

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
April 26, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Neil Fuchs, Annie Keebler, Bill Morphy, Ed Cashmere, Brendon Myers and Randy Russell.

GUESTS: Debbie Morphy, Todd Reed, Kirk Lally, Char Trejbal, Jody Sweeney, Ben Ferney, Jim Straw, Lisa Phelan, Marci McGill, Everett Combs and Randy Primmer.

FLAG SALUTE: Char Trejbal led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel addendum report was presented.

CONSENT AGENDA:

March 28th, 2018 Board Minutes	
April Mid-Month AP - 113088-113103	\$ 19,585.23
April General Fund AP - 113104-113182	\$182,365.57
April ASB Fund AP - 113184-113191	\$ 2,225.64
April Capital Projects AP - 113183	\$ 1,034.25
April Benefit Trust Fund AP - 113192	\$ 2,089.62
April Accounts Payable Direct Deposits	\$ 4,850.48
April Payroll - 113193-113208	\$693,159.78
March Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Ed Cashmere seconded the motion, and it passed unanimously.

PACE Character Trait: Trustworthiness – Inspiring complete reliability and confidence in his/her truthfulness, integrity and discretion.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

Board Administration Update – Highlighting public participation at board meetings and handling complaints.

REPORTS

BUILDING REPORTS:

Middle School Principal, Ben Ferney, reported that evaluations are in the final phase. The next year's math placement test was administered on Monday and Tuesday. 26 students were tested. Mrs. Hatch and Mrs. Mega graded the tests. Decisions will be made for next year math placement and the results will be sent home with report cards. Interviews were conducted for the Health & Fitness teacher on Tuesday. Interviews for the 6th grade teacher position will be next Monday. Track and baseball are underway. The middle school traveled to Liberty and along with Tekoa participated in a Money Live event sponsored by STCU. Enrollment is at 205 for April. Spring conferences were student led with the 6th grade meeting with their enrichment classes and 7/8 meeting with advisories.

Elementary Principal, Lisa Phelan, reported that the primary teaching positions were being screened. SBAC testing is underway for 3rd-5th grades. Catheryn Logwood attended the staff meeting this morning. PTSG held their Mother-Son event last Friday which was very well attended. The PACE assembly honoring Honesty, Diligence & Trustworthiness was held April 17th. Annie Scheine will represent the elementary at

the Annual PACE Awards Banquet. Maple Bars with Moms is May 11th and Donuts with Dads will be June 8th. April enrollment is at 368.

High School Principal, Jim Straw, reported that it is assessment season and testing is taking place to include Smarter Balance, WCAS and advanced placement assessment. Observations and evaluations are getting finished. The students did a fantastic job coordinating the Student Walkout on April 20th. It was very well handled with 72 kids participating. Their message was to unify the community. Carl Saiyed from Avista is partnering with Freeman to present a Cyber Security Presentation at the next late start.

DIRECTORS REPORTS:

Char Trejbal, Transportation Supervisor, reported sporting events are happening and being covered. One driver is out with foot surgery. Transportation has a great team. There is one potential substitute in training. There is a new paperwork process required by the DOL so it takes more time than before to complete the training.

Jody Sweeney, School Psychologist & Special Ed Director, reported that testing is coming up. Getting the students ready to graduate. The Recovery Team met April 26th. Kiki Leyba Leyva (teacher) and Carolyn Mears (mom), from Columbine, will be at Freeman Monday, April 30th. The same schedule will be followed as when they were here before. Support dogs will be in the district during the hearing week for student and staff support.

Everett Combs, Asst. Transportation Supervisor/Mechanic, had nothing to report.

Marci McGill, Nutrition Services Director, shared that meal participation is strong. The Washington Dairy Council will be here next Tuesday and Wednesday taping for a production highlighting coaches and students for SNEP (Sports Nutrition Education Program). The scratch cooking initiative is continuing.

Kirk Lally, Maintenance and Grounds Director, reported grounds are being sprayed and fertilized. Application of chemical on the playground will happen on Saturday. Mowing will start on Saturday and continue into next week. Glenn, the new high school night custodian, will start tomorrow and train with Joe. There is a meeting scheduled May 4th to meet and walk through the bid process for the middle school roof project. The project is scheduled to start after school is out and is targeted to finish August 1st. Parking lot repairs will be made over the summer. There are a few cracks in the tennis courts that will need to be maintained.

Todd Reed, Technology Director, is going strong with testing.

SUPERINTENDENT'S REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT: Dr. Russell reported the community forum for the principal interviews was well attended. We will be welcoming Renee Bailey as the new High School Principal and Kris Herda as the new Assistant Principal/Athletic Director for next year. They will both be here this Saturday, the 28th, to conduct boys' basketball coach interviews and also on Monday, the 30th, for football coach. They will both be back in the district May 10th & 11th.

Randy extended a shout out to Todd Reed and Laurie Flack for all their work and time involved in testing.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell shared information regarding a security officer. The West Valley School District has a SRO with two additional officers. The security officers work with the Sheriff's office and are deputized. We are working with the county to secure an additional money source. The hope is to post a part time job for next year to have a security officer presence on campus. We will be working on this for next year along with Deputy Nye and local law enforcement.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: John Zingg was awarded the WASA Community Leadership Award at the annual WASA Community Awards Luncheon April 25th. Randy, John and Debra were able to attend.

Freeman School District shares membership with three different community groups – North Palouse Chamber of Commerce, Greater Spokane, Inc. and Greater Spokane Valley Chamber of Commerce. GSI

is helping support students in grades K-12 and higher education. April 17th was the WASA Leaders Workshop. All the executive directors met together in one place along with 9 agencies that support schools. Each agency has a new director.

FISCAL AND LEGAL ACCOUNTABILITY: OAC Services reported that the middle school roof is in great shape. Ending cash balance was presented. We are on track to end the year where we want to be. Enrollment was reviewed. As enrollment continues to grow, we will monitor meeting the needs of all the students. We may need to add staffing to meet kids and challenging issues from legislature. Growing enrollment will be a factor as the budget is put together.

The Freeman Fund Committee is scheduled to meet Monday, May 7th. They will be approving funds for Phase 3 reimbursements meeting the needs of elementary and middle school staff and students.

BOARD COMMENTS: No comments.

VISITOR COMMENTS/CONCERNS: Randy Primmer was glad to see everyone. He shared he was happy for the staff moving up and retiring. Despite the challenging year, everyone seems to be doing great.

OLD BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE 2024 – 2nd READING:

Travis Campbell moved the Board approve Board Policy & Procedure 2024 – Online Learning, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE 3122 – 2nd READING:

Annie Keebler moved the Board approve Board Policy & Procedure 3122 – Excused and Unexcused Absences, as presented. Travis Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE 6220 – 2nd READING

Ed Cashmere moved the Board approve Board Policy & Procedure 6220 – Bid Requirements, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF TEACHERS APPRECIATION WEEK, MAY 7-11, 2018:

Travis Campbell moved the Board approve Teachers Appreciation Week. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 3116 – 1st READING:

Annie Keebler moved the Board approve Board Policy 3116 – Students in Foster Care, as presented. Travis Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE 3416 – 1st READING:

Travis Campbell moved the Board approve Board Policy & Procedure 3416 – Medication at School, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 5005 – 1st READING:

Ed Cashmere moved the Board approve Board Policy 5005 – Employment: Disclosure, Certification Requirements, Assurances and Approval, as presented. Travis Campbell seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next Board Meeting is scheduled for May 10th @ 11:00 am in the Freeman Elementary Community Classroom. The Board will have a follow up meeting with High School students.

PERSONNEL: Dr. Russell recommended the following personnel action:

Administration: Renee Bailey – High School Principal
Kris Herda – High School Assistant Principal/Athletic Director

Certified: Amy Heinen – K-4 Reading Intervention Specialist - .5 Continuing
LoriAnne Storms – Substitute Teacher
Ben Cochran – MS Health and Fitness Teacher

Classified: Glenn Hawk – HS Night Custodian

Annie Keebler moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: No Executive Session.

ADJOURNMENT: The meeting adjourned at 6:44 pm with no further action.

Recording Secretary

Board Secretary

Board Chair