

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
FEBRUARY 23, 2017

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Neil Fuchs, John Zingg, Ed Cashmere, Travis Campbell, Randy Russell and Jamie Weingart.

GUESTS: Jody Sweeney, Char Trejbal, Todd Reed, Debbie Morphy, Everett Combs, Kirk Lally, Lisa Phelan, Angela Frye, Linda Mega, James Jydstrup, Harry Amend, Paula Lally, Lisa Frazier, Marci McGill and Cynthia Wall.

FLAG SALUTE: Marci McGill led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Updated Personnel Report.

CONSENT AGENDA:

January 26, 2017 Board Meeting Minutes	
General Fund AP – 111110 - 111177	\$ 130,464.00
General Fund AP – Direct Deposits	\$ 4,193.07
ASB Fund AP – 111178 - 111202	\$ 14,281.09
Benefit Trust Fund AP – 111203 - 111204	\$ 14,918.84
February Payroll – 111205 - 111248	\$ 670,910.99
Treasurer's Statement/Budget Status	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

BOARD RECOGNITION

Board Chair Annie Keebler thanked Lisa Frazier for the amazing dinner she provided tonight.

CYNTHIA WALL – WA STATE DEPARTMENT OF ECOLOGY:

Mrs. Keebler introduced Cynthia Wall, from the WA State Department of Ecology. Cynthia shared a couple of years ago a group of Gonzaga students worked with the Department of Ecology and Freeman on a design to help the district meet the requirement for waste water discharge into Little Cottonwood Creek. The students were able to implement some of their ideas, helping the district and Kirk Lally. Cynthia presented Kirk with a success story plaque and share it is hanging on their wall at the department and can now hang on the districts wall as well.

FHS SUMMER ICELAND TRIP PRESENTATION – ANGELA FRYE:

Mrs. Keebler introduced Angela Frye, High School Science teacher, who shared she had been contacted by World Strides a couple of months ago about a science based trip to Iceland. This trip aligns with the Next Generation Science Standards to Reykjavik Iceland, a packet of

information will go out to parents and families for information about the trip which will take place in June of 2018. An example of the information packet was provided to each board member. While this will not be a school sponsored event, since the information will be provided through school, Angela is asking for the board approval of this trip.

Mr. Campbell moved we approve the trip to Reykjavik Iceland, as presented. Mr. Fuchs seconded the motion and it passed unanimously.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- WA State School Retirees' Association – the retiree's appreciation week is March 13 – 19, 2017. Dr. Russell read a proclamation from the State of Washington on this appreciation week.
- The latest copy of Board and Administrator that includes an article about our Tour of Gratitude that was a part of our Board Leadership work session last August

REPORTS

BUILDING REPORTS:

Harry Amend, Acting High School Principal, shared they are wrapping up mid-year observations this week and some of the teachers presented on peer observations that have taken place at the high school during the staff professional development on Wednesday. Mr. Amend introduced James Jydstrup, High School Band teacher, who has re-awaken our band program in Freeman. In fact James spent the day today with kids at the Lionel Hampton Jazz Festival today. James shared he made at least 7 trips to pick up instruments from a former band teacher Bob Buck and what he picked up he has already been incorporating into the band program. He will continue to do so throughout the next year. Mr. Amend shared we have 6 students on the Spokane Scholar nominees list and many of these kids could have been nominated in multiple areas. We took seven wrestlers to state and took 7th overall as a team. On Saturday, Freeman will play Newport at 8pm for placement into the state boys' basketball tournament. Screenagers will be showing on 2/27/17, the senior all-nighter dinner and auction will be on Friday, April 21st and Art&Soul will be on Saturday, May 6th. Enrollment is holding steady at the High School.

Lisa Phelan, Elementary Principal, reported on behalf of Ben Ferney, Middle School Principal, the Middle School staff is also working on peer observations. The PACE awards assembly and the dance were both successful and the kids had a great time. Mrs. Phelan then shared an example of what the Middle School's new report cards will look like with a watermark of our Scottie Logo. Mrs. Phelan then shared at the Elementary she is getting ready for profile meetings, the PACE awards assembly will be on March 10th and they are adding a perfect attendance award for the first semester. Many events are coming up including the 2nd grade music program, screenagers, PTSG father daughter dance, PTSG classroom grant and Art and Soul classroom grants. Many exciting events from the support of our community. Enrollment is staying strong and Kindergarten registration will start on March 1st. This year we will not be having a kindergarten roundup, as part of the WA Kids Assessment requires the teacher to meet with every parent and student just before school starts so we are trying something different this year.

DEPARTMENT REPORTS:

Kirk Lally, Facilities Director, shared the department of health came out for the inspection and Kirk took them around the campus, which took about half a day. No surprises came from the inspection, just a few small maintenance items. He has been working with the Department of Ecology on the discharge of water with all the melting and runoff, we are discharging at a much

higher rate than normal. Kirk received a call from the Department of Health about testing our water for lead and other contaminants, he will keep us posted as he learns more as to what this will look like, or if it requires any more testing than we already do.

Char Trejbal, Transportation Director, shared she is also ready for the snow to be gone, however, the transportation crew has been doing a great job dealing with road conditions this year. The county has also been doing the best they can this year with weather conditions and the early runoff. In a couple of weeks the transportation eastside conference will be held at Medical Lake and our own Marci McGill will be presenting on nutrition.

Todd Reed, Technology Director, shared he is still working on the new hire process to automate the creation of new employee's accounts and the integration into Skyward. He is also working on preparing for the smarter balance testing which will start next week. In addition the window for e-rate opens and he will be applying once again. Todd shared he and Tracy Edwards went looking for technology integration classes for our staff and Central Valley has agreed to let our staff participate in the classes they offer monthly.

Jody Sweeney, Special Education Director, shared she is still working on the audit. We sent in all the requested information, answered follow up questions and then participated in staff interviews this week. Jody has had lengthy conversations with the auditors and the next step will be getting the report in April about the findings and suggestions they have. The guidance they have had so far will only help to improve our program.

Marci McGill, Nutrition Services Director, shared things are going very well. The health inspection is complete and all went well. The newest development is the new website that Nutrition Services now has with new information for our staff and families. The menus are all online along with nutritional information and the menus are also available via the Freeman App.

Everett Combs, Assistant Transportation Director, shared we made it through the winter without getting any busses stuck, however, we had a bus get stuck in the mud today. The good news is no one was hurt and no damage was done to the bus. On February 7th, we had our table top exercise where Deputy Ron Nye had some examples of robot calls of bomb threats that other districts have received and recorded. As part of this conversation we discussed what it would look like if we needed to evacuate the entire campus, how we would operate and challenges we would face. It was a great discussion and we continue to follow up from the table top exercise.

Neil Fuchs asked Kirk Lally, to pass along a huge thank you to Adam Branon for his great work on clearing snow the weekend of the wrestling tournament. Neil shared Adam did a phenomenal job and we were able to get 15 teams into the parking lots for the tournament without any issues despite all of the snow that fell that weekend.

SUPERINTENDENTS REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared as part of the latest teacher professional development session, the teachers were divided up into groups and asked to draw a school and identify the strategies and challenges of Freeman being a rural school district. Dr. Russell then gave the board some time to review the posters the staff made and are hanging on the wall in the K-8 multi-purpose room. The Board read the comments made by the staff and discussed what some of the posters said.

Dr. Russell shared he has had a few opportunities to meet with the new State Superintendent of Public Instruction Chris Reykdal and he is impressed. Dr. Russell shared the top priorities from Reykdal with the board and thought they would enjoy the list as they are very closely aligned to the Boards goals for education. John Zingg asked how Chris Reykdals priorities compare with the state legislature priorities. Dr. Russell shared that all parties support items two through four on the list. However, on the topic of funding for basic education, the proposals are worlds apart and have a lot of work to meld the proposals together to get the issue resolved. This legislative session will take months most likely to get a budget passed.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell reviewed February enrollment and ending cash balances.

Dr. Russell shared we are still waiting for the signed access agreement for the next round of drilling and water testing. Once that is returned, CH2M Hill will be working the lower field area for the next round of testing.

BOARD COMMENTS: Ed Cashmere excused himself to attend parent night at the High School

VISITOR COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVAL OF CLASSIFIED EMPLOYEES WEEK – MARCH 13-17, 2017:

Mrs. Keebler read the proclamation from Governor Jay Inslee declaring March 13 -17, 2017 as Classified Employee's Week.

Mr. Fuchs moved the Board approve Classified Employees Week, March 13 – 17, 2017, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVAL OF ASSET PRESERVATION PROGRAM ANNUAL REPORT:

Mr. Fuchs moved the Board approve the Asset Preservation Program Annual Report, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 5202 – 1st READING:

Mr. Campbell moved the Board approve Board Policy and Procedure No. 5202 – Federal Highway Administration Mandated Drug and Alcohol Testing Program, first reading, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 5231 – 1st READING:

Mr. Fuchs moved the Board approve Board Policy and Procedure No. 5231 – Length of Workday, first reading, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 5253 – 1st READING:

Mr. Campbell moved the Board approve Board Policy and Procedure No. 5253 – Maintaining Professional Staff/Student Boundaries, first reading, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEEDURE 5271 – 1st READING:

Mr. Fuchs moved the Board approve Board Policy and Procedure No. 5271 – Reporting Improper Governmental Action, first reading, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL:

Certified: Miranda Mielke – Substitute Teacher
Andrea Blatner – Substitute Teacher

Classified: Michelle Riggs – Substitute Para Educator/Secretary
New Hire – Katrina McLuskie – 2 hr. Elementary Secretary (NC)
New Hire – Carli Kadzejs – 5 hr. Para Educator (NC)

Extracurricular: New Hire – Russ Mitchell – Tennis Co-Coach
New Hire – Barb Mitchell – Tennis Co-Coach

Mr. Campbell moved the Board approval the personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:32 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair