

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
April 25, 2023

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Danielle Santman, Nate Talbott, Dave Teague, Randy Russell and Alan Steinolfson were present.

GUESTS: Lisa Phelan, Jim Straw, Jeff Smith, Chad Ripke, Jody Sweeney, Kirk Lally, Mike Allen, Kent Bevers, Debbie Morphy, Everett Combs, Char Trejbal, Todd Reed and J. Wilkinson.

FLAG SALUTE: Todd Reed led us in the flag salute.

CONSENT AGENDA:

March 30th, 2023 Board Minutes	
Quarter 1 2023 Comp Tax (Sales & Use)	\$ 481.83
April General Fund Mid-Month AP	\$ 8,607.35
April ASB Fund Mid-Month AP	\$ 514.45
April General Fund AP	\$198,191.59
April Capital Projects Fund Payments	\$169,728.52
April General Fund ACH Payments	\$ 14,229.83
April ASB Fund ACH Payments	\$ 1,102.94
April ASB Fund AP	\$ 15,991.34
April Payroll	\$937,623.33
March County Treasurer Report	
March Budget Status Report	

Annie Keebler moved the Board approve the consent agenda as presented. Dave Teague seconded the motion and it passed unanimously.

BOARD RECOGNITION

- Certificated Staff will be recognized during Teacher Appreciation Week – May 8-12, 2023

PACE CHARACTER TRAIT:

TRUSTWORTHINESS – Inspiring complete reliability and confidence in his/her truthfulness, integrity and discretion

CORRESPONDENCE: None

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reports:

Overview

- The FES staff continues to work at implementing the ELA core curriculum, improving our PBIS systems of support, and focusing on Social Emotional instruction.

Areas of Focus

- Observations/End of year meetings with staff
- TK/K Round-up – Scoring the screeners
- Classroom placements – May 3rd
- Fit for Bloomsday – Approximately 90 K-6 grade students and 8-10 parent volunteers participating
- Extreme Science with Radical Rick begins next week

Enrollment

ITK-35, K-50, 1-66, 2-52, 3-51, 4-65, 5-60 = 379 Total

Jim Straw, Middle School Principal, reports:

Overview

- During the 2022/2023 school year, FMS staff and students will be operating in an updated learning environment.

- We are almost ready to fire up the HVAC system.
- Planning is underway for the end of this year and next year.

Areas of Focus

- Chase Youth Awards recognized our Big Buddies Program in the category of Social Advocacy and Cooper Florence in the Compassion category.
- Hagan Foundation awarded a \$5000 grant to our Robotics program for new equipment. Coaches Kristina Newhouse and James Reynolds attended their reception on Thursday with Mrs. Phelan and I.
- The WSU College of Medicine will meet with our 8th graders on May 16th.
- Working on final preparations for State Testing- Science on Monday, 5/15, ELA on Wednesday/Thursday, 5/17 & 18 and Math on Tuesday/Wednesday, 5/23 & 24.
- ASB Election Assembly on Thursday, 5/25.

Enrollment

- 6-67, 7-66, 8-81 = 214 Total

Jeff Smith, High School Principal, reports:

Overview

- FHS is moving forward! We will continue to improve our collaborative work as a team while focusing on Mission, Vision and Values.

Areas of Focus

- PACE Student of the Year - Helen Locke
- Skills USA finalist - Logan Allen
- Chase Youth Awards - Jack Schneider, Leadership; Scott Moore, Adult Award
- FFA Trap - Undeclared State Champions! . . . And 2nd place! Keegan Nelson = State Champ!
- FBLA - State Champions: Jack Schneider and Jayden Lentz; 14 top 10 placers
- Scott Moore - WA State FBLA Advisor of the Year
- WASA Student Leadership Award - Jack Schneider
- SBA & AP testing is set
- End of Year Evaluations are underway

Enrollment

- 9-72 (+1), 10-81, 11-63 (+1), 12-74 = 290 Total

Chad Ripke, Dean of Students/HS Athletic Director, reports:

Overview

- Spring sports are going well:
 - Baseball 10-7 overall; 5-4 in league
 - Softball 8-4 overall; 3-2 in league
 - Girls Tennis 6-1
 - Boys Tennis 3-3
 - Boys Track 3-1
 - Girls track 2-2

Areas of Focus

- Attended AD conference in Tri Cities this past weekend
- Stadium Project and Fundraising
- Top Scholar Athlete – Male and Female rep from each school in the NEA on May 31st
- Senior signing day – May 31st
- Golf Fundraiser – August 12th at the Links

Enrollment

Baseball-21, Softball-25, Track-55, Golf-30, Tennis-23 TOTAL=154

Mike Allen, K-8 TOSA/MS Athletic Director's reports:

Overview

- Working to improve programs and support our student athletes
- Participation in the partnership with the Greater Spokane County League

Area of Focus

- Spring sports are in full swing
 - Baseball – 8th will be playing at FHS and 7th at FMS over field on the same dates

- Track – Scheduling for the facilities work has gone smooth; track will only be displaced for two practices
- Adjusting schedules around facilities work
- We will host a middle school All League Track Meet at EVHS May 18th

Enrollment

Track & Field - 34

Baseball – 33

DEPARTMENT REPORTS:**Jody Sweeney, SpEd Director/School Psych, reported:**Overview

- School Psychologist:
 - Student referrals for Special Education evaluations and eligibility (ages 3-21) and re-evaluations for students that are receiving services – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline.
- Special Ed Director:
 - Focused on Special Education processes, legal and team expectations. Communication and collaboration with Admin/Leadership Team and Special Ed Team.

Areas of Focus

- School Psychologist:
 - Defining roles and duties between Josie and myself. Currently have 8 initial evaluations and 6 reevaluations and associated meetings before the end of the year
 - ITK/Kindergarten Roundup scoring of screenings and review of results
- Special Ed Director:
 - Reimplementing processes
 - Caseload management for the next school year
 - Auditing our files.
 - Involvement with ESD101/Spokane County mental health specialist Chris Marks
 - Para training documentation and planning

Enrollment

116 students currently within Special Education

Kirk Lally, Director of Maintenance and Grounds, reported:Areas of Focus

- Irrigation has been turned on
- Small projects/requests that need done
- Working on well pump and the controls
- Meetings around summer projects

Everett Combs, Asst. Transportation Supervisor, Safety & Security reported:

- De-brief notes from the Table Top Exercise were shared
- Minutes from the March 28th Safety Meeting were shared

Char Trejbal, Transportation Supervisor, reported:

- Allocation Funding
 - \$826,164.13 2022-2023
 - \$709,210.28 2021-2022
- Rick Berg had knee surgery today and will be out the rest of the school year
- Spring Transportation Conference
 - March 11th at Medical Lake HS
 - Jody Sweeney and Hal Patton presented “Belonging Begins with Us”
 - Very well received – both did awesome
- State WAPT Conference
 - Three Rivers Convention Center, Kennewick, WA, June 24-28
 - Jody will also present at this conference
 - Randy will be our Keynote Speaker
- Keeping up with spring sports & changes to schedules
 - Have had a few trips where we take players to their destination and drop them off then send another bus back after the afternoon route to pick them up

- We will also be picking up the East Valley baseball team on Thursday and bringing them to Freeman. One of their drivers will pick them up after their afternoon run.
- Driver evaluations will be done next week

Kent Bevers, Nutrition Services Director, reported:

Areas of Focus

- Time for Paid Lunch Equity (PLE) again. OSPI released its PLE tool last week. I will present findings at the next board meeting.
- K8 Salad Bar – very positive feedback and excitement about reintroducing salad bar for K8 students.
- District Wide Debt
 - a. Total negative balance: -\$7534.43
 - b. Brenda's Helping Hand balance: \$290.44
 - c. Actions we are taking:
 - i. Entered a meal debt grant sponsored by Zee Zees Food Corp
 1. Total of \$20,000 award money
 2. National grant
 3. District can receive up to \$5000.00 to apply towards meal debt
 4. Awardees notified May 15
 - ii. Letters have been sent out to households
 - iii. Several inactive customers have been identified (students and staff) with positive balances that I can transfer to Brenda's Helping Hand (if there are no siblings still attending).
 - iv. We've also added donation requests to the district website, Nutrition Services web page, Scottie Scoop, bulletins and newsletters.

Todd Reed, Technology Director, reported by Kirk Lally:

Areas of Focus

- Continually working with staff/students on meeting their technology needs
- Completed install of 90 new wireless access points throughout the district from our Tech Levy projects
- Completed configuration/install of new Canon multifunction printer/copiers throughout the district

SUPERINTENDENT'S REPORT:

- Dr. Russell thanked everyone for coming to Rockford for the board meeting.
- Dr. Russell recognized Char Trejbal, Transportation Supervisors as receiving the WASA Educator of the year. Student Jack Schneider received the WASA Student Leadership Award, Chase Youth Award recipient and FBLA State Champion.
- Board Chair received an email during the meeting: Our Waste Water Treatment Plant received an Outstanding Award
- Reminder: School Board Training; Financial submission; Filing window is May 15-19.
- Freeman 2025 Strategic Plan is on track. Dr. Russell has been meeting with Erich Bolz. Great response from the EES student data. Will review the data. The Strategic Plan will be ready to review in May and approval in June.
- Bond Sale Timeline – We have offers from 4 companies to buy our bonds

Curriculum, Instruction and Assessment:

School Safety, Culture, and Environment

Partnering with Parents and School/Community:

- Stadium Project – It looks like the project will end up at approximately \$2.6 million. Bleacher and storage upgrades will possibly come later. We want to do everything right from the beginning. As changes occur, prices go up. 95% of the details are finished. Final decisions will be decided by May 1st. Fencing will start May 1st. Pieces will start falling into place on May 15th as people start showing up for the project. Heavy equipment will be here the 19th. The project is projected to be done by August 1st. There were 10 – 12 present at the fundraising committee meeting.

Fiscal and Legal Accountability:

- Ending Cash Balance - Projected to end the year at 7%.
- Enrollment – We will continue to budget conservatively.

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No comments or concerns.

UNFINISHED BUSINESS

APPROVAL OF DIRECTOR DISTRICT BOUNDARY CHANGES

Annie Keebler moved the Board approve the Director District Boundary Changes Proposed, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1220 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1220 – Board Officers and Duties of Board Members, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1225 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1225 – School Director Legislative Program, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1611 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1611 – Conflicts of Interest – NEW, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3117 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 3117 – Students In or Released From an Institutional Education Facility - NEW, as presented. Dave Teague seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF PHYSICAL SCIENCE FIELD TRIP

Annie Keebler moved the Board approve the out of state travel for HS Physical Science Field Trip to Silverwood, as presented. Dave Teague seconded the motion and it passed unanimously.

PROPERTY EASEMENT APPROVAL

Annie Keebler moved the Board approve the property easement proposal, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2402 – 1ST READING

Dave Teague moved the Board approve Board Policy & Procedure No. 2402 – English Language Arts Mastery-Based Credit, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2403 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2403 – Math Mastery-Based Credit, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2404 – 1ST READING

Dave Teague moved the Board approve Board Policy & Procedure No. 2404 – Science Mastery-Based Credit, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF WIAA SCHOOL BOARD RESOLUTION

Annie Keebler moved the Board approve the WIAA School Board Resolution, as presented. Dave Teague seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for Thursday, May 11th at 11:00 am at Freeman Middle School.

- The Wednesday, May 24th at 6:00 pm board meeting will be in the K-8 MPR.
- The July 6th board meeting has been rescheduled to July 24th preceded by a budget hearing.
- Board/ Leadership Team workshop is scheduled for August 24th @ 8:00 am

PERSONNEL ACTION:

Certified: Zack Schneider – Health & Fitness Teacher – 1.0 Non-Continuing
Blair Lovatt – K-8 Counselor - .55 Non-Continuing
Jace Gwinn – Emergency Substitute Teacher (Current Student Teacher)

Classified: Tyler Olson – SpEd Para-Educator

Extracurricular: John Hays – HS Overflow Track Coach
Michael Coumont – Resignation – HS “C” Squad Volleyball Coach

Anni Keebler moved the Board approve the personnel action as presented. Dave Teague seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 6:49 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair