

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
May 29, 2024

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 5:00 p.m. by Board Chair Dave Teague. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Bill Morphy, Danielle Santman, Nate Talbott, Dave Teague, Randy Russell and Alan Steinolfson were present.

**GUESTS:** Lisa Phelan, Jeff Smith, Debbie Morphy, Everett Combs, Jim Straw, Chad Ripke, Mike Allen, Jody Sweeney, Todd Reed, Kirk Lally, Kellie Miner, Aimee Hoyt, Barb Berg, Rachael Schwartz, Kristina Bowen, Kristina Newhouse, Joanna De Peralta, James Reynolds, Janell Lukes, Mike Lukes, and Audrey Brantz.

**FLAG SALUTE:** Mike Allen led us in the flag salute.

**CONSENT AGENDA:**

April 24th, 2024 Board Minutes	
May ASB Mid-month Extra Payment Run	\$ 4,768.60
Credit Card (BMO) Payment General Fund	\$ 5,137.64
Credit Card (BMO) Payment ASB Fund (Credit)	\$ 2,442.65
May General Fund Payments	\$171,584.14
May General Fund ACH Payments	\$ 13,128.82
May ASB Fund Payments	\$ 22,295.25
May Capital Projects Fund Payments	\$ 14,789.27
May Payroll	\$958,143.29
June Mid-month Payments, not to exceed	\$ 25,000.00
April County Treasurer Report	
April Budget Status Report	

Annie Keebler moved the Board approve the May 29, 2024, consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

**PACE CHARACTER TRAIT:**

*COURAGE – Displaying integrity in spite of obstacles and challenges*

**CORRESPONDENCE:**

- Valley Real Life – Staff Appreciation
- NEA League Scholar Athletic Luncheon Program

**BUILDING REPORTS:**

**Lisa Phelan, Elementary Principal, reports:**

Overview

- The Freeman elementary is committed to a great year. The staff and students will focus on implementing the new student growth goal language (SGG), collaboration, and communication with our parents.

Areas of Focus

- SBAC – FES students are in their final two days of state testing and K-5 spring aimswebPLUS screener.
- End of the year field trips are underway: 1<sup>st</sup> grade-Poindexter Farms, 2<sup>nd</sup> Grade-Mobius, 4<sup>th</sup> Grade-Jr. Livestock Show, and 5<sup>th</sup> Grade-Lutherhaven.
- 2024-2025 scheduling, staffing and celebrating.

Enrollment

TK-33, K-54, 1-52, 2-64, 3-55, 4-55, 5-68 = 381 Total (+1)

**Jim Straw, Middle School Principal, reports:**

Overview

- During the 2023/2024 school year, FMS staff and students are working toward our “Best Year Ever”.

- Focuses will be on the execution of the 2025 Strategic Plan, enhancing the use of Advisory time and professional development on the new student growth goal language (SGG) to support growth.

#### Areas of Focus

- ASB Elections are completed. Officers for next year: President- Audrey Shaw, Vice-President- Jett Cobb, Secretary- Summer Stafford, Treasurer- Jaxton League, Parliamentarian- Tempe Durrant, Sgt-at-Arms- Brooklyn Rumsey.
- Staff evaluations completed and signed.
- End of year activities are in full swing: Pastries w/ Parents, Academic Awards, Big Buddy Fieldtrip, Eighth Grade Trip to Corbin Park in Post Falls and Promotion.
- Making progress in planning for next year: Staffing, Master Schedule, Registration, etc.
- Freeman Robotics is planning to add a First Tech Challenge Program for students in grades 7-12.

#### Enrollment

6-64, 7-64, 8-70 = 198 Total

### **Jeff Smith, High School Principal, reports:**

#### Overview

- FHS is assessing and working to improve! Specifically, we will continue to improve our collaborative work as a team while focusing on building mission, vision, values, and assessment in an effort to implement the 2025 Strategic Plan and Washington State's new student growth goal language to support student and teacher growth.

#### Areas of Focus

- New ASB Executive Board: President - Lane Matthews, VP - Jack Florence, Secretary - Avery Boswell, Historian - Brooke Berglund, Spirit Commissioner - Nash McLean and Colton Wells
- JOYA - FHS raised \$532.52
- End of Year Evaluations are complete
- SBA Testing is nearly complete
- Band earned a Gold Standard Award at the Lilac Parade - Spring Concert is tonight!
- Blood Drive is Thursday (8:30 - 12:45)
- Mr. Moore will be recognized this summer on FBLA's National Wall of Fame
- FHS will recognize 3 retirees, Raelyn Davis, Jim Wood and John Hays, on June 14 at 1 pm in the FHS MPR
- Graduation - June 8th @ 1 pm

#### Enrollment

9-79, 10-76, 11-80, 12-64 = 299 Total

### **Chad Ripke, Dean of Students/HS Athletic Director:**

#### Overview

- Great spring sports season at the high school; lots to celebrate.
  - Baseball won the district tournament and went to the state tournament for the first time since 2019.
  - The softball team were league champs.
  - Tennis had one of our girls doubles team, Emma Hollen and Claire Berryman, and one individual boy, Colin McPhillips, advance to regionals.
  - Golf advanced 6 golfers to the state tournament: Charlie Schafer, Tanner Goldsmith, Kolton Peil, Lily Knight, Anna Marie McNally, and Ashlynn Meenach. Lily Knight finished 7<sup>th</sup> overall and Kolton Peil was 30<sup>th</sup> overall.
  - Track had a great season and state tournament. Boys placed 6<sup>th</sup> overall and the girls 13<sup>th</sup> overall. Trenton Sandborn was the state champ in the boys high jump and 5<sup>th</sup> place in the 300m hurdles and 7<sup>th</sup> place in the 110m hurdles. Kanoa Rogan finished 2<sup>nd</sup> in the pole vault and 3<sup>rd</sup> in the long jump. Tyce Gilbert placed 6<sup>th</sup> in the 300m hurdles. Fiona Anderson finished 3<sup>rd</sup> in the pole vault. Nicole Dupont finished 5<sup>th</sup> in the high jump. Girls 4x200 relay team finished 2<sup>nd</sup> by .04 seconds. Girls 4x100 relay team finished 6<sup>th</sup>. Team members were Megan Flaig, Rylee Russell, Fiona Anderson and Dakota Daines.

#### Areas of Focus

- Annual athletics golf tournament fundraiser: August 17<sup>th</sup> at the Links golf course.
- Summer camps off and running starting this week and running until the end of school.
- Spring coaches post season evaluations.
- Post season athletic surveys.

- May 31<sup>st</sup> – Senior Signing Day at 7:45 in the high school blue gym. 9 athletes are moving on to the next level to compete.
- NEA Scholar Athlete luncheon to recognize Kate Schneider and Barrett Poulsen.

### **Mike Allen, K-8 TOSA/MS Athletic Director:**

#### Overview

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League (GSCL).

#### Area of Focus

- Baseball – Both teams finished close to .500 for the season. The teams impressed their coaches with the level of growth and determination to get better.
- Track had a successful season. 11 athletes placed in the top 3 at the GSCL All-League meet; many of them in multiple events. Both girls 4x4 relay teams placed second.
- GSCL AD meeting next week to determine 2024/2025 sports seasons.

#### Enrollment

Baseball: 28; Track: 37

### **DEPARTMENT REPORTS:**

#### **Kent Bevers, Nutrition Services Directors, reported:**

##### Areas of Focus

- SY 2024-25 Meal Pricing Increase
  - Paid Meal Equity weighted average for the 2024/2025 school year is \$3.85
  - Pricing recommendation for lunch: Elem-\$3.50, MS-\$3.80, HS-\$3.80, Adult-\$4.95
  - Pricing recommendation for breakfast: Elem-\$2.20, MS-\$2.30, HS-\$2.30, Adult-\$3.50

#### **Todd Reed, Technology Director, reported:**

##### Areas of Focus

- Continually working with staff and students on meeting their technology needs.
- Testing and assessments are currently underway throughout district, proceeding smoothly as planned and designed.
- Collaborating with Principals on scheduling & planning for the student Chromebook check-in process.
- Working on graduation setup for the class of 2024.

#### **Kirk Lally, Director of Maintenance and Grounds:**

##### Areas of Focus

- Working on the grounds getting ready for graduation.
- Will set up for graduation next week.

##### Safety

- Reviewed a report from Homeland security. We will discuss things we can tackle as a team at our next Leadership Team meeting.

#### **Everett Combs, Transportation Supervisor, reported:**

##### Areas of Focus

- Mileage for April:
  - To/From – 14,800 miles
  - Athletics – 3,393 miles
  - Field Trips – 86 miles
  - Activity Routes – 817 miles
  - Total miles – 19,096 miles
- WSP is scheduled to conduct the summer bus inspection June 19th.
- Transportation will surplus the fuel truck and trailer that is leased to Valley/Loon Lake Transportation Department. They are currently researching the current market value.

#### **Jody Sweeney, SpEd Director/School Psych, reported:**

##### Overview

- School Psychologist:
  - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments within a legal timeline.

- Special Ed Director:
  - Focused on Special Education processes, legal and team expectations.
  - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
  - ELL and Highly Capable work within the district.

#### Areas of Focus

- Staffing of Special Ed team
- Caseload projections, assignments and scheduling
- 13 re-evaluations and 9 initial evaluations
- Working with the Designed Instruction classroom
- Finished the WA Administrators Improving Multi-Tiered Systems of Support through UW Bothell and fellow colleagues around the state.

#### Special Ed count

119

### **SUPERINTENDENT'S REPORT:**

#### Sale of Property:

- Interest in purchase of bus garage property in Rockford by the old CHS office. It was part of the Rockford schools. There was a bus explosion many years ago and the structure was not rebuilt. The footprint of the building is still there.
- Per state law, there is a process to follow when buying or selling public property.
- Need to get an appraisal.
- Work with an attorney/real estate agent.
- Would need to spend money for the possibility of a sale.
- The board would like to revisit this at a later time.

#### Curriculum, Instruction and Assessment:

#### School Safety, Culture, and Environment:

#### Partnering with Parents and School/Community:

- Kris Anderson was awarded the Above and Beyond Award. Thanks, Kris, for stepping up while LaDonna was gone.

#### Fiscal and Legal Accountability:

- Kudos to Alan. The 2022/2023 audit concluded with an exemplary report.
- Capitol Projects will be limited; parking lot crack seal and new pump in the well house. Other needs will be reviewed; washer, heater in classroom, flashing on FES building.
- Three-year enrollment table was presented.
- If the Capitol Projects Levy is a consideration in February, 2025, that process will need to start in July.
- The cash flow for June will be in the negative. Money from Capitol Projects will be transferred to the General Fund. Cash flow will be back up in July and the General Fund will pay back Capitol Projects.

**BOARD COMMENTS:** No comments.

### **VISITORS COMMENTS & CONCERNS:**

- Special Education Designed Instruction – Have a plan for students and voices heard.
- Proud student is here. Concerns with early retirement, rough transition. Students deserve everything.

### **UNFINISHED BUSINESS**

#### APPROVAL OF BOARD POLICY NO. 2004 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 2004 – Performance Improvement Goals, as presented. Nate Talbott seconded the motion and it passed unanimously.

#### APPROVAL OF BOARD POLICY & PROCEDURE NO. 2090 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2090 – Program Evaluation, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2190 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2190 – Highly Capable Programs, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2230 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 2230 – Transition to Kindergarten Program, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5280 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 5280 – Separation from Employment, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 6513 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 6513 – Workplace Violence Prevention, as presented. Danielle Santman seconded the motion and it passed unanimously.

**NEW BUSINESS**

APPROVAL OF 2024/2025 STUDENT FEES - NEW AND RENEWAL

Bill Morphy moved the Board approve new and renewal student fees, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF OUT OF STATE FIELD TRIPS

Bill Morphy moved the Board approve 8<sup>th</sup> Grade Field Trip to Corbin Park, Post Falls, ID, and Senior Class Trip to Silverwood and Coeur d’Alene City Park, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY

Annie Keebler moved the Board approve Surplus Property – 1991 Peterbilt Tank Truck and 1985 Clough Pup Trailer, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2410 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2410 – High School Graduation Requirements, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2413 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 2413 – Equivalency Credit Opportunities, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2415 (NEW) – 1ST READING

Bill Morphy moved the Board approve Board Policy & Procedure No. 2415 – Performance-Based Pathway for High School Graduation, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5005 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 5005 – Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval, as presented. Nate Talbott seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 5271 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 5271 – Reporting Improper Governmental Action, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6550 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 6550 – Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAS), as presented. Danielle Santman seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

- Adding a second board meeting in June: Thursday, June 13<sup>th</sup>, at 4:00 pm in the K-8 MPR. 8<sup>th</sup> Grade Promotion will follow at 6:00 pm on Kent Smith Field.
- The regularly scheduled meeting Wednesday, July 26, at 6:00 pm in K-8 MPR has been changed to Monday, July 29<sup>th</sup>, at 10:00 am – 11:30 am, lunch and Board Work Session following.
- Budget hearing will be Monday, July 29<sup>th</sup>, at 9:00 am in the K-8 MPR followed by the regular board meeting at 10:00 am.
- End of the Year Board/Leadership Team get together June 20<sup>th</sup>.

**PERSONNEL ACTION:**

Certified: Sara Whitaker – Resignation – SLP

Classified: Mark Vetter – Resignation – Para Educator  
Dani League – Resignation – Elementary Secretary

Extracurricular: Chelsie Day – HS JV Volleyball Coach

Annie Keebler moved the Board approve the personnel action as presented. Nate Talbott seconded the motion and it passed unanimously.

**ADJOURNMENT:** The board meeting adjourned at 6:49p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair