

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
OCTOBER 23, 2024

Oct. 23, 2024, Recording Link: https://freemansd-org.zoom.us/rec/share/0j2HCR13nB_oNphQpduj3dJO5LPAk5rfs0d-eGrNnWvrBR0fEYegy9jVWZNOiUh_uKq25sxLANmvWUhv

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 pm by Board Chair Dave Teague. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Danielle Santman, Nate Talbott, Dave Teague, Randy Russell and Alan Steinolfson were present.

GUESTS: Lisa Phelan, Jeff Smith, Regina Simon, Everett Combs, Jim Straw, Chad Ripke, Mike Allen, Jody Sweeney, Todd Reed, Kirk Lally, Gena Hawk, Joanna DePeralta, Amy Hoyt, and Kellie Miner.

FLAG SALUTE: Gena Hawk led us in the flag salute.

CONSENT AGENDA:

September 23rd, 2024 Board Minutes	
Q3 Sales & Use Tax Payment (ASB Fund)	\$ 26.06
Credit Card (BMO) Payment General Fund	\$ 19,531.33
Credit Card (BMO) Payment ASB Fund	\$ 3,075.49
October General Fund Payments	\$350,756.43
October General Fund ACH Payments	\$ 7,516.09
October ASB Fund ACH Payments	\$ 1,542.91
October ASB Fund Payments	\$ 18,181.09
October Payroll	\$990,667.15
Additional October Payroll	\$ 3,393.88
November Mid-month Payments, not to exceed	\$ 25,000.00
September County Treasurer Report	
September Budget Status Report	

Annie Keebler moved the Board approve the October 23, 2024, consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT:

RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control

CORRESPONDENCE:

- Dept of Ecology
- Annual request from Washington State Patrol

As a follow up to the Board Work Session, Dr. Russell shared that it was good to have people attending, along with Gene Sementi and Cory Plager. There is a lot of information to digest.

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reports:

Overview

- During the 24-25 school year, FES will focus on Multi-Tiered Systems of Support, Professional Learning Communities and Freeman School District's three focus areas:
 1. Embrace challenging and necessary conversations with students and staff;
 2. Expect Civility and Respect from everyone; and
 3. Enhance our MTSS grades TK-12.

Areas of Focus

- FES school counselor Stacey Rawson, Special Education Director Jody Sweeney, and I met with each teacher in grades 1-5 for Profile Meetings. During each meeting, the team reviewed data on every

student in each class, interventions, and next steps as we prepared for conferences on October 24th and 25th.

- TK-12 Professional Development- The certificated staff reviewed CEE 23/24 survey data in preparation for the upcoming CEE survey window to align the focused MTSS work to meet the needs of all students.
- Field Trips—The 4th grade will attend the Symphony with fourth graders from Spokane on October 23.
- Scottie Dash was very successful; a huge thank you to the community for the support of TK-8 ASB.

Enrollment

TK-44, K-41, 1-64, 2-57, 3-64, 4-57, 5-54 = 381 (-2) Total

Jim Straw, Middle School Principal, reports:

Overview

- During the 2024-25 school year, FMS staff and students are focused on our academic programs as we implement a seven-period day, incorporating social emotional learning into content classes and the consistent, constant growth of our positive learning community and culture.

Areas of Focus

- Educational opportunities for Students
 - *WSU Fieldtrip for 7th graders- 9/23
 - * Unlock Your Future for 8th graders @ The HUB- 10/2
- Professional Development for Staff
 - *PLC's- Assessment- 9/25
 - * Freeman Strategic Plan, MTSS and CEE's EES Surveys: How do they all relate? - 10/7
- PTSG Partnership w/ FMS
 - *Very Successful Scottie Dash
 - *Guest Speakers for First Friday Lessons
 - *After School Halloween Dance on Friday, 11/1 from 6:00-7:30 pm

Enrollment

6-70, 7-63, 8-68 = 201 Total

Jeff Smith, High School Principal, reports:

Overview

- FHS is continuing to improve. As a team, we are specifically focusing on Tier 1 MTSS Instruction, Assessment in PLCs (Professional Learning Communities), and PBIS (Positive Behavior Interventions & Support).

Areas of Focus

- Great FHS Homecoming Week! Dress Participation, Competition Events, Dance (257) were all positive with more students involved than last year
- FHS completed AESD Accreditation 3-year review
- FHS hosted 4 North Palouse schools for North Palouse MoneyLive
- WSU Instant Decision Day: 7 accepted; PSAT: 40 testers
- Senior Summit, National College Fair, Construction Days
- FBLA: 49; SkillsUSA 13; FFA: 43; Knowledge Bowl: 15; NHS 43; Art Club 22; Conservation Club: 20.
- Robotics Club; Unified Club

Enrollment

9-64 (-1), 10-75 (-1), 11-77 (+1), 12-80 = 296 Total

Chad Ripke, Dean of Students/HS Athletic Director:

Overview

- Fall sports are doing great at the HS. Football is 5-1 and ranked #4 in the RPI. Senior night game is on Friday October 25th.
- Soccer is 9-0 and ranked #1 in the RPI. Play NWC tomorrow in a battle of the top 2 teams in the league.
- Volleyball 18-4 overall, and 10-1 according to the RPI and ranked #5. The VB team won the bronze bracket at the prestigious Linda Sheridan Tournament in September.
- Cross Country is doing great. Had a successful senior night meet on October 8th. League championship meet will be on October 18th.

Areas of Focus

- Freeman youth flag football teams playing at halftime of the senior night football game; 6 freeman-based teams.
- Winter sports right around the corner, gearing up for those.

- Shot put in, thank you to Kirk and Joel Reed for their work on that.
- Spring sports schedules and head tennis coach and JV softball jobs.
- Dinner/Auction fundraiser at CDA Casino on March 15th. Starting to plan for that event.

Enrollment

Football-55, Volleyball-31, Soccer-26, XC-25, Cheer-16

Mike Allen, K-8 TOSA/MS Athletic Director:Overview

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League (GSCL).

Area of Focus

- FMS Football – Athletes worked hard, faced the challenge of one team head on, record was 1-4 on the season.
- FMS Softball – Athletes worked hard, grew tremendously as individuals and a team. Their season record was 2-6
- Cross Country – Finished off a great season with a fantastic showing at All-League.
- Volleyball and wrestling kicked off October 17th

Enrollment

Volleyball-28, Wrestling 28

DEPARTMENT REPORTS:**Kent Bevers, Nutrition Services Directors, reported:**Overview

- Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for children in the district's schools.

Areas of Focus

- Food Recall:
 - a. Bruce Pac Foods recalled approximately 9,986,245 pounds of ready-to-eat (RTE) meat and poultry products due to Listeria monocytogenes contamination. Bruce Pak primarily distributes to grocery stores and retail outlets.
 - b. Foods Distributed by USDA/Commodities & US Foods **not affected**
 - c. USDA Foods Press Release: <https://www.fsis.usda.gov/recalls-alerts/brucepac-recalls-ready-eat-meat-and-poultry-products-due-possible-listeria>
 - d. Here is a link to an article about the recall: <https://www.usatoday.com/story/money/2024/10/14/ten-million-pound-meat-recall-walmart-target-trader-joes-product/75673235007/>
- Adult Meal prices
 - a. As OSPI was reviewing our annual sponsor application, I was informed that our adult meal prices are too low.
 - b. This was not mentioned to me when I submitted the PLE to OSPI last spring.
 - c. We are only short on our adult meal pricing by \$0.02, so I am proposing a \$0.05 increase in **adult lunch meal prices only**.
 - d. *OSPI has informed me that we can make this price change after winter break.*

Everett Combs, Transportation Supervisor, reported:Areas of Focus

- Mileage for September:
 - To/From – 17,838 miles
 - Field Trips – 116 miles
 - Extra-Curricular Trips – 1792 miles
 - Total miles – 19,746 miles**
- Students transported in September:
 - To/From daily riders – 16,750
 - 2nd PM Route – 607
 - Total students – 17,357**
- Our numbers for fall ridership is due to OSPI by October 31. So far, our high number was Tuesday, September 3 with 903 students. We have to count three days in a row with the median number being the ridership number submitted.

- Having students attend study table prior to participating in sports has allowed us to run a second PM route and the ability to count those students as riders. Last years' fall ridership count was 848. This is an increase of 55 students.
 - Tuesday, September 3 = 903
 - Wednesday, September 4 = 921
 - Thursday, September 5 = 895
- We are excited to announce that we have an official new substitute bus driver – Ben Jamison.

Kirk Lally, Director of Maintenance and Grounds:

Areas of Focus

- Sprinklers are scheduled to be blown out on October 24th; a no school day.
- Working on small projects around district.
- Gearing up for winter sports.

Safety

- Everett and I attended the SRHD self-inspection workshop in order to stay a part of the self-inspections program.

Todd Reed, Technology Director, reported:

Areas of Focus

- We successfully replaced and upgraded several faulty exterior parking lot cameras to improve surveillance coverage and reliability.
- We are currently working on transitioning EduPortal to BoardOnTrac to provide a more streamlined process for managing board agendas, minutes, and community outreach. This upgrade aims to enhance efficiency and improve communication with our community stakeholders.
- Our new website has successfully completed the design phase. We are now in the process of content migration, which involves transferring and organizing all necessary content to ensure a seamless transition to the new site.

Jody Sweeney, SpEd Director/School Psych, reported:

Overview

- Special Ed Director:
 - Focused on Special Education processes, legal and team expectations.
 - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
 - ELL and Highly Capable work within the district.
- School Psychologist:
 - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments within a legal timeline.

Areas of Focus

- Managing and overseeing referrals for evaluations, MTSS process, interventions and collaborating with all staff regarding our students.
- Sharing MTSS resources, current law relating to Special Education and 504, and best practices related to student academic & behavioral interventions. Attending profile meetings, staff meetings, Eval/Reeval/IEP meetings and collaboration meetings.

SUPERINTENDENT'S REPORT:

- Capital Projects Levy Discussion
- Review Board Policy No. 2005 – School Improvement Plans – Working on the Strategic Plan for all buildings – one master plan for the entire district.

Curriculum, Instruction and Assessment:

- Discussed Skill Center and class options.

School Safety, Culture, and Environment:

Partnering with Parents and School/Community:

Fiscal and Legal Accountability:

- Per Chris Reykdal from OSPI, TK will be only be fully funded through February and partially for March. It is possible there will be no more funding for the rest of the year unless Emergency Provisions funding is ruled.
- Working on budget payments with annual vendor contracts to help with cash flow. The district is still on a budget freeze.
- Enrollment
- Cash flow

BOARD COMMENTS: Annie Keebler has been involved in district walkthroughs. She is very impressed with how well all the classrooms are run.

VISITORS COMMENTS & CONCERNS: None at this time.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2410 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2410 – High School Graduation Requirements, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3246 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 3246 – Restraint, Isolation and other Uses of Reasonable Force, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3432 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 3432 – Emergencies, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 6220 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 6220 – Bis or Request for Proposal Requirements, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6690 (NEW) – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 6690 – Contracting for Transportation Services, as presented. Nate Talbott seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF FHS ASB ROBOTICS CLUB

Bill Morphy moved the Board approve the FHS ASB Robotics Club, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF FHS ASB UNIFIED CLUB

Bill Morphy moved the Board approve the FHS ASB Unified Club, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3206 (NEW) – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 3206 (NEW) – Pregnant and Parenting Students, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 4130 – 1ST READING

Bill Morphy moved the Board approve Board Policy & Procedure No. 4130 – Title I, Part A Parent and Family Engagement, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 5011 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 5011 – Sex Discrimination and Sex-Based harassment of District Staff Prohibited, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 5012 (NEW) – 1ST READING

Bill Morphy moved the Board approve Board Policy & Procedure No. 5012 – Parental, Family, or Marital Status, and Pregnancy or Related Conditions of Staff, as presented. Danielle Santman seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The November board meeting will be Wednesday, the 20th, 2024, at the PRTC building at 6:00 pm.
- A board work session is scheduled for Thursday, Nov 21st, 2024, 8:00 am – 4:00 pm. Location to be determined.
- The December 11th work session is scheduled for 2:00 pm followed by a regular board meeting at 6:00 pm.

PERSONNEL ACTION:

Certified: Eli Holm – Substitute Teacher
 Rachel Hasbrouck – Long Term Substitute Teacher – FMS ELA
 Melinda Kirschenmann – Substitute Teacher
 Jessie Angle – Substitute Teacher

Classified: Taylor Trantham – FMS Afterschool Study Table (1 day/wk.)
 Vicki Valente – Substitute Secretary

Extracurricular: Brooke Forkner – 7th Grade Head Volleyball Coach
 James Javier – 7th Grade Assistant Volleyball Coach
 Quinlan Hopkins – Resignation - HS Basketball “C” Squad Coach

Annie Keebler moved the Board approve the personnel action as presented. Nate Talbott seconded the motion and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:01 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair