Center. Mr. Hays will share a power point of the trip to the board in June. It was an incredible experience last year; one of his top 5. He continues to hear from students that had previously gone on this trip and how it changed their life.

Annie Keebler moved to approve the AP Biology Trip, as presented, and to give \$1,000 towards expenses for the trip. Neil Fuchs seconded the motion and it passed unanimously.

**PACE CHARACTER TRAIT:**

- *FAIRNESS – Treating people and ideas with justice and impartiality.*

**CORRESPONDENCE:**

- No correspondence.

**DEPARTMENT REPORTS:**

**Jody Sweeney, SpEd Director/School Psych, reports:**

Overview

- School Psychologist: Focused on student referrals for Special Education evaluations and eligibility – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline.
- Special Ed Director: Focused on collaboration, mentorship, and communication with Special Ed Team – legal standards, training, legal and team expectations, team building and collaboration.

Areas of Focus

- School Psychologist: Conducting comprehensive assessment, scheduling/facilitating multi-disciplinary meeting, communication with parents/students, report writing – new evaluations and reevaluations.

**Todd Reed, Technology Director, reports:**Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Triumph electric has completed the installation of the high school generator. It was successfully tested today.
- Completed installation/configuration of FES and FHS MPR digital signage screens for Nutrition Services with a grant received by Kent Bevers.
- Beginning research and receiving quotes on equipment for the 202202025 Tech Plan. Todd will be visiting newly built schools in the area to see what new technology has been put in place. The focus will be on classroom technology.
- Plan to have a written Tech Plan to present to the board at the February meeting.

**Kirk Lally, Maintenance/Grounds/Custodial Director, reports:****2. Grow collaboration & ownership**

- Working with Mr. Ripke on winter sport's needs.
- Preparing for Spring and Summer around campus.
- Meeting with Specialty Asphalt next week.

**7. Elevate learning opportunities and success for all students**

- Custodial continues to stay busy with normal daily duties.
- Substitute custodians are still needed.

**Char Trejbal, Transportation Supervisor, reports:**

- Heather Walker is a great addition to the transportation team. She is driving one of the Hangman routes.
- We have a new trainee: Joe Pass – retired State Patrol. He has passed his written test, got his Commercial Learners Permit and is training with Everett.
- EPA says we should receive a \$25,000 deposit within the next week from our bus grant.
- A new bus purchase proposal for next fall is in your packet.
- The winter ridership report is done that is due February 1<sup>st</sup>.

**Kent Bevers, Nutrition Services Director, report was shared by Dr. Russell:**Areas of Focus

- The Wellness Team had its first meeting on Tuesday of this week. They have started working on:
  - a) Wellness Policy Assessment
  - b) Wellness Policy revision/building
  - c) Wellness Team building
- A new intern, Joe Higby, has started working in Nutrition Services. We hope he will be able to join us at the next board meeting.

**SUPERINTENDENT'S REPORT:**

- Dr. Russell updated the board regarding the recent Census, which is conducted every 10 years, and is used to make district boundaries. The breakdown/demographics is 4,862 citizens. This number is divided by 5 (number of districts) to get the ideal population of each district at 972 citizens. Some districts have a few more and some a few less than the ideal population. We will be working with the ESD regarding next steps. A new precinct map will be developed.
- Chad Ripke is working with the DOH and all the changes (9). We have moved from testing athletes 3 times a week to the day of competition and wearing masks during practice. The ESD is helping with test supplies.
- We have been administering between 100 – 150 tests a week to students and staff. We are trying to accommodate staff and students to keep them here. There has been a change in mask protocols for large events. The goal is to keep the buildings going – we've not reached the tipping point, yet. The staff is doing a great job.

Learn Successful Change Management Strategies:Grow Collaboration and Ownership:

- Cash flow with projected balance was presented. January will start the actual allocations for enrollment.

- Next year's budgeting process is starting. We will be collecting a priorities/needs list from our directors. We hope to continue with a TOSA next year. We are waiting to hear from the legislature is there will be additional funding next year and if we will be held harmless for enrollment.
- February will be the start of a 10-year long range campus plan. We will start with the Survey & Study from last year that included a long range plan. We will look at our current bonds and future bonds/levies.

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

- Jacobs new water treatment center pumps water from campus to the other side of the highway and sends it back putting water back into our ground wells. They hoped for 50 gallons a minute but were getting 20 gallons a minute for a couple of months. The system is currently not working in the wells to get it back into ground water. They will have an update to us by the end of February.

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

**BOARD COMMENTS:**

- No comments at this time.

**VISITORS COMMENTS & CONCERNS:**

- Will Freeman be putting out a survey to parents.

**UNFINISHED BUSINESS:**

APPROVAL OF BOARD POLICY NO. 2108 – 2ND READING:

Annie Keebler moved the Board approve Board Policy No. 2108 – Learning Assistance Program, as presented. Neil Fuchs seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2418 – 2ND READING:

Neil Fuchs moved the Board approve Board Policy No. 2418 – Waiver of High School Graduation Credits, as presented. Annie Keebler seconded the motion and it passed unanimously.

**NEW BUSINESS:**

APPROVAL OF HIGHLY CAPABLE STUDENTS PROGRAM 2021-2022 PLAN:

Annie Keebler moved the Board approve the Highly Capable Students Program Plan for 2021-2022, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BUS PURCHASE:

Neil Fuchs moved the Board approve the purchase of a 2023 Thomas 77 Passenger Bus for the 2022-2023 school year. Annie Keebler seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

The next regular board meeting is scheduled for February 24, 2022, at 6:00pm in the K-8 MPR. Plan on an Executive Session at the next board meetings.

**PERSONNEL ACTION:**

Certified: Emily Nelson – Emergency Substitute

Classified: Emily Nelson – Substitute Para-Educator

Annie Keebler moved the Board approve the personnel action as presented. Neil Fuchs seconded the motion, and it passed unanimously.

**EXECUTIVE SESSION:**

The board went into Executive Session at 6:42 pm for the purpose set forth in RCW 42.30.110. specifically, the following: to consult legal counsel representing litigation. Such session is estimated to be approximately 1 hour in length. No action is expected upon return. The Board announced at 7:45 pm that they would return to open session in 15 more minutes. The Board returned to open session at 8:00 pm.

**ADJOURNMENT:** The board meeting adjourned at 8:01 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair