

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
February 26, 2020

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Annie Keebler, Jim Tippett, Randy Russell and Brendon Myers. Bill Morphy and Neil Fuchs were excused.

GUESTS: Debbie Morphy, Ellen Arguinchona, Kirk Lally, Everett Combs, Char Trejbal, Todd Reed, Jody Sweeney, Lisa Phelan, Renee Bailey, Jim Straw, Kris Herda, Cindy Schneider, Jack Schneider, and Annie Schiene.

FLAG SALUTE: Everett Combs led us in the flag salute.

CONSENT AGENDA:

January 30th, 2020 Board Minutes	
Mid-Month AP - 116000-116005	\$ 15,480.92
General Fund AP - 116055-116112	\$101,176.34
Capital Projects Fund AP - 116113	\$ 416.82
ASB Fund AP - 116018-116054, 116114-116115	\$ 18,974.70
Benefit Trust Fund AP - 116116	\$ 4,719.70
February Accounts Payable Direct Deposits	\$ 7,964.23
February Payroll - 116006-116012	\$792,647.10
January's Treasurer's Statement/Budget Status	

Jim Tippett moved the Board approve the consent agenda as presented. Ed Cashmere seconded the motion and it passed unanimously.

BOARD RECOGNITION:

- Governor's Proclamation – Washington State School Retirees' Appreciation Week

PAGE CHARACTER TRAIT: HONESTY – Sincerity and reverence or love for the truth

CORRESPONDENCE:

- Spokesman Review Article – Featuring Freeman's own Cora Cashmere
- Board and Administrator – Board Leadership Affecting Student Achievement
- Department of Ecology – Toxics Cleanup Program – Public Notice
- OSPI – Elementary and Secondary Education Account – Alternate Assessment Level
- North Palouse Chamber of Commerce – Thank you for continued membership

BUILDING REPORTS

Lisa Phelan, Elementary Principal, is preparing for profile meetings and assessment season. There were two shelter in place drills last week. Students did well. The 5th Grade Leadership Team is working with the North Palouse Food Bank and will be having a March Madness Food Drive. The elementary is in the middle of the Heart Challenge Program. Kindergarten Roundup is coming up in March. The PTSG Father/Daughter Dance was well attended. Kristi Parry has been working with Art Smart volunteers that will then share the project in the classroom. K-5 enrollment is at 363.

Jim Straw, Middle School Principal, is currently in the final cycle of observations and plans to be done by Spring Break. A STEM donation was just received from Wagstaff, Inc. The SBA calendar has proctor training, ELA, Math and 8th Grade Science scheduled. The MS is excited to get into assessments. It will be the 1st time of testing with our 1:1 technology and not being dependent on the other buildings for computer space. The middle school joined the high school for a Martin Luther King, Jr., assembly on

January 21st. Speaker, James Layman, did a great job presenting against me/for me thoughts. Thursday advisories continue. At the February 20th advisory, the FBLA presented an American Enterprise Project to the 6th grade. The MS also had a shelter in place drill followed later in the week with a Shelter in Place incident. 6-8 enrollment is at 239.

Renee Bailey, High School Principal, reported the high school is updating course catalogs and prepping next year registration, hoping to offer some new classes. Teacher collaboration time has been spent on social emotional curriculum and google classroom. Renee is on her second round of observations. CTE has increased some of its funding due to enrollment and staffing shifts and is looking at some new labs to support computer science classes. The MLK Assembly was great. After the assembly, some of the students participated in an AWSL workshop. Attendance letters continue to be issued. The high school has developed a truancy board. The first meetings will occur in the next week. Voter registration will be available for 16 and older students next week. 9-12 enrollment is at 312.

Kris Herda, Asst. Principal/Athletic Director, is working with parents, coaches and athletes on 6-12 program expectations, roles and communication. Kris is continuing preseason and postseason coaching discussions and evaluations. Preparation for spring sports and facilities are under way. Fields are in good shape at this point. The cycle of maintaining facilities continues along with safety and equipment needs. The Booster Club is supporting the programs when possible. The ASB is working on the Bylaws and preparing for ASB elections. The Sadie's Dance is coming up. The Booster Club is looking to spend money they raised at concessions on programs and to help multiple sports. Athletics are seeing the benefits of the Final Forms program; keeping track of physicals and sport rosters. The Joya Penny Drive will be April 20th – 25th. The Alumni Basketball Tournament is March 19th – 21st. Participants can sign up on line. Kris will be reviewing procedures for post season travel. The Athletic Golf Tournament Fundraiser is under way. HS spring sports practice starts Monday, the 2nd and MS girls' basketball games start Tuesday, the 3rd.

DEPARTMENT REPORTS

Jody Sweeney, Special Education Director/School Psych, is working closely with each Special Ed team member individually and as a team along with the buildings. She is currently reviewing new 3 year olds that will be entering Freeman, projecting caseloads and needs for next year.

Everett Combs, Mechanic/Asst. Transportation Supervisor, reported that the district participated in a Table Top Exercise, Tuesday, February 18th. Law enforcement and fire support were in attendance along with the Leadership Team, office staff, the Safety Committee, Clear Risk Solutions representatives and Jeff Bell. Everett shared the scenarios that were discussed with the Board. Everett shared that allocations are in and look good. Ridership is up and drivers are down.

Ellen Arguinchona, Nutrition Services Director, will be talking to the 5th graders regarding food pantries. She has two WSU interns that started the 26th. The SRHD inspection at the HS went well – no findings. Ellen increased her marketing for new menu items in the months of January and February. Food costs to date are down this year with a slight increase in participation. Ellen attend an OSPI conference last week to help plan commodity utilization and scratch cooking for next year.

Todd Reed, Technology Director, is filing E-rate paperwork. There is a 28-day open bidding window in which Todd listens to vendors to see what they can offer. He applied for a 50% discount that could be used towards electronics; internet and phones. He will be working with CTE funds and how they can be used towards the purchase of equipment for the program.

Todd Reed reported for Kirk Lally. All the odd jobs have been completed. The mowers are ready with the exception of the stand-up mower that is in for repairs. His team is gearing up for spring sports. He is asking for summer projects wish lists from the buildings.

Kirk Lally, Grounds/Maintenance Supervisor, and Char Trejbal, Transportation Supervisor, were excused.

SUPERINTENDENT’S REPORT

CURRICULUM, INSTRUCTION AND ASSESSMENT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: We seem to be on track with our work on the Freeman 2020 Report Card. We will have an updated draft at the next Board Work Session.

FISCAL AND LEGAL ACCOUNTABILITY:

- Enrollment is great at 881.69 FTE with an average of 876.11 for the year. We will need to begin to prepare for growth, expansion and levy discussions.
- The ending cash balance is at 5.37%

BOARD COMMENTS: No comments were shared.

VISITORS COMMENTS & CONCERNS: No visitor comments or concerns were voiced.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2140 – 2nd READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 2140 – Guidance and Counseling, as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2413 – 2nd READING:

Jim Tippet moved the Board approve Board Policy No. 2413 – Equivalency Credit for Career and Technical Education Courses, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2418 – 2nd READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 2418 – Waiver of High School Graduation Credits, as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3520 – 2nd READING:

Jim Tippet moved the Board approve Board Policy No. 3520 – Student Fees, Fines, Charges, as presented. Ed Cashmere seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF ASSET PRESERVATION PROGRAM ANNUAL BOARD REPORT:

Ed Cashmere moved the Board approve the Information and Condition of Schools (ICOS) report, as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2410 – 1st READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 2410 – High School Graduation Requirements, as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 4210 – 1st READING:

Jim Tippet moved the Board approve Board Policy No. 4210 – Regulation of Dangerous Weapons on School Premises, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 4215 – 1st READING:

Jim Tippet moved the Board approve Board Policy No. 4215 – Use of Tobacco, Nicotine Products and Delivery Devices, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6112 – 1st READING:

Jim Tippet moved the Board not take any action on Board Policy No. 6112 – Rental or Lease of District Real Property, as presented. Ed Cashmere seconded the motion. The policy will stay the same.

OTHER INFORMATION:

There will be a Board Work Session Thursday, March 26th, at 5:00 pm followed by the regular board meeting at 6:00 pm in the K-8 MPR. The work sessions will focus on the Freeman 2020 Strategic Plan Report Card. The following meeting will be Thursday, March 26th, 2020, at 6:00 pm in the K-8 MPR.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Linda Bauer – Para Educator – 7.0 Hrs./Day – Non-Continuing

Ed Cashmere moved the Board approve the personnel action as presented. Jim Tippet seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: Board did not break into executive session.

ADJOURNMENT: The board meeting adjourned at 6:54pm with no further action.

Recording Secretary

Board Secretary

Board Chair