

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
April 25, 2022

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Danielle Santman, Ed Cashmere, Dave Teague, Randy Russell and Alan Steinolfson were present.

GUESTS: Debbie Morphy, Lisa Phelan, Jim Straw, Jeff Smith, Jody Sweeney, Kirk Lally, Todd Reed, Kent Bevers, Char Trejbal, Mike Allen, Neil Fuchs, Christina Admire and Ryan Admire.

FLAG SALUTE: Neil Fuchs led us in the flag salute.

CONSENT AGENDA:

March 29, 2022 Board Minutes

April General Fund Mid-Month AP - 118556-118560	\$ 50,965.06
April ASB Fund Mid-Month AP - 118561-118562	\$ 2,245.30
April ASB Fund Mid-Month Direct Deposit AP	\$ 15.00
April General Fund AP - 118582-118639	\$156,986.44
April Capital Projects Fund AP - 118640	\$ 4,134.90
April ASB Fund AP - 118563-118581	\$ 18,459.62
April Gen. Fund Accounts Payable Direct Deposits	\$ 10,846.20
April ASB Accounts Payable Direct Deposits	\$ 433.16
1st Quarter 2022 Comp Tax (Gen Fund & ASB)	\$ 346.65
April Payroll & Payroll AP	\$835,787.49
Budget Status and Treasurer's Report	
Cash Flow	

Annie Keebler moved the Board approve the consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

OATH OF OFFICE:

- The Oath of Office was administered to Dave Teague: I, Dave Teague, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Freeman School District No. 358, Spokane County, State of Washington, to the best of my ability.

PACE CHARACTER TRAIT:

TRUSTWORTHINESS – Inspiring complete reliability and confidence in his/her truthfulness, integrity and discretion.

CORRESPONDENCE:

- NEWTech Prep – Kari Duffy, Director – Resignation
- Spokesman Review – Outstanding Article on 2022 Spokane Scholars

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reports:

Overview

- The FES will celebrate PACE award recipients during an assembly tomorrow, April 26th.
- PACE Student of the Year will be selected by Friday
- Frida's goslings have arrived!

Areas of Focus

- The staff has narrowed the ELA adoption to Houghton Mifflin, Into Reading and McMillan McGraw Hill, Wonders.
- Working with both the MS and HS to draft 2022/2023 specialist schedules.
- Final evaluations.
- Transitional Kindergarten exploration and implementation timeline update.

Enrollment

K-62, 1-50, 2-52, 3-55, 4-62, 5-56 = 346 Total

Jim Straw, Middle School Principal, reports:Overview

- Serving students at school, in class.
- Learning and implementing AVID School-wide strategies to support student engagement.
- Staff and students are participating in a daily Advisory that includes Social Emotional Curriculum, Digital Citizenship, College and Career Ready Content and organizational/study skills.
- Attendance has improved.

Areas of Focus

- ASB Elections kicked off on Friday, April 15th. The election assembly will be held on Thursday, May 5th.
- Students working on “Career Projects”. Sixth through eighth grade students will present on career of their choice to third through fifth graders.
- State testing window fast approaching: Science-May 16, ELA-May 18 & 19, Math-May 24 & 25.
- ASB is working on Dane Planning; for the first time since March 2020.
- Activities – Track-40 participants, Baseball-24 players

Enrollment

6-632 (-1), 7-83, 8-78 (-1) = 223 (-2) Total

Jeff Smith, High School Principal, reports:Overview

- Lots of Freeman student successes to recognize as the countdown to graduation begins!

Areas of Focus

- Spokane Scholars – Eli Mounts, Drew Lochmiller, Abby Bryant, Abbie Amend, Sydney McLean, Jenna Sharp
- Chase Youth Awards – Jorja Jensen, FHS Girls Basketball Team, FHS ASB
- Freeman Trap Team – State Champions!
- FBLA State Champion – Sydney McLean; 15 other students qualified for Nationals
- ASB Easter Egg Hunt
- Preparing Master Schedule with help of FES and FMS
- Preparing for Testing – SAT, ASBAV, SBA and AP
- Preparing Summative Evaluations for 202-2022 school year

Enrollment

9-84 (-1), 10-66, 11-71, 12-71 = 292 Total

Chad Ripke, Dean of Students/Athletic Director, reports:Overview

- Spring sports coming down to the last 2 weeks of the regular season play.
- Middle School games start this week.
- Working on schedules for next school year, fall is complete, working on winter.
- Abbie Amend was named WIAA athlete of the week last week.
- HS Girls’ Basketball Team was named the WIAA Team of the Month for February.

Areas of Focus

- WSSAAA Conference for professional development; 4/23-4/26.
- 3 new wrestling mats are going to be purchased. Thank you to all 3 buildings and the district to help in this big purchase. Two of the three current wrestling mats are 25+ years old.
- Freeman Athletics Golf Tournament – Save the Date, August 13th, at the Links Golf Course.

Enrollment

- 23 MS baseball players, 40 MS track athletes
- 16 HS baseball players, 42 HS track athletes, 20 HS Tennis players, 20 HS/4 MS softball players, 20 HS golfers

DEPARTMENT REPORTS:**Jody Sweeney, SpEd Director/School Psych, reports:**Overview

- School Psychologist: Focused on Special Education student evaluations and eligibility – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline. Meetings with multi-disciplinary teams.
- Special Ed Director: Focused on staffing assessment and needs, collaboration with Admin & Directors, team/individual training, mentorship and communication with district-wide teams.

Areas of Focus

- School Psychologist:
 - We will be hiring a continuing .8 FTE School Psych/Ed. Specialist to start next school year
 - Table Top exercise last week
 - Referrals from conferences and initial evaluations to the end of the school year
 - Working with TK team
- Special Ed Director:
 - Staffing needs and caseload management
 - Budget planning
 - Grant writing, research & planning
 - SpEd secretary training
 - Team/individual training, assessment and mentorship
 - Cross-departmental collaboration (i.e. transportation and nutrition services)
 - Paraprofessional group training

Enrollment

121 students currently receive SpEd services; 6 new referrals due to academic concerns

Everett Combs, Assistant Transportation Supervisor/Mechanic, reports:

- Hosted an annual Table Top exercise April 21st.
 - This exercise is a state requirement
 - Jody Sweeney and Stacey Rawson facilitated the Exercise
 - Topics included: Suicide Risk Assessment Procedure and Scenarios and Threat Assessment Protocol and Scenarios
 - Representatives in attendance: local fire, local law enforcement, ESD #101, Clear Risk Solutions, Leadership Team, Safety Committee and building office staff

Kent Bevers, Nutrition Services Director, reports:

4. Communicate well in crisis –

1. Still experiencing chain supply shortages: Order exceptions (outs) for this week so far include Chicken Patties, Hot dogs, and Powdered Sugar.
 - a. This is based on the order we submitted today – there may be more when we get our actual delivery.
 - b. When substitutes are not available, I will obtain product from URM, or use what is in our warehouse.
2. Entitlement/USDA Funds

6. Engage students, staff and community -

1. Pastries w/Parents on May 6.
2. Wellness Team is still meeting.
 - a. Next meeting is this Thursday – will begin reviewing first draft of policy at this meeting, as a team.

Char Trejbal, Transportation Supervisor, reports:

- The two new buses have arrived.
 - Bus #19 is on the road
 - Bus #10 is waiting on the Operating Permit from OSPI
 - Cameras and 2 way radios will be installed April 26th
- We currently transporting 6 McKinney Vento students; Three on the north side of Spokane and three in Post Falls (2 families)

Todd Reed, Technology Director, reports:

Areas of Focus

- Continue working with staff/students on meeting their technology needs.
- ECF 2022 - took delivery on an additional 270 district chrome books

- Technology Plan 2022-2025 items have been ordered and some technology has already started to arrive
- Working on technology surplus items
- Awarded \$111,000 - Digital Equity Grant for assistive learning devices and additional technology
- Researching chrome book optional annual assurance program (\$20.00) available to each family/student upon student chrome book checkout next year in the event a chrome book is accidentally damaged/lost. This program was presented to the board.

SUPERINTENDENT’S REPORT:

Dr. Russell presented information on the FSD Asset Preservation Program Annual Board Report.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- Enrollment stayed steady. Our average enrollment is 837 FTE. We budgeted for 830 FTE.
- The cash balance through August was presented. The end of the year budget is in good shape.

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

- The staff is in great shape. Doing great things after Spring Break.
- Table Top Exercise April 21st
- Summer Professional Development
- Scheduling and Staffing – There is a continuing trend of fewer applicants for job postings

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: 10-year plan question: A Survey & Study has been presented and a group reviewed the initial study. A 30-year view of the past long range facilities plan is being produced. We will be implementing a strategic plan with top topics. The middle school gym will be painted this summer.

VISITORS COMMENTS & CONCERNS: No comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY NO. 1822 – 2ND READING:

Annie Keebler moved the Board approve Board Policy No. 1822 – Training and Development for Board Members, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2420 – 2ND READING:

Danielle Santman moved the Board approve Board Policy No. 2420– Grading and Progress Reports, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3116 – 2nd READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 3116– Students in Foster Care, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4311 – 2ND READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 4311– School Safety and Security Services Program, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 5520 – 2ND READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 5520– Staff Development, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6800 – 2ND READING:

Ed Cashmere moved the Board approve Board Policy No. 6800– Safety, Operations and Maintenance of School Property, as presented. Annie Keebler seconded the motion and it passed unanimously.

NEW BUSINESS:

APPROVAL OF SURPLUS PROPERTY:

Annie Keebler moved the Board approve the Surplus Technology Equipment, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3220 – 1ST READING:

Danielle Santman moved the Board approve Board Policy and Procedure No. 3220 – Freedom of Expression, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5400 – 1ST READING:

Annie Keebler moved the Board approve Board Policy No. 5400– Personnel Leaves, as presented. Danielle Santman seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for Thursday, May 12th, at 11:00 am in the Middle School.
- June 22nd – End of Year Celebration with Leadership Team and Board
- July 7th – 10:00 am-Budget Hearing, 11:00 am-Board Meeting, 1:00-pm Board Work Session

PERSONNEL ACTION:

Certified: Garret Sawyer – HS Health & Fitness Teacher – 1.0 Continuing
 Courtney Sievers – One year Leave of Absence (Preschool Teacher)
 Jason Passinetti – Resignation – HS SpEd Teacher (Effective End of School Year)
 Vicki Craig – Substitute Teacher
 Mary Harvill – Emergency Substitute Teacher – Pending OSPI Approval
 Sidney Sheer – Emergency Substitute Teacher – Pending OSPI Approval
 Jharen Pangelinan – Emergency Substitute Teacher – Pending OSPI Approval

Classified: Doug Pace – Resignation – HS Para Educator (Effective May 6, 2022)
 Tawnya Becker – District Office Support Specialist (DOSS) – Effective 6/17/2022

Extracurricular: Kyle Olson – 7th Grade Baseball Coach
 Justin Barrong – Resignation – HS Assistant Football Coach
 Zack Schneider – MS Assistant Track Coach

Annie Keebler moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:24 pm with no further action.

Recording Secretary

Board Secretary

Board Chair