

**BOARD MEETING MINUTES**  
**FREEMAN SCHOOL DISTRICT NO. 358**  
**JANUARY 25, 2018**

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Travis Campbell, Neil Fuchs, Ed Cashmere, Bill Morphy, Randy Russell and Jamie Weingart.

**GUESTS:** Ben Ferney, Jody Sweeney, Marci McGill, Everett Combs, Kirk Lally, Paula Lally, Dani Boyd, Jim Straw, Debbie Morphy, John Hays, Tracy Edwards, Danielle Troup, Kaylynn Troup, Jeff Bell and Mick McFarland.

**FLAG SALUTE:** John Hays led the audience in the flag salute.

**ADDITIONS TO THE AGENDA:** Updated Personnel Report.

**CONSENT AGENDA:**

January 11, 2018 Board Minutes	
January General Fund AP – 112690 - 112756	\$ 182,647.45
January ASB Fund AP – 112757 - 112771	\$ 5,235.76
January Benefit Trust Fund AP – 112772 - 112773	\$ 11,574.24
January Accounts Payable Direct Deposits	\$ 7,976.11
January Payroll – 112774 - 112808	\$ 672,342.05
December Treasurer's Statement/Budget Status	

Mr. Cashmere moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

**BOARD RECOGNITION:**

Mr. Fuchs introduced our newest National Board Certified Teachers, Dani Boyd, Tracy Edwards and Danielle Troup. Dr. Russell read a letter from Educational Service District 101 Superintendent Dr. Mike Dunn acknowledging the three teachers and the hard work they have put in to become National Board Certified.

**PACE CHARACTER TRAIT:**

**FAIRNESS** – Treating people and ideas with justice and impartiality.

**CORRESPONDENCE:** Dr. Russell presented the Board the following correspondence:

- Invitation from ESD101 to join the region in recognizing and congratulating the new Board Certified Teachers, including our own Dani Boyd, Tracy Edwards and Danielle Troup.

## REPORTS

### DEPARTMENT REPORTS:

Jody Sweeney, Special Educational Director, shared this is the time of year for progress monitoring. Tomorrow January 26<sup>th</sup> is the official date on progress reports and all parents with special education students have been communicated with. On February 6<sup>th</sup>, Jody will be attending a county wide mental health discussion, to work on future collaboration and coordination of services. IEP Online has provided consistency and the final stages of the audit are underway and being sent to the ESD for review and further compliance. In addition, Neurotherapy Northwest has done a great job supporting our district and creating a relationship with Crime Victims Compensation (CVC) and helping our staff navigate the secondary insurance. They are now setup to provide services at no cost to our staff and students who have registered for a CVC claim number.

Marci McGill, Nutrition Services Director, shared we have been awarded a \$20,000 grant by Empire Health to implement scratch cooking, which we will transition to this spring and over the summer. Marci then shared our head cook at the high school, Wendy O'Connor, has taken a new position at Cheney School District.

Everett Combs, Assistant Transportation Director, shared our ridership counts are complete for this period and we are up 40 kids this year compared to last year. We are still waiting for the Washington State Patrol to do our surprise winter inspection. We have two new subs in transportation, which will be very helpful in covering the trip schedule. Steve Baum, our newest driver is doing a great job. Everett reported we took delivery of a tanker load of fuel just before winter break, which should get us through until spring.

Kirk Lally, Facilities Director, shared Jeff Patterson, our elementary school day custodian, will be retiring in March. Joe Brannon is on the agenda tonight for approval as his replacement, which will leave an opening in the high school for the night custodial position. Kirk then shared we were able to install the crash bars on the non-exit doors at the high school and will continue to work on other improvements as needed.

### SUPERINTENDENTS REPORT:

Dr. Russell introduced Jeff Bell to everyone and shared he has been with us since the beginning of the year. Jeff has been instrumental in our communication this year in addition to providing great support through the Empire Health Foundation, where he is a board member.

Dr. Russell shared he had the opportunity to participate in the Real Men Wear Gowns campaign. Dr. Russell thanked Kirk Lally, Everett Combs, Todd Reed and Harry Amend for their participation in the public service announcement.

### CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared the 2017-2018 Board-Superintendent goals from the beginning of the year and the progress we have made during the year. Even with the year we have had, the staff has been amazing and done a great job of meeting each student where they are. Dr. Russell then shared the Instructional Materials Committee met yesterday and approved the purchase of five years' worth of math consumables at the Elementary and an additional year at the Middle School.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Dr. Russell shared it is important to keep looking at our training plans and our drills. We will keep taking these drills one at a time and do what is best for our staff and students. Todd Reed has been working diligently with multiple community resources to review what we need for improved technology as well as possible safety and security upgrades.

Dr. Russell shared one of the best things we have done was to have Mick Miller present the Adverse Childhood Experiences (ACES) training for all of our staff. We did not know the impact of these trainings when we scheduled them at the beginning of the year.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Dr. Russell shared we have worked on community communications more than we ever have this year with parents, students, staff and community members.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell shared we have been able to maintain a strong financial position even with the challenges we have seen this year. Our enrollment continues to climb and we will need to continue to plan for expanding to accommodate the continued growth. As a Board and leadership team we need to continue to grow ourselves. We need to continue to engage in professional development and training opportunities.

Dr. Russell shared he and Ben Ferney were able to go to Olympia for part of the legislation session. They met with Marie Sullivan and ended up giving testimony around the definition of resident student. The current change in definition of resident student would mean that for all choice students we would not be able to collect levy and LEA funds. The second issue of the testimony was given on the hold harmless language. Even though the language states all schools would not be negatively impacted, the reality is some schools would be. The third highlight of the trip was 30 minutes spent with Chris Reykdal to talk about issues that affect schools. This was a great trip and Dr. Russell was very glad Mr. Ferney was able to attend. Dr. Russell shared he wrote a letter of support for the Regional Support Center, which would offer support and counseling services in times of need, like what we experienced this past fall.

Dr. Russell reviewed ending cash balance.

BOARD COMMENTS: Annie Keebler shared everyone will learn to love this section of the board agenda, now that she is able to share. Annie read an e-mail she received from JoAnn Eckstrom, praising the work of the board and their commitment to Freeman. Annie shared the letter and application for funds that will be going out to the community and High School staff about availability of funds for out of pocket costs. Mrs. Keebler shared the top ten things Marysville School District learned from their school shooting that they shared back in 2015 at a training she attended.

VISITOR COMMENTS/CONCERNS: None.

## UNFINISHED BUSINESS

FOREIGN EXCHANGE STUDENT DISCUSSION:

Mr. Straw shared in a normal year we have two foreign exchange students. He then shared Board Policy No. 2410 – High School Graduation Requirements. In this policy, the foreign exchange students do not count in GPA calculations or class rankings, so there is no potential for negative impact to our students. Mr. Straw then shared the requirements for graduation out of our student handbook. These include assessments, high school and beyond plan, to pass specific courses and earn 24 credits. Our Board policy states seniors must complete all requirements in order to participate in the graduation ceremony. If we were going to make a change, we would need to change this policy language to allow foreign exchange students to participate and they could earn a certificate of completion. A discussion ensued around the possibilities of a change.

APPROVAL OF BOARD POLICY NO. 1210 – 2<sup>nd</sup> Reading:

Mrs. Keebler moved the Board approve Board Policy No. 1210 – Annual Organizational Meeting, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1220 – 2<sup>nd</sup> Reading:

Mrs. Keebler moved the Board approve Board Policy No. 1220 – Board Officers and Duties of Board Members, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5010 – 2<sup>nd</sup> Reading:

Mr. Campbell moved the Board approve Board Policy No. 5010 – Nondiscrimination and Affirmative Action, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

## NEW BUSINESS

APPROVAL OF AP BIOLOGY TRIP:

Mr. Fuchs introduced Mr. Hays, Freeman High School Science Teacher, who shared the bus drivers have been amazing in coming up to the second floor and being present before and after school to make sure the students feel supported. He shared we really have a great group of drivers.

Mr. Hays then shared his proposal for the annual Freeman High School AP Biology trip and all of the aspects that go into the trip. The trip will take place May 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>, 2018 and sixteen student's plan to attend this year.

Mr. Campbell made a motion to approve the AP Biology Trip and to cover \$1,000 of the trip expenses. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF 2018/2019 and 2019/2020 SCHOOL CALENDAR:

Mrs. Keebler moved the Board approve the 2018/2019 and 2019/2020 school calendars. Mr. Cashmere seconded the motion, a discussion ensued around starting after Labor Day, and it passed unanimously.

APPROVAL OF SURPLUS GARBAGE TRUCK:

Mr. Campbell moved the Board approve the surplus sale of our old garbage truck, VIN#1WXHXHUEXJU302089. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1225 – 1<sup>st</sup> Reading:

Mr. Campbell moved the Board approve Board Policy No. 1225 – School Director Legislative Program, first reading, as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3235 – 1<sup>st</sup> Reading:

Mr. Cashmere moved the Board approve Board Policy No. 3235 – Protection of Student Personal Information, first reading, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL:

The administration recommends the following personnel action to the Board of Directors of Freeman School District No. 358:

Certified: Tim Giesa – Emergency Substitute Teacher  
Grant Walter – Substitute Teacher

Classified: Joe Branon – Elementary Custodian – Day Shirt  
Wendy O' Connor – Resignation – HS Nutritionist I  
Paula Lally – Substitute Bus Driver  
Cathy Perry – HS Nutritionist I  
Carrie Kiddoo – Substitute Para-Educator

Mr. Campbell moved the Board approve the personnel report as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The Board went into executive session at 7:13 p.m. for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee and to confer with legal counsel. Such session is estimated to be approximately 3 hours in length, and action is expected upon return. The Board returned to open session at 10:10 p.m. Mr. Campbell moved the Board extend the Superintendent contract from July 1, 2018 to June 30, 2021. Mrs. Keebler seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 10:12 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair