

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
December 12, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Ed Cashmere, Annie Keebler, Bill Morphy, Jim Tippet, Randy Russell and Brendon Myers.

GUESTS: Debbie Morphy, Ellen Arguinchona, Char Trejbal, Todd Reed, Everett Combs, Kirk Lally, Kris Herda, Jim Straw, Lisa Phelan, and Brad Pesnell.

FLAG SALUTE: Lisa Phelan led us in the flag salute.

ADDITIONS TO THE AGENDA: None

CONSENT AGENDA:

November 25th, 2019 Board Minutes

Mid-Month AP - not to exceed \$ 50,000.00

General Fund AP - not to exceed \$200,000.00

Capital Projects Fund AP - not to exceed \$ 60,000.00

ASB Fund AP - not to exceed \$ 50,000.00

Benefit Trust Fund AP - not to exceed \$ 40,000.00

December Payroll - not to exceed \$850,000.00

Annie Keebler moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

OATH OF OFFICE:

The Oath of Office was administered to Annie Keebler, Bill Morphy and Jim Tippet:

I, Annie Keebler/Bill Morphy/Jim Tippet, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Freeman School District No. 358, Spokane County, State of Washington, to the best of my ability.

BOARD REORGANIZATION:

Mr. Fuchs called for nomination for Chairperson. Ed Cashmere nominated Annie Keebler as Board Chairperson. Bill Morphy seconded the nomination and it passed unanimously.

Neil Fuchs called for nomination for Vice-Chair. Ed Cashmere nominated Bill Morphy as Vice-Chair. Annie Keebler seconded the nomination and it passed unanimously.

Neil Fuchs called for nomination for WIAA Representative. Bill Morphy nominated Ed Cashmere as WIAA Representative. Jim Tippet seconded the nomination and it passed unanimously.

PACE CHARACTER TRAIT: CARING – Showing a genuine concern for the welfare of others and being a kind, supportive helper.

BOARD RECOGNITION:

- Valley Real Life-Freeman – Randy Russell recognized Brad Pesnell and thanked him for coming. Brad Pesnell introduced himself to the Board and stated that 64 families live in the Freeman area that attend Valley Real Life. The Board has decided to allow Brad and the Valley Real Life team to put a campus up at the High School until they find a building of their own. Brad let the Board know how appreciative he is to use the campus in the Spring of 2020 and wanted to give back to the school/community by updating the video/audio in the High School Multi-Purpose room. The expected launch date for Valley Real Life – Freeman is February 9<sup>th</sup> 2020.

**CORRESPONDENCE:**

- Randy presented a letter from Innovia. The Ellen Hawley Memorial Scholarship has been increased to \$3,000.
- A letter from Carol College was also presented acknowledging the well put college application letters.
- Jan (Grandparent of an elementary student) is a volunteer who wrote a letter thanking Freeman.

**BUILDING REPORTS**

Lisa Phelan, Elementary Principal, has been busy with post observation meetings as well as weekly collaboration meetings with all grade levels. The Elementary had their lockdown drill on Monday, December 16<sup>th</sup>. The Holiday Concerts for the 1<sup>st</sup> and 2<sup>nd</sup> grade classes are on December 12<sup>th</sup> at the High School. Lisa is busy preparing the Freeman 2020 Strategic Plan report card. The book fair has been off to a great start and Lisa complimented Amy Hood, Library Coordinator, for all her hard work and tackling the Book Fair her first year as Coordinator. The Elementary is down two kids from last month.

Jim Straw, Middle School Principal, used the late start Wednesday, November 4<sup>th</sup> for Staff Collaboration. The 6<sup>th</sup> grade class has been busy with their STEM projects (building rockets!). The Christmas Dance is Friday the 20<sup>th</sup> of December as well as the Competition Assembly. Deputy Nye presented to the 6<sup>th</sup> Grade about Bullying and Harassment. Jim Straw also gave compliments to Amy Hood and the fantastic job she has done with her first Book Fair. Enrollment is steady at 234. Jim also presented to the Board an update on the CTE program. In 2018 Freeman School District had 5 (2 conditional certificates) CTE Teachers. In 2019 the number of CTE Teachers increased to 9 (6 conditional certificates). With the addition of new courses throughout the district, Freeman was able to generate over \$250,000 in additional revenue.

Renee Bailey, High School Principal, absence was excused by the Board.

Kris Herda, presented the Freeman High School Report on behalf of Renee Bailey. Kris presented the ASVB Test scores all met math standard! Renee and Kris had a 'voice lift' presentation at the staff meeting (several teachers began using the voice lift). Enrollment has been steadily increasing and is at 314, up 11 from last year! Kris has been having ongoing observations & conversations with in season coaches. Kris will be attending the WSSAAA Conference in April. Jordyn Goldsmith was the WIAA Athlete of the Week! Kris is continuing to work on the 2020 Athletics Golf Tournament, Dinner & Auction. Scheduling for 2020-2021 is already in the works. Updates: Greg Larson Memorial Basketball Tournament – 12/26 & 12/27. Freeman Wrestling Invitational – 12/28.

**DEPARTMENT REPORTS**

Jody Sweeney, Special Ed Director/School Psych, was excused by the Board. Lisa Phelan presented the Special Education Report. Lisa gave kudos to Jody and all the hard work she has done and the extra time she has been putting in lately. Jody has been assisting with schedules and monitoring needs for paras and additional assistance in classes. She has been working closely with each Special Ed team member individually and as a team as they are planning for a number of new students and students with alternative programs. Austin (Psych Intern) and Jody are working hard to continue to provide meaningful intervention ideas to the staff across the district. Jody is working to creatively meet the needs of our students with existing resources. She is also working closely with Brendon (Finance Director) on Medicaid reimbursement.

Char Trejbal, Transportation Supervisor, has been getting ready for Winter Break. The Transportation party is December 16<sup>th</sup>!

Everett Combs, Mechanic/Asst. Transportation Supervisor, presented to the Board the Safety Committee minutes. Things are going smoothly.

Ellen Arguinchona, Nutrition Services Director, is extremely happy with the new hire. She is really excited having a full team since the beginning of the school year. Ellen is preparing for Cookies and Cocoa coming up at the High School. Ellen is increasing marketing for new menu items in January/February. A grant has been submitted for the freezer, still waiting to hear back. She continues to monitor

participation more closely now. Ellen has made dashboard for metrics to track participation and related costs.

Kirk Lally, Maintenance/Grounds Director, absence excused by the board. Char presented Kirk's report. Kirk wanted the board to know that all the snow equipment works great and they are prepared for the snow fall.

Todd Reed, Technology Director, absence excused by the board.

### **SUPERINTENDENT'S REPORT**

#### **CURRICULUM, INSTRUCTION AND ASSESSMENT:**

Freeman 2020 Strategic Plan report card is on track. Next step is to finalize the data and ideas. Preparing to have first draft by the end of February.

#### **SCHOOL SAFETY, CULTURE AND ENVIRONMENT:**

From the 1<sup>st</sup> quarter to the 2<sup>nd</sup> quarter, the culture around Freeman School District has been good. There is still some work to be done at the High School.

#### **PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:**

A copy of the Superintendent goals is established. A mid-year report will be ready at the end of December.

#### **FISCAL AND LEGAL ACCOUNTABILITY:**

The board looked at the ending cash balance. The enrollment looks good and the actual revenue will be seen in January. Fund Balance looks to be projected around 4%. Still need more time to determine true impact of SEBB.

#### **BOARD COMMENTS:**

Annie Keebler said the Band Concert was amazing at the High School. In November Annie attended a Whitworth Senior's Project (former Freeman Student) on the impacts of the September incident. Annie noted the project was done extremely well and very moving.

**VISITORS COMMENTS & CONCERNS:** No visitor comments.

### **NEW BUSINESS**

#### **APPROVAL OF BOARD POLICY NO. 2195 – 1st READING:**

Jim Tippet moved the Board approve Board Policy No. 2195 – Academic Acceleration, as presented. Ed Cashmere seconded the motion and it passed unanimously.

#### **APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3115 – 1st READING:**

Ed Cashmere moved the Board approve Board Policy and Procedure No. 3115 – Students Experiencing Homelessness-Enrollment Rights and Services, as presented. Bill Morphy seconded the motion and it passed unanimously.

#### **APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3231 – 1st READING:**

Neil Fuchs moved the Board approve Board Policy and Procedure No. 3231 – Student Records, as presented. Ed Cashmere seconded the motion and it passed unanimously.

#### **APPROVAL OF BOARD POLICY NO. 5201 – 1st READING:**

Neil Fuchs moved the Board approve Board Policy No. 5201 – Drug-Free Schools, Community, and Workplace, as presented. Bill Morphy seconded the motion and it passed unanimously.

#### **OTHER INFORMATION:**

The next board meeting will be Thursday, January 9<sup>th</sup>, at 11:00 am in the high school combined classroom. The following meeting will be Thursday, January 30, at 6:00 pm in the K-8 MPR.

PERSONNEL: No action taken

EXECUTIVE SESSION: The board went into Executive Session at 6:56pm for the purpose set forth in RCW 42.30.110. specifically, the following: to confer with legal counsel. Such session is estimated to be approximately 90 minutes in length, and no action is expected upon return. The Board returned to open session at 9:28pm.

ADJOURNMENT: The board meeting adjourned at 9:29pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair