

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
October 28, 2021

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Neil Fuchs, Danielle Santman, Randy Russell and Alan Steinolfson were present. Ed Cashmere was excused.

GUESTS: Debbie Morphy, Lisa Phelan, Char Trejbal, Jody Sweeney, Kirk Lally, Todd Reed, Kent Bevers, Mike Allen, Debbie Freeman, Brandon Showers Barb Taylor, Rob Leach, Lawrence Wilson, Jessica Richardson, Logan Gullickson, James Baker, Patty Gibson, Andrew Gibson, Aimee Hoyt, Kari Gemmet, Tara Smith, Maria Wilson, Autumn Hoyer, David Hoyer, Brooke Hames, Gregg Gemmet, Daniel Schwartz, Echo Thompson, Matt Collinson, Alyona Collinson, Ryan Larkin, Angelique Bazar, Travis West, Ashley West, Shannon Knight, Becky Ruark, Jason Farrow, Randy Franz, Laura Franz, Jeff Jurgeson, and Teri Zimmerman-Reynolds.

FLAG SALUTE: Lisa Phelan led us in the flag salute.

CONSENT AGENDA:

October 13th, 2021 Board Minutes	
October Mid-Month AP - 117953-117955	\$106,835.23
October General Fund AP - 117989-118053, 118056, 118057	\$136,773.27
October ASB Fund AP - 117970-117988	\$ 15,690.54
October CPF AP - 118054	\$ 3,577.50
Comp Tax	\$ 322.26
October Accounts Payable Direct Deposits	\$ 6,328.48
October Payroll - 117956-117969	\$884,671.64
Budget Status and Treasurer's Report	

Neil Fuchs moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD RECOGNITION: 2020 Wastewater "Perfect Compliance" Award

Freeman School District has been awarded the 2020 Wastewater "Perfect Compliance" Award. Kirk Lally was presented with this award at the October 28, 2021, school board meeting. *"I am very proud of Freeman School. We give out a very small handful of these each year and they often go to facilities that are larger and have a lot of dedicated staff to run the Waste Water Treatment Plant. I'm really proud of Kirk and his team!"* Cynthia Wall, Project Manager, Washington State Department of Commerce.

PACE CHARACTER TRAIT:

RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control.

DEPARTMENT REPORTS:

Char Trejbal, Transportation Supervisor, reports:

- Ridership report is done. Three consecutive counts days resulted in 850 average. The next count day is due February 1, 2022.
- We have bus driver interest from 5 people. 2 have work schedule conflicts so a possibility of three additional bus drivers to train. Hoping to start classroom training next week.
- Hired one new bus driver to fill the Willow springs route.

Jody Sweeney, SpEd Director/School Psych, reports:

Overview

- Special Education Team is playing a collaborative role in the assessment of "learning loss" and the acknowledgement of a new baseline as our Freeman kids are returning to a school routine.

Areas of Focus

- Attended the PNW Special Ed & the Law conference last week as well as the WA State School Psychologist Conference (both virtual) – will be sharing information to develop Back to Basics.

- Profile meetings at FES
- Interview for a full-time Para-Educator next week.
- Re-evaluation and IEP meeting this time of year.
- Right Response Advanced Training during conference week for the Paras.
- Conferences – progress monitoring, progress reports. Moving into 2nd quarter after conferences.

Enrollment

114 + 6 initial evaluations in communication and 6-8 referrals for initial evaluations in other areas.

Kent Bevers, Nutrition Services Director, reports:

- 1. Learn successful change management strategies**
 - One of our workers resigned from nutrition services – she is still subbing for us when she can, so this is another change we are working through.
 - There are still supply issues which can cause changes in the menu. Trying to stay as close to the menu as possible.
- 3. Re-imagine equitable learning systems (*Equitable access to food*)**
 - Will be implementing self-serve salad bar at the High School after Thanksgiving Break. Spokane Regional Health is okay with this, as long as we follow their recommended guidelines. This will help to further relieve time students spend in line waiting for lunch.
- 6. Engage students, staff and community**
 - Applying for non-competitive grant – would like to use the funds to install digital displays in the K8 MPR and the High School MPR
 - Gena Hawk's kindergarten class drew pictures of their favorite fruits and veggies to post in the lunch room.

Todd Reed, Technology Director, reports:

Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Triumph Electric and McClintock & Turk are wrapping up the generator installs. Finished plumbing the natural gas to the existing four onsite generators. The FHS generator is slated for delivery early December, but everything is plumbed and ready for when it arrives. November 11th (Veterans Day – no school) is testing day to make sure the automatic transfer switches work as designed for the current onsite generators.
- Hoffman Pro Sound found two faulty amplifiers out of the five in the HS Blue Gym PA Sound System which was the cause of the lack luster sound. Replacements are scheduled to arrive November 5th.
- Installed/configured "Classwize" – a focus/monitoring utility for teachers to manage the chrome books in their classrooms. Teachers can control what websites the students can visit during their respected class time.

Kirk Lally, Maintenance/Custodial Director, reports:

- 7. Grow collaboration & ownership**
 - Our department is working with Chad Ripke on fall sports field needs.
 - Getting winter equipment ready for use.
 - Irrigation systems have been winterized.
- 6. Elevate learning opportunities and success for all students**
 - Custodial continues to stay busy with normal daily duties.
 - Substitute custodians are still needed. Kirk and Adam have had to cover several shifts.

Everett Combs, Safety Officer, reported by Randy Russell:

- Emergency Procedure Manuals were discussed.
- High School Report:
 - The locker rooms are locked during lunch.
 - The room with the ice machine is also locked up when not in use.
- Middle School Report:
 - No issues
- Elementary Report:
 - Dwayne reported on the big toy slide had broken parts. Kirk informed the committee that parts are not available and the company is sending a complete replacement assembly.

- Dwayne also reported on the basketball standards having the cement footings exposed. Kirk said they put dirt around it but it gets kicked out quickly so he is going to try some rubber pads around the standards.
- Linda Mega reported on the visibility coming out of the parking lots. Some bushes need to be trimmed back or removed.
- Admin Report:
 - Randy gave a report on the new backup generators for each building. The generators will provide backup for the phones, internet, clocks and fire panels.
 - October 16th will be a cleanup day with work from the local churches.
 - Randy also discussed the Bi-monthly meetings to discuss the HVAC system at the Middle School
 - Kirk will be purchasing a generator for the bilge pumps at the Elementary
- Staff Accidents:
 - None
- Student Accidents:
 - One student broke his arm at a Football game
- Next meeting:
 - December 7, 2021

SUPERINTENDENT'S REPORT:

- Logan Gullickson, ALSC Architects, updated the board on the HVAC project:
 - The bid process will be coming up
 - Two existing units will be replaced with one
 - Replacing chiller, heating & cooling unit, ductwork and piping
 - Upgrade controls (3 units into 1)
 - Mechanical room upgrades (3 units into 1)
 - At the November board meeting, the formal process to approve the scope of work and the bid process will be presented
 - Prep work will begin over spring break
 - Installs will be performed over the summer
 - The controls will be balanced in September
- A choice percentage update was presented to the board. The percentage has been consistent over the last 5 years. An enrollment increase is anticipated.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- Ending Cash Balance was presented.
- Alan Steinolfson was welcomed as our new Director of Fiscal/Administrative Services.

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

- Thank you to the folks who responded to our call to action and their support.
- Staff reported to the state with an update on vaccinations – 90% of staff vaccinated, 9% filed exemptions. No exemptions were turned down.
- Reykdal has not released any requirements for student vaccinations. This will be a topic of discussion at the next work session.
- Nurse Dena attended a rural school nurses meeting. Freeman will not be hosting a clinic. SRH will be setting up clinics using Medical Reserve Corps.
- Working on volunteers' vaccination status.

Empathy, Self-Care and Team Building:

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: The board would like to schedule a work session. Either a stand-alone or before a scheduled meeting. Dr. Russell will send out some options to the board.

VISITORS COMMENTS & CONCERNS:

- Will the school district follow a vaccination mandate?
- Vaccinations should be a choice.
- Concerned parents will support the district if the district supports the kids.
- Does the district belong to the National School Board Association?
- What program is used for SEL?
- If vaccines are mandated, some parents will remove their students.

NEW BUSINESS:

APPROVAL OF ADULT MEAL PRICE INCREASE:

Neil Fuchs moved the Board approve the Adult Meal Price increase, as presented. Bill Morphy seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next regular board meeting is scheduled for Monday, November 22, 2021, at 6:00 pm at the K-8 MPR.

PERSONNEL ACTION:

Administration: Alan Steinolfson–Director of Fiscal/Admin Services –
Pending OSPI Fingerprint Clearance

Administration: Brendon Myers – Resignation - Director of Fiscal/Admin Services

Certified: Aidan Cain – Emergency Substitute Teacher – Pending OSPI Approval

Classified: Charisma Conklin – Resignation – Bus Driver
Karen Gude – Substitute Para-Educator
Anne VanSoest – New Hire – Bus Driver

Extracurricular: Pia Longinotti – Resignation – MS Basketball – Boys & Girls
Trevor Jensen – Resignation – HS Golf Coach

Bill Morphy moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 6:54pm with no further action.

Recording Secretary

Board Secretary

Board Chair