

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
September 25, 2014

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:01 p.m. by Chair John Zingg. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Ed Cashmere, Neil Fuchs, Annie Keebler, John Zingg, Randy Russell and Jamie Weingart.

GUESTS: Debbie Morphy, Todd Reed, Kirk Lally and Marci McGill.

FLAG SALUTE: Neil Fuchs led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Dr. Russell added an updated personnel report.

CONSENT AGENDA:

Approval of Minutes – September 11, 2014

General Fund AP #106637-106741	\$212,520.90
Capital Projects Fund AP #106742	\$ 13,141.83
ASB Fund AP #106743-106750	\$ 8,893.09
Transportation Vehicle Fund AP #106751	\$114,641.21
Benefit Trust Fund AP #106752-106753	\$ 6,293.26
September Payroll	\$641,506.26
Treasurer's Statement/Budget Status	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- A card from Elaine Snider, the owner of Sacred Grounds.
- A letter written by Ellie Roibal a former pace award winner, about citizenship.
- The latest copy of the Board & Administrator
- Invitation to the annual fall meeting of Spokane county school directors association
- Freeman School District Fact Sheet

REPORTS

DEPARTMENT REPORTS:

Dr. Russell gave a transportation update on behalf of Char Trejbal, Transportation Director. The new routes are running smoothly even with all of the changes that took place at the beginning of the year. There has been interest in the open driving position and in sub driving. A few of the interested individuals are in the process of taking the written and drive tests to become qualified.

Dr. Russell also reported on Behalf of Everett Combs, Assistant Transportation Supervisor. He shared that the first safety meeting is coming up in October and that several state patrol officers have continued to be on campus this year as they have been in the past.

Todd Reed, Technology Director, reported that the high school has implemented a system called paper cut to track printing by each student. This program should help eliminate wasteful printing and allow for tracking of who printed what materials. Mr. Reed also reported that training has been completed on the school messenger system and it has rolled out smoothly. He then shared that he has been working with Ednetics on installing new security cameras in the elementary school and parking lots. The new cameras that are being installed have a full range of motion, which is what we have been waiting for in these areas.

Kirk Lally, Facilities Supervisor, reported that having a full time grounds person has made a huge difference in efficiency and progress in the maintenance department. Kirk also reported that he has met with a team of students from Gonzaga University that will be reviewing the process of waste water discharge into Little Cottonwood creek. The team will help review the processes that are being used and will help to come up with alternatives to discharging if needed. Kirk then reported that he has some new custodial staff and others in new positions and all is running smoothly.

Marci McGill, Nutrition Services Director, reported that everything is running smoothly in nutrition services. She has found that implementing a cycle menu would be beneficial to the district. By having a cycle menu it will allow staff to be more productive, efficient and will overall free up some of her time that is currently spent on the monthly menu planning. She is also implementing some new recipes that will start in the cycle in November.

SUPERINTENDENT'S REPORT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Dr. Russell reported that he and some of the admin team participated in a professional boundaries training and will be having all staff either participate in the webinar, or sign off on reviewing the materials.

Dr. Russell reported that the classified staff will have an in-service on October 8th after school to review the evaluation tool that is being used.

Dr. Russell shared four options with the Board for the new panels on the reader board in front of the Elementary School to replace the current Raider logo panels.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Dr. Russell reported that at the meeting last night some good discussion took place and that the theme needs to be simple. Dr. Russell shared a fact sheet with the board and asked for input from the board about the layout and the feel of the flyer.

FISCAL AND LEGAL ACCOUNTABILITY:

Director of Fiscal/Admin Services, Jamie Weingart reviewed the ending cash balances.

VISITOR COMMENTS/CONCERNS: NONE

NEW BUSINESS

APPROVE HIGH SCHOOL BIO TEXTBOOK:

Mrs. Keebler moved the Board approve the Freeman High School textbook adoption of Biology in Focus (AP Edition). Mr. Fuchs seconded the motion and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Megan Shryock – New Hire – Para Educator (6.5 hours)
Erin Honeycutt – Additional 1.0 hour – Assessment/Para Educator
Denise Pratt – Substitute Bus Driver
Joe Ramirez – New Hire – High School Night Custodian

Extracurricular: Greg Mitchell – Resignation – HS Assistant Wrestling Coach
Devin Broussard – New Hire – FES\FMS Yearbook Advisor
Matt Smith – HS Assistant Wrestling Coach
Mike Allen – MS Head Wrestling Coach
Noah McWilliams – New Hire – HS Overflow Football Coach
Kelly Neely – Resigned – Middle School Baseball Head Coach

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Campbell seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:15 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair

FREEMAN SCHOOL DISTRICT NO. 358
BOARD OF DIRECTORS
VOTING SUMMARY
Date: September 25, 2014

BOARD MEMBER	YES	NO	
			MOTION NO. 1
ED CASHMERE	X		Motion was made by Mr. Fuchs, seconded by Mr. Campbell, to approve the consent agenda as presented.
TRAVIS CAMPBELL	X		
ANNIE KEEBLER	X		
JOHN ZINGG	X		
NEIL FUCHS	X		
			MOTION NO. 2
TRAVIS CAMPBELL	X		Motion was made by Mrs. Keebler, seconded by Mr. Fuchs to approve the Freeman High School Textbook adoption of Biology in Focus (AP Edition).
ED CASHMERE	X		
NEIL FUCHS	X		
ANNIE KEEBLER	X		
JOHN ZINGG	X		
TRAVIS CAMPBELL			
ED CASHMERE			
NEIL FUCHS			
ANNIE KEEBLER			
JOHN ZINGG			
TRAVIS CAMPBELL			
ED CASHMERE			
NEIL FUCHS			
ANNIE KEEBLER			
JOHN ZINGG			