

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
JANUARY 26, 2017

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 11:03 a.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Neil Fuchs, John Zingg, Ed Cashmere, Randy Russell and Jamie Weingart. Excused, Travis Campbell.

GUESTS: Jody Sweeney, John Hays, Char Trejbal, Todd Reed, Debbie Morphy, Everett Combs, Kirk Lally, Sheila Dyer, Barbara Roecks and Geri Knots.

FLAG SALUTE: Char Trejbal led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

January 12, 2017 Board Meeting Minutes	
General Fund AP – 110990 - 111054	\$ 178,094.00
General Fund AP – Direct Deposits	\$ 7,103.16
ASB Fund AP – 111055 - 111069	\$ 14,723.45
Benefit Trust Fund AP – 11070	\$ 499.14
January Payroll – 111071 -111108	\$ 620,280.31
4 th Quarter Comp Tax	\$ 185.61
Treasurer's Statement/Budget Status	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

BOARD RECOGNITION

SCHOOL BOARD RECOGNITION:

Dr. Russell shared January is School Board Recognition Month and read the proclamation from Governor Jay Inslee declaring January 2017 School Board Recognition Month in the state of Washington. Dr. Russell then thanked the board for all they do and asked the audience to join him in thanking the Board for their hard work. Char Trejbal thanked the Board for all of their support over the years.

NORTH PALOUSE FOOD BANK PRESENTATION:

Sheila Dyer, President of the North Palouse Food Bank in Fairfield presented the Board with a plaque in recognition of the support Freeman has shown towards the efforts of the food bank. Ms. Dyer shared she has worked with Freeman for 5 years on food drive and in that time 13,250 pounds of food has been donated through food drives at Freeman. She thanked just a few of the individuals that have contributed to the success of the food drives over the year including, Raeann Ducar, Franking Browning, Denise Conrad and Scott Moore.

APPROVE AP BIOLOGY OLYMPIC PENINSULA FIELD TRIP:

John Hays shared he greatly appreciates the support of the School Board and all that the Board does for our programs and students. Mr. Hays then shared the format of the trip is about the same as prior years and will be May 21 – 23, 2017. This year 14 students will be going on the trip and they will have a post-test after the trip to ensure the educational value of the trip was achieved. The trip is incredible and John loves the fact that many past students now take their families on similar trips. Dr. Russell expressed his appreciation for Mr. Hay's efforts on this trip as he is volunteering his own time for these experiences the kids talk about these trips many years later.

Mr. Fuchs moved to approve the AP Biology Olympic Peninsula Field Trip and to provide \$1,000 in support toward the trip. Mr. Campbell seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Thank you from PACE for our annual contribution towards the program.
- Most recent edition of the Freeman Focus News Letter
- An example of student work around cells from Mrs. Poindexter's class "The Freeman Cell District" and how our district operates as a cell

REPORTS

DEPARTMENT REPORTS:

Jody Sweeney, Special Education Director, shared she is focused on the special education audit as the paperwork is due tomorrow. The list of 10 students was received on January 6th and the students selected did not raise any concerns and were all very straightforward. As part of the audit a survey has been sent to parents and each of the case managers have contacted all of their parents to let them know the survey is coming and what it was about. The students selected for the audit were random, although 3 were chosen from each building and scanned documents will all be submitted tomorrow for these files.

Char Trejbal, Transportation Director, shared January has been a test with the ever changing weather. She thanked her team for all of their work and extra help checking roads and chaining busses. All of her drivers have pitched in to help and even sub drivers have helped to make adjustments and last minute changes to routes. Char shared she is headed to Olympia this afternoon for the state transportation meeting and will stay this weekend for the transportation conference.

Everett Combs, Assistant Transportation Director, reported the Washington State Patrol was in during January to do our surprise inspection and everything passed, so we did not have any vehicles or buses on the out of service list. On February 7, 2017 at 9:00am we will have our table top exercise with a presentation on run, hide, and fight. In addition we will have representatives from the local law enforcement agencies along with emergency responders' onsite to discuss questions.

Kirk Lally, Facilities Director shared his teams main focus has been snow and ice removal. His guys have been doing a great job keeping everything up and running even with the snow fall and extremely cold temperatures. On February 7, 2017 Spokane Regional Health District will be on site to do the self-inspection, so Kirk will be spending the day with them touring around campus.

Todd Reed, Technology Director, shared last week Aims Web testing was done online at the Elementary School and it went very smoothly. The E-Rate funding came through and we received an additional \$20,000 which means we get 60% of a bill paid and we pay 40% on bills up to \$20,000. This money comes from the federal government and can only be used for certain items such as networking functions. Todd shared he is working with the district office to streamline the new hire processing for the setup of the technology accounts.

Dr. Russell thanked the entire team for all of their efforts during the challenging weather conditions.

SUPERINTENDENTS REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared today is the last day of the first semester.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Dr. Russell shared the Mumps have become a hot topic across the region. When an outbreak occurs within a school, all staff and students must be vaccinated and provide proof of vaccination or be excluded from school or work by the Spokane Regional Health District. This is not a new policy and the exclusion is directed by the Health District. As a district we have a small percentage of students that have not been vaccinated and we are in the process of collecting records on staff to ensure we are prepared in the case the we have an outbreak in the district.

The CEE survey has the questions setup and ready to go; however, the principles asked the dates of the survey be pushed back a bit to use conferences as a tool to collect survey data. Therefore the survey window will open up in mid-February. This survey will be sent to all staff, parents and available for community members in addition to being completed by all students grades 4 – 12.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell shared he will be in Olympia for a few days next week spending time on the hill, filled with legislative meetings.

Dr. Russell shared prioritized to-do list for education funding set by WASA, WSSDA, WASBO and AWSP which include: 1) Fund Basic Education Compensation First 2) Do No Harm and 3) Update and Use the Prototypical School Model. Dr. Russell then shared one of the hot topics of the legislative session include the levy cliff, which is set to expire at the end of December 2017.

Mr. Zingg shared the legislative committee works on these issues and has impact on what legislation does around many educational issues. John has been a part of this committee for years and has decided to step down from the committee, putting his health first.

Dr. Russell reviewed ending cash balances.

BOARD COMMENTS: None.

VISITOR COMMENTS/CONCERNS: None.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY 2107 – 2nd READING:

Mr. Fuchs moved the Board approve Board Policy No. 2107 – Comprehensive Early Literacy Plan, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 2421 – 2nd READING:

Mr. Cashmere moved the Board approve Board Policy No. 2421 – Promotion/Retention, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 3141 – 2nd READING:

Mr. Fuchs moved the Board approve Board Policy No. 3141 – Nonresident Students, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 5222 – 2nd READING:

Mr. Cashmere moved the Board approve Board Policy No. 5222 – Job-Sharing Staff Members, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 5251 – 2nd READING:

Mr. Fuchs moved the Board approve Board Policy No. 5251 – Conflicts of Interest, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 5260 – 2nd READING:

Mr. Fuchs moved the Board approve Board Policy No. 5260 – Personnel Records, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 5406 – 2nd READING:

Mr. Cashmere moved the Board approve Board Policy and Procedure No. 5406 – Leave Sharing, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 6101 – 2nd READING:

Mr. Fuchs moved the Board approve Board Policy and Procedure No. 6101 – Federal Cash and Financial Management, as presented. Mr. Zingg seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 6220 – 2nd READING:

Mr. Zingg moved the Board approve Board Policy No. 6220 – Bid Requirements, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

NEW BUSINESS

OTHER INFORMATION:

Dr. Russell asked the board what their thoughts were on having the board meeting during the day at the Elementary School. The Board expressed they appreciate the interaction with students and would like to see more students attend the meetings during the day.

- Future Board Meeting Schedule

PERSONNEL:

Certified: Victoria Dreher – Substitute Teacher

Classified: New Hire – Lauren Payton - Nutritionist III

Mr. Fuchs moved the Board approval the personnel action as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 12:21 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair