

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
September 29, 2021

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Bill Morphy, Ed Cashmere, Danielle Santman, Randy Russell and Brendon Myers were present. Neil Fuchs was excused.

**GUESTS:** Debbie Morphy, Lisa Phelan, Kirk Lally, Char Trejbal, Everett Combs, Kent Bevers, Jody Sweeney, Brian Prior and Linda Mega.

**FLAG SALUTE:** Char Trejbal led us in the flag salute.

**CONSENT AGENDA:**

September 9th, 2021 Board Minutes

September Mid-Month AP - 117811-117815

\$39,163.13

September General Fund AP - 117859-117929, 117933, 117934

\$133,931.09

September ASB Fund AP - 117837-117858

\$17,394.16

September CPF AP - 117930-117932

\$45,318.60

September Accounts Payable Direct Deposits

\$10,252.95

September Payroll - 117816-117836

\$873,179.76

Budget Status and Treasurer's Report

Ed Cashmere moved the Board approve the July consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

**BOARD RECOGNITION:** Postponed until next meeting.

**PACE CHARACTER TRAIT:**

*RESPECT – Recognizing, considering and properly honoring the worth of one's self and others*

**CORRESPONDENCE:** No correspondence.

**DEPARTMENT REPORTS:**

**Char Trejbal, Transportation Supervisor, reports:**

- Ridership reporting is starting in October. The best 3 consecutive days in September or October that give the best median number will be used in the report which is due November 1<sup>st</sup>.
- We have had no interest in acquiring any new bus drivers.
- We are still waiting on a firm delivery date for our new buses.
- The bus routes running well. A couple routes are at capacity.

**Kent Bevers, Nutrition Services Director, reports:**

**1. Learn successful change management strategies**

- Supply chain issues continue to grow. Our vendor is having more shortages, which means a greater impact on our program. Examples of shortages:
  - Hamburger patties
  - Pizza & pizza ingredients (pizza crust)
  - Chicken products (patties, nuggets, tenders)
  - Yogurt (4 oz. cups & bulk yogurt)
  - 4-ounce juice cups
  - ***Flexibility continues to be key – menu substitutions are becoming the new norm***

**4 Communicate well in crisis**

- USDA/OSPI Waiver to allow fiscal action flexibility for meal pattern requirements

**6. Engage students, staff and community**

- National School Lunch Week second week of October: promoting with giveaways for students who come in for lunch this week

- Wellness Team & Policy: I will be working with Jody Sweeney & Stacey Rawson to assemble a wellness team with the goal of reviewing and updating the current FSD Wellness Policy

**Kent's number 8:**

- Personal/professional goal: work on marketing and communication

**Jody Sweeney, SpEd Director/School Psych, reports:**

Overview

- The Special Education Team is taking this time as an opportunity to get Back to Basics.
- There are several new staff members on the team as well as many new students.

Areas of Focus

- Relationships with our students and building a foundation of organization, planning and community.
- Relationships with our building staff, collaboration and communication related to caseload students.

Enrollment

112 students in Special Education at this time.

**Kirk Lally, Maintenance/Custodial Director, reports:**

**2. Grow collaboration & ownership**

- Our department is working with Chad Ripke on fall sports field needs
- We're starting to transfer over to winter equipment.

**7. Elevate learning opportunities and success for all students**

- Custodial continues to stay busy with normal daily duties.
- Substitute custodians are still needed. Kirk and Adam have had to cover several shifts.

**Todd Reed, Technology Director, reported by Dr. Russell:**

Areas of Focus

- Continually working with staff on meeting their technology needs.
- Triumph Electric has started the generator installs at PTC, FHS, FES, FMS, and MPR. Veterans Day – No School (November 11<sup>th</sup>) is testing day to make sure the automatic transfer switches switch from shore power to the generators as designed in the event of a power outage.
- Working with Hoffman Pro Sound on High School Blue Gym PA Sound System.
- Installed new District content filter as license was up for renewal on previous filter. The content filter keeps objectionable web surfing content from reaching our staff and students. Filtering is required to be CIPA and E-Rate compliant.

**SUPERINTENDENT'S REPORT:**

The first four weeks of school have been successful. The kids are happy and activities have started. We continue to have substitute concerns.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

The board was presented with an ending cash balance report. We are keeping a close eye on finances. We are applying for a CDC grant to help with COVID protocols.

Re-imagine Equitable Learning Systems:

We continue to work with WASLA Coach, Michelle Curry, on equitable learning systems for all students.

Communicate Well in Crisis:

The district received favorable feedback on our communication to parents.

Empathy, Self-Care and Team Building:

Engage Students, Staff and Community:

Elevate Learning Opportunities and Success for All Students:

Staff and students had our 1<sup>st</sup> late start in 18 months. All went smoothly. Staff were engaged in Professional Development. A teacher/leader team will work with admin on future professional development.

**BOARD COMMENTS:**

No board comments were shared.

**VISITORS COMMENTS & CONCERNS:**

No visitor comments or concerns were voiced at the meeting.

**NEW BUSINESS**

**REVIEW OF BOARD POLICY NO 1810:**

The board reviewed Board Policy No. 1810 – Annual Goals and Objectives.

**REVIEW OF BOARD POLICY NO. 2410:**

The board reviewed Board Policy No. 2410 - High School Graduation Requirements.

**APPROVAL OF FSD BOARD/SUPERINTENDENT EXPECTATIONS AND OVERARCHING GOALS 2021-2022:**

Ed Cashmere moved the Board approve the 2021-2022 FSD Expectations for the School Board and Superintendent, as presented. Bill Morphy seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

The next regular board meeting is scheduled for Wednesday, October 13, 2021, at 6:00 pm at the Latah Creek Golf Course. The meeting on October 28<sup>th</sup>, will be back in the K-8 MPR at 6:00 pm. A board work session is scheduled for December 9<sup>th</sup> at 2:00 pm.

**PERSONNEL ACTION:**

Extracurricular: Harold Halstead – Resignation – Assistant Golf Coach  
Olivia Counts – Resignation – Cheer Co-Coach  
Chad Ripke – Resignation – Head Baseball Coach  
Hannah Attridge – Resignation – Cheer Co-Coach

Ed Cashmere moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

**ADJOURNMENT:** The board meeting adjourned at 6:28 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair