BOARD MEETING MINUTES FREEMAN SCHOOL DISTRICT NO. 358 November 25, 2019

<u>MEETING CALLED TO ORDER:</u> The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

<u>MEMBERS PRESENT:</u> Neil Fuchs, Ed Cashmere, Bill Morphy, Jim Tippett, Randy Russell and Brendon Myers. Annie Keebler was excused.

<u>GUESTS:</u> Debbie Morphy, Jody Sweeney, Ellen Arguinchona, Char Trejbal, Todd Reed, Everett Combs, Kirk Lally, Renee Bailey, Kris Herda, Jim Straw, Lisa Phelan, Bill & Cis Hyndman, John Hays, Stefani Peterson, James Jydstrup, Robotics team members, coaches and parents.

FLAG SALUTE: Jim Straw led us in the flag salute.

<u>ADDITIONS TO THE AGENDA:</u> An updated personnel report was presented.

CONSENT AGENDA:

October 30th, 2019 Board Minutes

November Mid-Month AP - 115653-115658	\$24,720.26
November General Fund AP - 115684-115749, 115673-115675	\$137,649.62
November ASB Fund - 115676-115683, 115659-115672	\$13,592.09
November Capital Projects Fund - 115750 - 115753	\$66,318.48
November Benefit Trust Fund - 115754 - 115755	\$16,465.41
November Accounts Payable Direct Deposits	\$10,542.25
November Payroll - 115756-115766	\$795,738.14
October's Treasurer's Statement/Budget Status	

Ed Cashmere moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD RECOGNITION:

- Recognition of past retiree Cis Hyndman Thank you, Cis, for your endless energy, time and dedication to our students, staff and community. You are a true inspiration. You are missed.
- Presentation to the Board by the Robotics team The two Robotics team shared their projects to
 the board and visitors that they will be presenting at competition in December.
 Bill Morphy moved that the board give the Robotics team a \$1,000 donation in support of the
 program. Ed Cashmere seconded the motion and it passed unanimously.

<u>PACE CHARACTER TRAIT:</u> CITIZENSHIP – Positively contributing to society & community and dutifully respecting authority & the law.

CORRESPONDENCE:

- Kelly Hicks Letter to the Board
- Board and Administrator Key Responsibilities of the Board
- OSPI Special Education Report
- Public Records Request KXLY Reporter

BUILDING REPORTS

Lisa Phelan, Elementary Principal, and her staff are preparing for the break. Lisa is working on the Kindergarten profile meetings and discussing WaKIDS. All other grade levels are done. Observations are wrapping up. The recent lockdown drill was successful and quick. The 5th grade leadership team are doing a fantastic job on the playground and with Friday cheer. The PTSG had a mother & son dance and have opened the \$100 classroom grants. During the elementary late start PD, the staff was provided with postural reflex integration movements to create more efficient neurological pathways for physical, mental,

emotional, and cognitive functioning; presented by Empire Pediatric Therapy. Kristi Parry did an excellent job with the Art Smart event. The book fair is coming up December 6th – 13th. Valley Real Life is partnering with the elementary staff helping to supply classrooms with snacks and supplies for students. P-5 enrollment is 386. The additional preschool is going great!

Jim Straw, Middle School Principal, invited Deputy Nye to the late start PD. He shared with the staff the different vaping and consumption devices. The Instructional Materials committee is looking at 6th grade World Civilizations and audio versions of textbooks for the middle school. FMS continues to plan their Advisory Thursdays for November. The MS had 91% attendance rate at conferences. The annual Veterans Day assembly and breakfast was very successful. The 1st meeting of the Freeman 2020 Strategic Plan review was November 13th. The ASB has chosen 6 dates to open the concession stand during athletic competitions. Enrollment is holding at 234.

Renee Bailey, High School Principal, reported the ASVAB Test was administered at the high school. The PSAT scores are coming in. The food drive ended November 25th. The Community Art Night held at the HS was phenomenal which incorporated a leadership component. Enrollment is at 315 - up 11 from last year at this time.

Kris Herda, HS Asst. Principal/Athletic Director, is wrapping up with fall sports and following up with evaluations and coach meetings. Winter sports have started to include clinics and pre-season meetings. Kris is preparing an Emergency Response Plan for all facilities. ImPACT testing will be done on all students not tested for previous sports. The Booster Club is supporting this expense. The Booster Club meets monthly. Kris is also researching Medical Staff volunteers for home games.

DEPARTMENT REPORTS

Jody Sweeney, Special Ed Director/School Psych, attended a presentation at West Central Community Center regarding information on vaping, drugs and alcohol and the current trends. Jody met with Jeff Bell and Leon Covington (ESD 101) regarding threat assessment and how to best communicate our collaborative process in support of kids. The SpEd team is collaborating with the different departments assisting with individual and group student support as a team.

Char Trejbal, Transportation Supervisor, reported fall sports are winding down so there will be a short break before winter sport trips start up. Deputy Nye met with the transportation department and shared information about all the vaping devices that are currently being used and some of the devices that have been confiscated from students. Char shared that she has filled two openings in her department.

Everett Combs, Mechanic/Asst. Transportation Supervisor, had a surprise winter bus inspection from Washington State Patrol last week. The inspection passed. Great job, Everett!

Ellen Arguinchona, Nutrition Services Director, has had a busy month. She has been working with the HS Student Action Team taste testing and talking about recipes. The department has a good candidate for the Nutrition III position. There was a romaine lettuce recall, so all the romaine had to be thrown out. Approximately 90 people were served at the Veterans Day Breakfast. The MS Leadership class helped with baking. Ellen has submitted a grant for the freezer and is waiting to hear back. She is working on a plan to reduce the amount of negative lunch balances.

Kirk Lally, Maintenance/Grounds Director, has been working on the winter equipment and all the equipment is ready to go. All is quiet for now.

Todd Reed, Technology Director, received 30 more Chromebooks last week and has those up and going for the MS computer lab.

SUPERINTENDENT'S REPORT

The 1st Strategic Planning meeting was held November 13th with 35 members in attendance. The Plan was reviewed and the timeline was discussed along with how to collect data and issue a report card to the community. Jim Straw, Lisa Phelan, Renee Bailey and Brendon Myers are off to a good start.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

The Sheriff Department partners with several school districts regarding surveillance systems, safety and security. There will be three sessions in December learning how to access the school surveillance systems.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Dr. Russell thanked the board for supporting his attendance at Project Leadership. Project Leadership is currently looking at an advanced workshop proposal. Freeman SD is working with Dr. Sharitt and panel to work with the Gates Foundation to support students across a diverse student population. The Board Advanced Work session will be Thursday, December 12th.

FISCAL AND LEGAL ACCOUNTABILITY:

Enrollment is steady with an 873 student average. A 4% cash reserve is projected for the end of August.

BOARD COMMENTS: No board comments.

VISITORS COMMENTS & CONCERNS: No visitor comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY NO. 3120 - 2nd READING:

Ed Cashmere moved the Board approve Board Policy No. 3120 – Enrollment, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3211 - 2nd READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 3211 – Gender-Inclusive Schools, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3423 - 2nd READING:

Ed Cashmere moved the Board approve Board Policy No. 3423 – Parental Administration of Marijuana for Medical Purposes, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4218 – 2nd READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 4218 – Language Access Plan, as presented. Ed Cashmere seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF SURPLUS PROPERTY:

Bill Morphy moved the Board approve the surplus of band uniforms, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF AP BIOLOGY FIELD TRIP PROPOSAL:

John Hays presented his 28th AP Bio trip proposal to the board for approval. Bill Morphy moved the Board approve the AP Bio field trip, as presented, and \$1,000 in support of the program. Ed Cashmere seconded the motion and it passed unanimously.

OTHER INFORMATION:

The Advanced Board Work Session is scheduled for Thursday, December 12th, at 2:00 pm in the District Office conference room followed by a Board/Leadership dinner at 5:00 pm and regular scheduled board meeting at 6:00 pm in the K-8 MPR. The following board meeting will be Thursday, January 9th, at 11:00 am in the high school combined classroom.

<u>PERSONNEL:</u> Dr. Russell recommended the following personnel action:

Certified: Amanda Kazmi – Substitute Teacher

Douglas Perry – Substitute Teacher Bruce Rasmussen – Substitute Teacher

Classified:	Jolita Truett – New Hire – Child Nutritioni	st III
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Jason Lawson – Substitute Custodian Katie Youngren – Resignation – Bus Driver Tawnya Becker – New Hire – Bus Driver Karen Gemmet – New Hire – Bus Aide

Ed Cashmere moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

DJOURNMENT: The board meeting adjourned at 7:32 pm with no further action. Recording Secretary Board Secretary
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