

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
APRIL 28, 2016

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Neil Fuchs, John Zingg, Travis Campbell, Ed Cashmere, Randy Russell and Jamie Weingart.

GUESTS: Debbie Morphy, Todd Reed, Everett Combs, Marci McGill, Jody Sweeney, Brian Parisotto, Ben Ferney, Char Trejbal, Kirk Lally, Paula Lally, Barb Gady, Pia Longinotti, Micki Harnois, Peyton Smetana and Anna Belle Schweiger.

FLAG SALUTE: Barb Gady led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Updated personnel report.

CONSENT AGENDA:

March 24, 2016 Board Minutes

General Fund AP – 109688 -109766	\$ 173,320.79
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General Fund AP – Direct Deposits	\$ 5,361.92
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ASB Fund AP – 109767 - 109795	\$ 34,466.81
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Benefit Trust Fund AP – 109796 - 109797	\$ 36,086.31
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April Payroll – 109798-109843	\$ 622,059.60
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Second Quarter 2016 Comp Tax	\$ 644.25
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Treasurer's Statement/Budget Status

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

BOARD RECOGNITION: Dr. Russell introduced Pia Longinotti who was in attendance to talk about the National Honor Society 2018 Washington DC field trip. Pia shared the information she had for the travel plans in 2018, this same packet will be given to parents so they can start planning for the trip. Pia then introduced Peyton and Anne Belle to share their experience on the most recent trip and why it is important to continue offering this experience for future students. Peyton shared they were able to go places people are not normally able to go, such as balconies and the place they were going to put George Washington's tomb. Anna Belle shared they went to Alexandria and did a "ghost walk" where they were able to see the city and learn about the history. The overall bonding experience the students had during the trip was great and by the end of the trip the group was best friends. Both Peyton and Anna shared they met people their age who are currently working in DC, and gave them tips on how to get into politics and find jobs working with a congressmen. This was the 5<sup>th</sup> Washington DC trip Pia has taken kids on and she has a blog about the trips, including posts from a few students each day of the trip.

Mr. Zingg moved the Board Approve the National Honor 2018 Washington DC trip. Mr. Cashmere seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Latest copy of Board and Administrator

## REPORTS

### BUILDING REPORTS:

Ben Ferney, Middle School Principal, shared final evaluations are in process for both certified and classified staff. Math placements are in progress to determine if any students should skip a year of math, the determinations are done early to help with scheduling for next year. Last night the curriculum committee approved the ELA Book Adoption, so the books will be ordered soon and be put into circulation in the fall. Approval to hire Kyler Barnes back for the .5 PE\Science position is on the agenda tonight, and the interview process was good for this position. Mr. Ferney wrapped up by sharing the ASB officers have been elected for next year and track and baseball are underway.

Jody Sweeney reported on behalf of Lisa Phelan on the Elementary School. Teacher Appreciation Week is next week and class placements will be done during late start on Wednesday. In preparation for placements, all the student information sheets have been completed by the staff. Additionally, as at the Middle School, all classified and certified evaluations are being completed as we come to the end of the school year.

Brian Parisotto, High School Assistant Principal\Athletic Director, reported the High School completed a two week pilot of Scottie Break and have received a variety of feedback from staff and students. He and Jim Straw will be meeting with Marci to make decisions on what next year will look like. This Saturday night the prom will be a combined event with Liberty to try something new. This combined event will help reduce costs for both schools. At an assembly today Lilac Queen, Megan Paternoster recognized Kathryn O'Connor as her Teacher of the Year. FBLA is on to nationals and our trap shoot team won state. The ASB elections are next week and AP testing will run all week as well. Brian shared he just returned from the AD conference and the focus was on core values and changing the culture. Brian would like to challenge the district to come up what our core values are so that we have consistency in expectation across all sports. The High School had 30 social studies applications; 10 for basketball, 2 for cross country and 3 for choir and the interview processes will begin next week. Sebastian Hyta won a \$5,000 Smart Choices Scholarship from WIAA. This annual program recognizes one male and one female senior for excellence in athletics\activities, academics, leadership and community service through their high school career.

### DEPARTMENT REPORTS:

Marci McGill, Nutrition Services Director, shared the nutrition break (Scottie Break) trial at the high school was very successful and about 40-50 students participated each day. This is enough to keep the program breaking even and the upcoming freshman are used to having a Scottie break at the middle school, which may increase participation. A survey was given to the students and Marci and Jim will be meeting to review the results and determine what the best direction is for next year. The participation in lunch decreased during the trial, however, they will work on options to ensure that line can be mitigated to ensure students are not standing in line waiting with a single lunch.

Jody Sweeney, Special Education Director, thanked the Board for celebrating her birthday with her for the second year in a row (today is Jody's Birthday). Jody shared she is both excited and

sad to have Barb transitioning to Kindergarten next year: excited to have Barb partnering with Gena in Kindergarten, but sad to have her leaving preschool. However, the interview process is complete and the committee is asking the Board to approve Courtney Setter as the new preschool teacher, who will be an excellent replacement for Barb in the preschool. Next year Preschool will offer a Monday through Thursday morning program and Monday through Thursday afternoon program with daycare only, on Fridays. This will allow the preschool teacher time for paperwork and reporting for the preschool students on IEPs each week. The needs of the preschool students with IEP's are big and Jody has been working with the special education staff to work on projecting and planning for future years. They will be doing a K-8 model for designed instruction in Sue Yandts classroom and 14 students with IEP's will be moving to the high school next year.

Todd Reed, Technology Director, shared this has been a rough month. He is working on E-rate and the new website keeps crashing so the deadline has been extended through the end of May. The technology plan is in progress, but the computers he had initially selected are no longer available, so he is back to ground zero and starting over with selecting a new model. In addition, the District was hit with ransom ware which resulted in him having to reinstall software on about 125 machines. On a brighter note, the Smarter Balance testing is in progress and running smoothly for the most part.

Char Trejbal, Transportation Director, shared they are rolling along. The size of the track teams has grown so much, it takes two buses to haul both the High School and Middle School teams which means it is tricky when they are both away on the same night. The School Bus Safety Competition is May 7<sup>th</sup> and the route is setup around the Transportation Cooperative. Tim Giesa, one of our sub drivers, will be competing, and the event involves a written portion as well as driving an obstacle course.

Everett Combs, Assistant Transportation Director, reported there is nothing new from the safety world.

Kirk Lally, Facilities Director, shared the leaks in the irrigation lines from that fall are still there this spring, so they are working on getting all of those fixed so the system will be up and running. Kirk was sick and injured over spring break and so they are behind on spraying; therefore, Adam Branon will be coming in on Saturday to get the spraying done while the students are gone. Kirk shared he is working on evaluations and JJ Anderson has been a great addition to the elementary school which gives his department a full crew, which has been nice. Over the next few weeks Kirk will be preparing for graduation and ensuring the grounds are ready and looking their best.

#### FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell reviewed enrollment and ending cash balance.

VISITOR COMMENTS/CONCERNS: Micki Harnois thanked the Board for coming to Rockford.

#### NEW BUSINESS

#### APPROVE TEACHER APPRECIATION WEEK, MAY 2-6, 2016:

Mr. Campbell moved the Board approve Teacher Appreciation Week, May 2 – 6, 2016. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE WIAA SCHOOL BOARD RESOLUTION 5-2015/2016:

Mr. Fuchs moved the Board approve WIAA School Board Resolution 5-2015/2016, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVE BOARD RESOLUTION 4-2015/2016, AUTHORIZING ISSUANCE OF WARRANTS BEFORE BOARD APPROVAL:

Mr. Cashmere moved the Board approve Board Resolution 4-2015/2016, Authorizing Issuance of Warrants before Board Approval, as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY 2020 – 1<sup>st</sup> READING:

Mr. Fuchs moved the Board approve Board Policy and Procedure 2020 – Course Design, Selection and Adoption of Instructional Materials. Mr. Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 2027 – 1<sup>st</sup> READING:

Mr. Campbell moved the Board approve Board Policy and Procedure 2027 – District Ownership of Staff-Created Work. Mr. Fuchs seconded the motion, discussion ensued on what this policy means and it passed unanimously.

APPROVAL OF BOARD POLICY 3120 – 1<sup>st</sup> READING:

Mr. Fuchs moved the Board approve Board Policy 3120 – Enrollment. Mr. Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 4040 – 1<sup>st</sup> READING:

Mr. Cashmere moved the Board approve Board Policy and Procedure 4040 – Public Access to District Records. Mr. Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 6512 – 1<sup>st</sup> READING:

Mr. Fuchs moved the Board approve Board Policy and Procedure 6512 – Infection Control Program. Mr. Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 6801 – 1<sup>st</sup> READING:

Mr. Campbell moved the Board approve Board Policy and Procedure 6801 – Capital/Assets/Theft-Sensitive Assets. Mr. Cashmere, seconded the motion, discussion about what this policy covers ensued and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL:

Certified:     Kyler Barnes - FMS .2 Science/.3 Health & Fitness Teacher     (1 year non-continuing)  
                  Courtney Setter – FES Inclusive Preschool Special Education Teacher  
                  April Brook – Substitute Teacher  
                  Russ Mitchell – Substitute Teacher  
                  Carol Grady – Substitute Teacher

Classified:     Anke Coston – Substitute Para-Educator

Extracurricular: Ashley Romey – MS Overflow Track Coach

Mr. Fuchs moved the Board approve the personnel action as presented. Mr. Campbell seconded the motion and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:06 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair