

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
January 28, 2021

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:01 p.m. by Chair Annie Keebler, virtually. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Ed Cashmere, Neil Fuchs, Randy Russell and Brendon Myers were present. Jim Tippett was excused.

GUESTS: Lisa Phelan, Debbie Morphy, Jody Sweeney, Ellen Arguinchona, Char Trejbal, Renee Bailey, Everett Combs, Todd Reed and Kirk Lally.

FLAG SALUTE: Jody Sweeney led us in the flag salute.

BOARD POLICY 1400: Board Chair, Annie Keebler, read Policy No. 1400 – Meeting Conduct, Order of Business and Quorum Outlining Quorum and Voting.

CONSENT AGENDA:

January 14th, 2021 Board Minutes

Jan Mid-Month AP - Already approved on 01/14/2021

January General Fund AP - 117082-117121

\$181,890.82

January Capital Projects Fund AP - 117122

\$454.00

January ASB Fund AP - 117123-117124

\$759.86

January Accounts Payable Direct Deposits

\$13,535.70

January Payroll - 117074, 117079-117081

\$879,865.74

3rd Quarter Comp Tax

\$82.73

December's Treasurer's Statement/Budget Status

Ed Cashmere moved the Board approve the consent agenda as presented. Neil Fuchs seconded the motion and it passed unanimously.

PAGE CHARACTER TRAIT:

FAIRNESS – Treating people and ideas with justice and impartiality.

CORRESPONDENCE: No Correspondence.

WRITTEN DEPARTMENT REPORTS

Kirk Lally, Grounds/Maintenance Director, reports:

2. Grow collaboration & Ownership

- Maintenance continues to keep the campus clear of snow and ice, with a mild winter so far.
- Working with Kris Herda to prepare for possibility of sports starting.

7. Elevate learning opportunities and success for all students

- Custodial is staying flexible with the changing schedules.
- Bus Drivers and Jeff Primmer continue to fill in custodial while we are still in search of a night custodian at the High school.
- We have an 8 hr. custodial opening until filled.

Ellen Arguinchona, Nutrition Service Director, reports:

1. Learn successful change management strategies

- 4th and 5th graders no longer receiving meal kits now that they are in school, reducing meal kit pickup to two days per week starting Feb 1st

4. Communicate well in crisis

- Power outage resulted in minimal losses of inventory

5. Empathy, self-care and team building

- This month's School Nutrition Association Magazine focus was self-care, made sure all staff had copies and read it.

6. Engage students, staff and community

- WSU intern will be joining nutrition services for month of March

Ellen's number 8: Make sure you're not costing the district a bunch of money

- SFSP (current government program we follow) reimbursement rates rose by \$0.09 per breakfast and \$0.16 per lunch Jan 1st.
- Current participation is approximately 2% higher than it was at this time last year, but revenue has seen a much greater increase due to higher meal reimbursements. Revenue is projected to be \$8,000 higher YTD by the end of January than the same point last year. Higher food and packaging costs have been helped tremendously by the increased reimbursement from using the SFSP.

Jody Sweeney, School Psych/SpEd Director, reports:Overview

- Vast majority of students that receive specially designed instruction in grades 6-12 are receiving in-person services from our Learning Centers at least three days a week.
- Designed Instruction classroom (K-8) have been receiving full time in-person services since October 5th.
- K-5 is receiving their services within the FES Learning Center as they are in-person full time.
- Inclusive Preschool has continued to keep their M-Th schedule with an a.m. and p.m. session. We have added a full day at this time.

Areas of Focus

- Conducting evaluations, reevaluations and the associated IEP meetings via Zoom.
- Reviewing progress monitoring data to identify students at-risk and students that will require additional assistance after the hybrid schedule.
- Development of Guidance Teams in the buildings and the pre-referral process that includes intervention and accommodation.

Enrollment

118 students in Special Education. We are in the process of evaluating 4 students at this time.

Todd Reed, Technology Director, reports:Overview

- Continually working with staff on finding new tools to engage and help with classroom/online learning.

Areas of Focus

- Working with Triumph Electric to design/implement generators for our 3 school buildings and transportation to aid in the event of power outages. Electrical drawings are complete; Electrical Engineer has sent drawings to L&I for approval.
- Erate 2021 opened on January 15th, started working on the form 470 process to secure funding for our internet services and maintenance of our network switching equipment
- Working with our partner, Ednetics, to upgrade/update all network switching equipment throughout the district. The network switching equipment runs all our clocks, phones, computers, wireless, cameras, hvac, bells, doors, infrastructure, etc.

Char Trejbal, Transportation Supervisor, reports:

- Have not heard back yet about the federal grant for bus replacement.
- Drivers are helping to make all route adjustments in preparation for the change in school start and stop times. Morning route times will be 15 minutes earlier and afternoon stop times will be 30 – 40 minutes later than current times. Drivers are responsible to inform their families of the new times. There are more students being added also which then requires drivers to change their seating charts again.
- Had Todd place an ad on Facebook for substitute school bus drivers – no interest yet. Currently we only have 2 subs.
- Currently working on winter ridership report which is due February 1st.
- On January 21st we started a McKinney Vento (homeless) route every afternoon to take two of our elementary students to their residence in Spokane Valley. Central Valley is providing morning transportation.
- 4 drivers are helping with custodial work until a new custodian can be hired.
- Thank you to Kirk and sometimes Adam for helping with food distribution to the buses. A big thank you to Kirk for helping in transportation while Everett is out.

- Also thank you to Randy for helping Everett, Kirk and me drive roads on the 13th during the windstorm. Only had one driver who couldn't get to work because of 4 trees down on her road.

SUPERINTENDENT'S REPORT

- The mid-year Board/Superintendent 2020/2021 Goals report was presented. It outlined a mid-year analysis of the 7 WSLA Components – Leadership Skills to Survive.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- The ending cash balance report was presented. January FTE actuals are coming in and should be reflected in next month's report.
- Two students have returned at the elementary and Middle School.
- February ridership counts for funding will be coming in.

Re-imagine Equitable Learning Systems:

- The Admin Team participated with Michelle Curry, WSLA Coach, on a statewide call, focusing on interest around student equity and accessibility.

Communicate Well in Crisis:

- The board expressed that the district has communicated well our "Next Steps"
- Continue to over communicate our "Next Steps"

Empathy, Self-Care and Team Building:

- Principals have been sharing with staff the results from the staff survey
- A CEE mid-year survey will be released soon.

Engage Students, Staff and Community:

- 2021 Levy ballots have been mailed and received in homes.

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: Good News. OSPI has a plan to put teachers in the forefront for vaccines.

VISITORS COMMENTS & CONCERNS: No visitors were in attendance.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3411– 2ND READING:

Neil Fuchs moved the Board approve Board Policy & Procedure No. 3411 – Head Lice, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3417 – 2ND READING:

Ed Cashmere moved the Board approve Board Policy & Procedure No. 3417 – Catheterization, as presented. Neil Fuchs seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3419 – 2ND READING:

Neil Fuchs moved the Board approve Board Policy & Procedure No. 3419 – Self-Administration of Asthma and Anaphylaxis Medications, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF SURPLUS PROPERTY

Neil Fuchs moved the Board approve the surplus of Bus #19, 2007 International, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2410 – 1ST READING:

Bill Morphy moved the Board approve Board Policy & Procedure No. 2410 – High School Graduation Requirements, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2413 – 1ST READING:

Ed Cashmere moved the Board approve Board Policy No. 2413 – Equivalency Credit Opportunities, as presented. Neil Fuchs seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6220 – 1ST READING:

Neil Fuchs moved the Board approve Board Policy No. 6220 – Bid or Request for Proposal Requirements, as presented. Bill Morphy seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next board meeting is scheduled for Thursday, February 25, 2021, at 6:00 pm. Meeting location to be determined (virtual or in person).

PERSONNEL ACTION:

Certified:	Michael Mckeown – Substitute Teacher
Classified:	TyAnna Higgins – Substitute Bus Aide
Extracurricular:	Mike Allen – HS Head Cross Country Coach

Neil Fuchs moved the Board approve the personnel action as presented. Ed Cashmere seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The board went into Executive Session at 7:15pm for the purpose set forth in RCW 42.30.110. specifically, the following: to evaluate a public employee. Such session is estimated to be approximately 45 minutes in length. Action is expected upon return. The Board announced at 7:00 pm that they would return to open session in 5 minutes. The Board returned to open session at 7:05 pm. Mr. Fuchs moved the Board extend the Superintendent contract from July 1, 2021 to June 30, 2024. Mr. Morphy seconded the motion and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:06pm with no further action.

Recording Secretary

Board Secretary

Board Chair