

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
December 9, 2021

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Neil Fuchs, Danielle Santman (virtually), Randy Russell and Alan Steinolfson were present. Ed Cashmere was excused.

GUESTS: Debbie Morphy, Lisa Phelan, Jim Straw, Jeff Smith, Char Trejbal, Jody Sweeney, Kirk Lally, Todd Reed, Kent Bevers, Everett Combs, Arsenia Frye, Mike Frye, Ken Murphy, Kristal Hansen, Linda Mega, Ben Goodmansen, Maria Wilson, Jason Kumagai, Kristine Kendrick, Barbara Berg, James Reynolds, and members of the Robotics Club.

FLAG SALUTE: Linda Mega led us in the flag salute.

CONSENT AGENDA:

November 22nd, 2021 Board Minutes

Mid-Month AP - not to exceed	\$ 75,000.00
General Fund AP - not to exceed	\$200,000.00
Capital Projects Fund AP - not to exceed	\$ 60,000.00
ASB Fund AP - not to exceed	\$ 50,000.00
December Payroll - not to exceed	\$900,000.00

Neil Fuchs moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

OATH OF OFFICE

The Oath of Office was administered to Neil Fuchs:

I, Neil Fuchs, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Freeman School District No. 358, Spokane County, State of Washington, to the best of my ability.

BOARD REORGANIZATION:

Mrs. Keebler called for nomination for Chairperson. Neil Fuchs nominated Bill Morphy as Chairperson. Annie Keebler seconded the nomination and it passed unanimously.

Mrs. Keebler called for nomination for Vice-Chair. Neil Fuchs nominated Annie Keebler as Vice-Chair. Bill Morphy seconded the nomination and it passed unanimously.

Mrs. Keebler called for nomination for WIAA Representative. Neil Fuchs nominated Ed Cashmere as WIAA Representative. Bill Morphy seconded the nomination and it passed unanimously.

At this time, the Legislative Representative has been bypassed. It will be revisited at a later date.

BOARD RECOGNITION:

- Ken Murphy, ALSC Architects – Study & Survey Report – Shared some highlights of the survey
- Robotics Presentation – Thanks for the support and allowing the kids to present

PACE CHARACTER TRAIT:

CARING – Showing a genuine concern for the welfare of others and being a kind, supportive helper.

CORRESPONDENCE:

- Current Newsmagazine
 - Student of the Month – Abbie Amend
 - Athlete of the Month – Taylor Wells

BUILDING REPORTS:**Lisa Phelan, Elementary Principal, and Stacey Rawson, K-8 Counselor, reports:**Overview

- PACE assemblies – Kindergarten 12/16, Grade 1-5 12/17
- Professional development planning
- Grades 3 – 5 continue to work on AVID implementation

Areas of Focus

- Final rubric to review ELA curriculum
- ELA adoption

Enrollment

K-61, 1-47, 2-52, 3-53, 4-62, 5-65 = 338 Total (+ 3)

Jim Straw, Middle School Principal, reports:Overview

- Serving students at school, in class
- Learning and implementing AVID school-wide strategies to support student engagement
- Staff & students participating in a daily Advisory that includes Social Emotional Curriculum, Digital Citizenship, College and Career Ready Content and organizational/study skills

Areas of Focus

- Winter Wonderland Scholastic Book Fair – December 8-17. Parent night 12/9.
- FMS staff used the December 1 late start to share various technology tools they are using: Kahoot/Blooket, Canva, SafeShare.tv, and loading student growth goals in the eVal system
- Five FMS students participated in a virtual town hall with students from across the state. Title of the event – Students: How is the pandemic affecting you emotionally and mentally. What can we do to HELP?
- Collaborating with FHS on a Leadership Student Project (Luke Whitaker & Jake Trevino) to recognize and thank our bus drivers and the FBLA (Gracie Conley, Trenton Hlookoff & Jayden Lentz) sponsored the Lightbulb Project.

Enrollment

6-62, 7-83 (-1), 8-78 = 223 Total (-1)

Jeff Smith reported for Chad Ripke, Dean of Students/Athletic Director:Overview

- Winter sports are off to a good start. Numbers are holding strong

Areas of Focus

- Postseason Athlete Survey is still open and communication has been sent to all fall athletes. 46 athletes have completed the survey, so far. Results will be reported at the net board meeting.

Enrollment

Boys Basketball - 28

Girls Basketball - 20

Wrestling - 16

Cheer - 12

Jeff Smith, High School Principal, reports:Overview

- School focus = Community – groups, activities, families

Areas of Focus

- Food Drive = 1778 total items including 9 frozen turkeys
- 10 Days of Giving in process
- Freeman Cares 4 Kids this Saturday
- Knowledge Bowl 5-1 (2nd in League) with 3 matches to go
- ASVAB completed this morning – 6 participants

Enrollment

9-86, 10-66 (-1), 11-72, 12-71 (-1) = 295 Total (-1)

DEPARTMENT REPORTS:**Todd Reed, Technology Director, reports:**Areas of Focus

- Continually working with staff/students on meeting their technology needs.

- Triumph Electric and McClintock & Turk have successfully tested the FES, MPR, FMS and PRTC generators. They are working as designed and planned.
- The HS generator has moved from the manufacturing plant to the distribution center and is awaiting shipment.

Char Trejbal, Transportation Supervisor, reports:

- Down to one applicant interested in bus driving. She has started classroom training and will be testing soon. Pre-trip inspection and behind the wheel training to follow.
- The new basic bus that was ordered is now in Pasco awaiting district options and WSP inspection.
- EPA says all our paperwork looks good so we should receive our grant payment soon.

Jody Sweeney, SpEd Director/School Psych, reports:

Overview

- Special Education Team is playing a collaborative role by attending conferences and meetings with our colleagues in general education.

Areas of Focus

- Conducting assessments with new referrals for evaluation and reevaluations
- Initial evaluation, reevaluation, and IEP meeting this time of year
- Training and mentoring new secretary, SLP, and Special Ed teachers – team collaboration
- Met with the bus drivers to provide/gather support and information
- Met with the paras to facilitate conversation, collaboration, and community
- Assisting with anything needed last minute for our Holiday giving

Enrollment

115 students currently + 7 initial evaluations in communication and 6 referrals for initial evaluations in other areas.

Kent Bevers, Nutrition Services Director, reports:

2. Grow collaboration and ownership – Jody Sweeney, Stacey Rawson and I meeting next week to begin Wellness Team building and policy work.

6. Engage students, staff and community

- Equipment for digital displays has been ordered.
- Visited with Mrs. Hendrickson's class Monday this week to introduce myself and allow students to ask me questions about the menu.
 - a) Things they like
 - b) Things they don't like
 - c) Talked a little bit about chain supply, and explained why the menu sometimes changes
- Met with Kelli Frederick, WSU Teaching Assistant Professor to discuss Registered Dietician intern **Joseph Higby** coming to intern with me for 3 months, beginning January 18.

Everett Combs, Mechanic/Asst. Transportation Supervisor, reports:

- Minutes of the Safety Committee Meeting from December 7, 2021, were shared with the board.

SUPERINTENDENT'S REPORT:

Dr. Russell thanked the board and Admin Team for their time spent at the Board Work Session-

- prepping and planning for the trial to support the staff and students
- long term planning for district facilities
- future planning for other interests

Learn Successful Change Management Strategies:

- The Superintendent evaluation process starts in December (Policy 1630). Goals are set in August, then a mid-year check in striving to grow and improve.
- The Leadership Team starts reviewing their goals in January at the mid-year meetings.
- Dr. Russell sent out a link to a Leadership 360 Survey to staff – a commitment to continuous improvement

Grow Collaboration and Ownership:

- Enrollment continues to look good. The budget was built on 830 FTE and we are at 834.79 FTE.

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

- There have been challenges with the recent safety concerns.
- Condolences have been sent to those schools involved.
- We continue to follow our process in recent events. There was good cooperation and no substantial threat. We remain diligent. All concerns are taken seriously and are followed up with communication.
- During a recent AASA Executive Committee Meeting, the #1 concern of Superintendents, nationwide, was social media – safety & threats.

Empathy, Self-Care and Team Building:

Engage Students, Staff and Community:

- We have a good plan to support staff and students during the trial. Some families and staff will be called to testify. It will be a tough couple of months and we are here to help support everyone.
- The Board Superintendent Expectations were reviewed.

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS:

- Board member shared they went on a walk through with the Admin Team at the High School and learned a lot and got a good pulse of the high school.
- Thanks to the staff for the safety protocols taken at school.

VISITORS COMMENTS & CONCERNS:

- No comments or concerns were shared.

NEW BUSINESS:

APPROVAL OF RESOLUTION 1-2021/2022:

Annie Keebler moved the Board approve Resolution 1-2021/2022 – Available Space in Adjacent School Districts, as presented. Neil Fuchs seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 2-2021/2022:

Annie Keebler moved the Board approve Resolution 2-2021/2022 – Facilities Study and Survey, as presented. Neil Fuchs seconded the motion and it passed unanimously.

OTHER INFORMATION:

There are two board meetings in January. The next regular board meeting is scheduled for January 13, 2022, at 11:00 am at the high school. The second meeting in January is the 27th at 6:00 pm in the K-8 MPR. Plan on an Executive Session at the next 3 board meetings.

PERSONNEL ACTION:

Certified:	Brooke Forkner – Resigned .2 Elementary Art Enrichment
Classified:	Kristine Kendrick – Nutritionist III – 2.5 hrs./day Heather Walker – Substitute Bus Driver – Pending Testing
Extracurricular:	Nate Jacobus – Head 7 th grade Boys Basketball Coach Nate Jacobus – Assistant Girls Basketball Coach Nate Garner – Resignation – Middle School Baseball Coach

Annie Keebler moved the Board approve the personnel action as presented. Neil Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:13 pm with no further action.

Recording Secretary

Board Secretary

Board Chair