

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
March 30, 2023

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Vice-Chair Annie Keebler. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Danielle Santman, Nate Talbott, Randy Russell and Alan Steinolfson were present. Bill Morphy joined via phone. Dave Teague was excused.

**GUESTS:** Lisa Phelan, Jim Straw, Jeff Smith, Chad Ripke, Jody Sweeney, Kirk Lally, Mike Allen, Kent Bevers, Debbie Morphy, Angela Frye, James Jydstrup, Joanne Moyer, Jim Rae and Desiree Hendrickson.

**FLAG SALUTE:** Angela Frye led us in the flag salute.

**CONSENT AGENDA:**

February 27th, 2023 Board Minutes	
March General Fund Mid-Month AP	\$ 12,949.34
March ASB Fund Mid-Month AP	\$ 13,045.83
March General Fund AP	\$130,067.81
March Capital Projects Fund Payments	\$ 41,453.00
March General Fund ACH Payments	\$ 11,971.11
March ASB Fund ACH Payments	\$ 595.23
March ASB Fund AP	\$ 23,583.18
March Payroll	\$973,527.76
February County Treasurer Report	
February Budget Status Report	

Danielle Santman moved the Board approve the consent agenda as presented. Nate Talbott seconded the motion and it passed unanimously.

**BOARD RECOGNITION**

- James Jydstrup – Silver Mountain Out of State Trip Proposal

**PACE CHARACTER TRAIT:**

*DILIGENCE - Persistence, dedication and hard work.*

**CORRESPONDENCE:**

- Spokesman Review Article

**BUILDING REPORTS:**

**Lisa Phelan, Elementary Principal, reports:**

Overview

- The FES staff continues to work at implementing the ELA core curriculum, improving our PBIS systems of support, and focusing on Social Emotional instruction.

Areas of Focus

- TK – 5 Conferences
- Student Growth Goals
- TK/K Round-up, April 14<sup>th</sup>, 9:00 am – 6:00 pm

Enrollment

ITK-35, K-50, 1-66, 2-52, 3-52, 4-65, 5-60 = 380 Total

**Jim Straw, Middle School Principal, reports:**

Overview

- During the 2022/2023 school year, FMS staff and students will be operating in an updated learning environment.
- Nearing completion of the HVAC Project; the Chiller is on site and will be connected when the weather improves.

Areas of Focus

- The WSU College of Medicine met with our 8th graders on May 8th, but they did cancel our 7th grade field trip to their River Point campus. The 8th graders are scheduled to meet with them on May 16th.
- All of the FMS Science classes attended the Industry Fair at FHS. It was a huge success and generated a lot of excitement.
- Observations are done. As Student Growth Goal data is collected, we will begin meeting for Staff Evaluations.
- First day of Student-Led Conferences was very busy. During these two days, we have 184 of our 214 students scheduled. Some conferences have already happened and some will be made up after Spring Break.

Enrollment

- 6-67 (-1), 7-66, 8-81 = 214 Total

**Jeff Smith, High School Principal, reports:**Overview

- FHS is moving forward! We will continue to improve our collaborative work as a team while focusing on Mission, Vision and Values.

Areas of Focus

- Industry Fair – 33 vendors, 3 schools, 600 kids
- Construction Fair – 21 students participated at the fairgrounds
- FFA Trap Team – Undefeated and on to State
- Bowling Club – State Champions
- Knowledge Bowl – 3<sup>rd</sup> place at Regionals
- Holocaust Speaker – Carla Peperzak will be presenting in Ms. Longinotti's class, April 11<sup>th</sup>
- Conferences
- Master-Based Credit Opportunities – Principal Smith and Mrs. Holm are working on these policies

Enrollment

9-71 (-1), 10-81 (-1), 11-63 (+1), 12-74 = 289 Total

**Chad Ripke, Dean of Students/HS Athletic Director, reports:**Overview

- Successful winter season:
  - Girls' basketball took 6<sup>th</sup> in State; Academic State Champions
  - Boys' basketball had a great season
- So far so good with Spring sports:
  - Baseball 5-2
  - Softball 3-2
  - Girls Tennis 3-0
  - Boys Tennis 0-2
  - Track competed well at the Dolphin Invite at West Valley
  - Golf has had 1 event; courses not open because of weather conditions

Areas of Focus

- School uniform contract
- Golf Fundraiser – August 12<sup>th</sup> at the Links

Enrollment

Baseball-21, Softball-25, Track-55, Golf-30, Tennis-23 TOTAL=154

**Mike Allen, K-8 TOSA/MS Athletic Director's reports:**Overview

- Wrapped up late winter girls' basketball:
  - 8<sup>th</sup> Varsity – Undefeated 8-0
  - 8<sup>th</sup> JV – Undefeated 8-0
  - 7<sup>th</sup> Varsity – Finished 7-1
  - 7<sup>th</sup> JV – 5-3

Area of Focus

- Looking toward spring sports
- Equipment purchases made
- Adjusting schedules around facilities work

- Will host a middle school All League Track Meet at EVHS in May

#### Enrollment

Track & Field - 39 signed up

Baseball – 35 signed up

#### **DEPARTMENT REPORTS:**

##### **Kent Bevers, Nutrition Services Director, reported:**

#### Areas of Focus

- Working with Lisa Frazier and Kaela Holmes to prepare breakfast for the seniors at FHS before they leave campus for their senior trip on June 8<sup>th</sup>.
- Received feedback from students and staff regarding menus shortly after I returned from my leave:
  1. Expressing a desire for more variety
  2. Will be working with NS staff to identify menu “dogs”, and increase variety with some new (or old favorite) menu items

##### **Kirk Lally, Director of Maintenance and Grounds, reported:**

#### Areas of Focus

- Fertilize the grounds depending on weather and moisture
- Irrigation to be turned on next week
- Sweep parking lots next week
- Putting classroom back together after sprinkler break
- Custodians will be doing spring cleaning
- Working on small projects/requests that need done

##### **Todd Reed, Technology Director, reported by Kirk Lally:**

#### Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Completed Outdoor Wi-Fi installation at the Palouse Transportation Cooperative under each overhead bus canopy. This will enable the transportation director and supervisor the ability to retrieve bus camera footage remotely from their desk computer rather than manually pulling the flash drive from each bus to view/retrieve camera footage. Working with Camera vendor to finish the install of the server-side software.
- Completed E-rate Form 471. Through the 28-day competitive bidding process, we have signed a 5-year agreement for 1 gigabit fiber internet service to Freeman School District. This 5-year agreement will reduce our monthly internet bill from \$1800 per month to \$1400 per month after our post e-rate discount of 60%.
- All District backup generators passed their yearly maintenance and inspections. Each Generator is exercising and running as designed.

##### **Jody Sweeney, SpEd Director/School Psych, reported:**

#### Overview

- School Psychologist:
  - Student referrals for Special Education evaluations and eligibility (ages 3-21) and re-evaluations for students that are receiving services – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline.
- Special Ed Director:
  - Focused on Special Education processes, legal and team expectations. Communication and collaboration with Admin/Leadership Team and Special Ed Team.

#### Areas of Focus

- School Psychologist:
  - Defining roles and duties between Josie and myself.
  - Profile Meeting participation.
  - Conferences conversations and communication.
  - Initial evaluation and reevaluation conversations, communication and paperwork.
- Special Ed Director:
  - Reimplementing processes.
  - Auditing our files.
  - Participated in interviews for ESD101/Freeman mental health specialist.

Enrollment

119 students currently within Special Education

**Transportation, Safety & Security reported by Dr. Russell:**

- De-brief notes from the Table Top Exercise were shared with the Safety Committee at their meeting.
- Ridership is coming up this Spring.
- Drivers are ready for a break.

**SUPERINTENDENT’S REPORT:**

- CEE Survey:
  - The CEE Survey is on track with our Strategic Plan
  - The link for the board survey was sent out
  - The feedback window will close April 4<sup>th</sup>, 2023
- FSD Stadium Upgrade Update:
  - Pre-Construction contract with Garco is signed
  - The light project will be part of the construction
  - Garco will not be charging us a markup on the turf
  - Fencing is outside of the Stadium Project – We will be putting up new fence on our own that will be also be used as construction fence (one fence instead of two)
  - Bleachers and storage will be an alternate project
  - Plans for practices, contests this spring – Several options were visited with no results – Still looking into other options
  - Fencing project – May 1<sup>st</sup> – 12<sup>th</sup>, 2023
  - Equipment arrives May 12<sup>th</sup>, 2023

Curriculum, Instruction and Assessment:

- Balanced School Calendar
  - Power Point presentation shared Whys, Learning to Support Continued Exploration, Comparisons, Timeline and Recommendations.
  - Several members of the Balanced Calendar committee were at the meeting to answer questions from the board.

School Safety, Culture, and Environment

- Nondiscrimination and Affirmative Action Report
  - Review hiring and situations at the student and staff levels
- Title IX Report
  - Review of training – Policy and Procedures followed.

Partnering with Parents and School/Community:

Fiscal and Legal Accountability:

- Ending Cash Balance - Projected to end the year at 8%.
- Enrollment – Slightly down from the February.

**BOARD COMMENTS:** No comments.

**VISITORS COMMENTS & CONCERNS:** No comments or concerns.

**UNFINISHED BUSINESS**

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 2021 – 2nd READING**

Danielle Santman moved the Board approve Board Policy & Procedure No. 2021 – Library Information and Technology Programs, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 3246 – 2nd READING**

Danielle Santman moved the Board approve Board Policy & Procedure No.3246 – Restraint, Isolation and Other Uses of Reasonable Force, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 4200 – 2nd READING

Danielle Santman moved the Board approve Board Policy & Procedure No. 4200 – Review Access and Safe and Orderly Learning Environment, as presented. Nate Talbott seconded the motion and it passed unanimously.

**NEW BUSINESS**

APPROVAL OF DIRECTOR DISTRICT BOUNDARY CHANGES PROPOSED

Danielle Santman moved the Board approve the Director District Boundary Changes Proposed, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY

Danielle Santman moved the Board approve the surplus of various high school text books, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF OUT OF STATE HS BAND TRAVEL

Danielle Santman moved the Board approve the out of state travel for HS Band, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BSN SPORTS REWARDS/NIKE PROGRAM

Danielle Santman moved the Board approve the BSN Sports Rewards/NIKE Program, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1611 – 1<sup>ST</sup> READING

Danielle Santman moved the Board approve Board Policy No. 1611 – Conflicts of Interest – NEW, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1220 – 1<sup>ST</sup> READING

Danielle Santman moved the Board approve Board Policy No. 1220 – Board Officers and Duties of Board Members, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1225 – 1<sup>ST</sup> READING

Danielle Santman moved the Board approve Board Policy No. 1225 – School Director Legislative Program, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3117 – 1<sup>ST</sup> READING

Danielle Santman moved the Board approve Board Policy No. 3117 – Students In or Released From an Institutional Education Facility - NEW, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL TO MOVE FORWARD WITH FSD STADIUM UPGRADE PROJECT

Bill Morphy moved the Board approve moving forward with the FSD Stadium Upgrade, as presented. Danielle Santman seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

- The next regular board meeting is scheduled for Tuesday, April 25th at 6:00 pm at Rockford City Hall.
- The July 6<sup>th</sup> board meeting has been rescheduled to July 24<sup>th</sup> preceded by a budget hearing.

**PERSONNEL ACTION:**

Certified: James Jydstrup – Teaching Out of Endorsement – Drama/Intro to Theater (.02)  
Amanda Kazmi – Inclusive Preschool & Transition to Kindergarten Teacher –  
1.0 Continuing

Classified: Ann Kienholz Jurcevich – Separation – End of School Year  
Tawnya Becker – Transportation Coordinator

Extracurricular: Joe Nunley – 8th Grade Boys Baseball Coach  
Chad Ripke – HS Girls Varsity Softball Coach

Danielle Santman moved the Board approve the personnel action as presented. Nate Talbott seconded the motion, and it passed unanimously.

**ADJOURNMENT:** The board meeting adjourned at 7:51 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair