

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
August 25, 2022

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 8:00 am by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Danielle Santman, Dave Teague, Randy Russell and Alan Steinolfson were present.

GUESTS: Debbie Morphy, Lisa Phelan, Jim Straw, Jeff Smith, Jody Sweeney, Kirk Lally, Todd Reed, Kent Bevers, Char Trejbal, Everett Combs, Mike Allen, Chad Ripke, and Linda Mega.

FLAG SALUTE: Alan Steinolfson led us in the flag salute.

OATH OF OFFICE:

- The Oath of Office was administered to Nate Talbott: I, Nate Talbott, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Freeman School District No. 358, Spokane County, State of Washington, to the best of my ability.

CONSENT AGENDA:

Quarter 2 Comp Tax (Sales & Use Tax)	\$867.17
July Mid-Month AP	\$50,475.43
July General Fund AP	\$355,530.78
July Capital Projects Fund AP	\$383,944.03
July ASB Fund AP	\$13,768.38
July General & ASB Fund ACH Payments	\$10,717.12
July Payroll	\$835,838.10
June Budget Status Report	
June County Treasurer Report	

Dave Teague moved the Board approve the July consent agenda as presented. Annie Keebler seconded the motion and it passed unanimously.

Approval of July 7th, 2022 Board Minutes	
August Mid-Month AP	\$22,302.76
August General Fund AP	\$106,014.47
August Gen Fund Special AP	\$74,499.00
August General Fund Special AP-Not to Exceed	\$10,000.00
August Capital Projects Fund AP	\$212,511.68
August ASB Fund AP	\$15,616.13
August General Fund ACH Payments	\$2,547.85
August Payroll	\$879,513.76
July County Treasurer Report	
July Budget Status	

Annie Keebler moved the Board approve the August consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT:

GRATITUDE – Feeling and expressing thankful appreciation for benefits received.

CORRESPONDENCE: No correspondence

BUILDING REPORTS:

Jeff Smith, High School Principal, reports:

Overview

- Preparing the 2022-2023 school year: FHS is moving forward! We will continue to improve our collaborative work as a team while focusing on Mission, Vision and Values.

Areas of Focus

- We welcome two new teachers and two new Para educators
- We are reworking our Master Schedule
- We are readying to move 1:1 with technology
- We are adding 1 extra minute of passing time to the daily bell schedule
- We are making changes to Advisory: SEL curriculum and Scottie Time
- We are working with the MS to establish Professional Learning Communities
- ASB is actively pursuing several initiatives: club fair, tailgating, etc.

Enrollment

9-76, 10-85, 11-64, 12-74 = 299 Total (June 2022: 291)

Jim Straw, Middle School Principal, reports:Overview

- During the 2022-2023 school year, FMS staff and students will be operating in an updated learning environment upon the completion of the HVAC project
- Custodial staff have worked hard to prepare classrooms as soon as they are turned over to the District
- Teachers have also been in their rooms as soon as possible

Areas of Focus

- Preparations for the school year are ongoing. Staff have participated in New Employee Orientation, Marzano Teaching Framework Training, Special Education Training and CPR/First Aid classes.
- ASB Officers met on Tuesday, August 16, to plan for the 2022-2023 school year and organize a tour for FMS students that are new to the Freeman School District.
- New staff members are Joe Nunley-MS Science and Katie Doneen-FSD Library Coordinator.
- Twenty-one FSD staff members attended the AVID MegaPath Training at Shadle Park High School on August 11th & 12th.

Enrollment

6-60, 7-71, 8-84 = 215 Total

Lisa Phelan, Elementary Principal, reports:Overview

- The building is getting ready
- The staff are awesome!

Areas of Focus

- The ITK portables look great. 40 students are registered for the program. ITK will start the same day as Kindergarten, Sept. 6th. Two new teachers will be heading up this program.
- There has been some juggling of teacher assignments. This year Sharron A-R will be teaching a STEAM (Science, Technology, Engineering, Art & Music) class. We will have a new 2nd grade teacher.
- Schedules are ready. 3 common preps a week have been built into the schedule.
- The 2nd TK Grant was approved (\$150,000). The playground will be expanded to accommodate the additional students on the playground.
- Computer carts will be placed in the classrooms.
- Instruction for the new reading curriculum, adopted last spring, will be on the 30th.

Chad Ripke, Dean of Students/Athletic Director, reports:Overview

- Kicking off fall sports, fall WIAA Conference, hiring coaches, coaching certifications
- Purchase AED for football concessions area
- FHS golf tournament - \$16,000 raised

Areas of Focus

- Fall parent meeting Monday at 6:30 in HS
- HS coaches meeting on September 7th
- Updating the academic eligibility information in the handbook and coaches' handbook

- Fall Freeman athletics dinner/auction fundraiser Oct. 22nd at CD'A Casino
- MS project – expanding the downstairs storage area

Enrollment

- HS - Football 46, Volleyball 30, Soccer 22, Cross Country 18, Cheer 12
- MS – Football 32, Softball 18, Cross Country 16

DEPARTMENT REPORTS:

Kent Bevers, Nutrition Services Director, reports:

- 1. Learn successful change management strategies**
 - Still facing supply chain shortages and higher food prices.
 - Washington state has released a pool of money, over \$200,000, to be used for DoD Fruits & Vegetables to help offset cost of goods. This pool of money is available to all school districts, so when it's gone, it's gone. BUT – until it's gone, this money will be used FIRST to pay for much of our produce. Only after it's gone will we start dipping into our allotted \$15,000 to be used this year for
- 2. Grow collaboration and ownership**
- 3. Re-imagine equitable learning systems (*Equitable access to food*)**
 - Paid meals this year
 - If anyone asks why Spokane Public Schools meals are free again this year, it is not due to a waiver. It is because they have a higher poverty rate district wide than we do, so they are operating under a different program (Community Eligibility Program).
- 4. Communicate well in crisis**
- 5. Empathy, self-care and team building**
 - Nutrition Services Staff opening meeting on Monday
- 6. Engage students, staff and community**
 - Menus, flyers, F/R Price Meal Applications, ice cream and juice will all be ready to go for open house.
- 7. Elevate learning opportunities and success for all students**
 - Budget wise, Nutrition Services ended the year with just over \$40K on the plus side.

Todd Reed, Technology Director, reports:

Areas of Focus

- Summer Technology Levy Projects:
 - Completed Projects:
 - Thank you: Dustin Reed and Gunnar Reed
 - Installed/configured district wide: new classroom projectors, projection screens, document cameras, desktop computers, dual monitors, and elementary voice lifts – 65 education spaces + offices, etc.
 - Deployed additional 270 chrome books (grades 6-12) for 1:1 initiative (Digital Equity Grant)
 - Prepared/organized existing chrome books for 1:1 deployment for FHS/FMS
 - Recycled surplus technology items
 - Incomplete Projects:
 - Install district wide Wi-Fi access points
 - Install FES multipurpose room projector
 - Deploy 40 iPads (Digital Equity Grant)

Jody Sweeney, SpEd Director/School Psych, reports:

Overview

- Special Ed Director: Focusing on a great year.

Areas of Focus

- Special Ed Director:
 - Assistance Technology has been ordered
 - The Special Ed team participated in 2 days of training before the start of school
 - Four new para educators have been hired
 - Paras being scheduled in classrooms

Everett Combs, Assistant Transportation Supervisor/Mechanic, reports:

- Safety & Security – Employee Safety Orientation was presented at the New Staff Orientation August 22nd
- Purchase of 2021 Suburban, 9 passenger – replaces a 2004 suburban

Kirk Lally, Maintenance & Custodial Director, reports:

2. Grow collaboration & ownership

- FMS is slowly coming together - custodial has done a great job in a short period of time
- Will be working on the well pump communication after irrigation season
- Parking lot projects are complete

7. Elevate learning opportunities and success for all students

- Custodial staff have done a great job getting the schools ready again this year
- The buildings will be ready for the Monday Open House
- Thanks everyone for your help and cooperation

Char Trejbal, Transportation Supervisor, reports:

- We have a new bus driver, with a second one to follow shortly. A third driver is in training.
- Still looking for substitute drivers
- Drivers have bid their routes, timed their routes and will start calling parents so they can introduce themselves and discuss pick up times
- Looking forward to the Meet & Greet on Monday
- Drivers and sub drivers will have in-service on Monday
- A driving simulator from Clear Risk Insurance is coming to the school on Tuesday for the drivers to test their skills

SUPERINTENDENT’S REPORT:

- Welcome Nate. Thank you for your willingness to join the team.
- In my 35 years as an educator, I have never more excited for a new school year.
- The teams have been working hard, gearing up for the new school year.
- I met with new staff on Monday, the 22nd of August.
- Staff are returning to campus.
- Many projects happened during the summer – the HVAC has been challenging
- We will be ready for the open house on Monday – kick offs in buildings and departments.
- A Benefits Fair was available for staff to access during our Back to School Staff event.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- We’re asking for the Board to approve Resolution 6-2021/2022 for a money transfer to pay for the HVAC project.
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Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

- The Board and Leadership Team will participate in an Advance Work Session on Thursday, the 25th. This is so important for team building for the upcoming year.

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No comments.

NEW BUSINESS

APPROVAL OF RESOLUTION 6-2021/2022:

Danielle Santman moved the Board approve Resolution 6-2021/2022 – Interfund Loan Resolution, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 5004 – 1ST READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 5004– Infection Control Program, as presented. Dave Teague seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for Thursday, September 8, at 6:00 pm in the K-8 MPR. New staff will be introduced
- A regular board meeting will follow on the 27th of September at 6:00 pm in K-8 MPR.

PERSONNEL ACTION:

Classified: Amy Hood – Resignation – Para Educator – Library Coordinator
 Katie Doneen – Para Educator – Library Coordinator
 Awbrey May – Para Educator
 Amber Ashmoore – Para Educator
 Robin Gregory – Para Educator
 Michael Coumont – Para Educator
 Hal Patton – Bus Driver
 Mark McKee – Bus Driver – Pending passing of Driving Test

Extracurricular: Doug Pace – Reassigned to Head 7th Grade Football Coach
 Claire Phelan – Resignation – HS Asst. Soccer Coach
 Erik Cole – Head 8th Grade Football Coach
 Shon Piel – Asst. 8th Grade Football Coach – Pending OSPI Approval
 Junior Villaro – Asst. 7th Grade Football Coach – Pending OSPI Approval
 Michael Coumont – HS “C” Squad Volleyball Coach

Annie Keebler moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 9:00 am with no further action.

Recording Secretary

Board Secretary

Board Chair