

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
SEPTEMBER 29, 2016

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Neil Fuchs, Travis Campbell, Ed Cashmere, Randy Russell and Jamie Weingart. Excused, John Zingg.

GUESTS: Ben Ferney, Kirk Lally, Marci McGill, Jodi Sweeney, Char Trejbal, Paula Lally, Todd Reed and Debbie Morphy.

FLAG SALUTE: Marci McGill led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

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General Fund AP – 110363 - 110457	\$ 127,667.16
General Fund AP – Direct Deposits	\$ 4,314.43
Capital Projects AP - 110458	\$ 40,331.03
ASB Fund AP – 110459 - 110475	\$ 19,823.84
Transportation Vehicle Fund AP – 110476	\$ 2,500.00
Benefit Trust Fund AP – 110477 - 110478	\$ 26,222.39
August Payroll – 110479 - 110519	\$ 693,182.65
Treasurer's Statement/Budget Status	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

BOARD RECOGNITION: Annie Keebler recognized Dr. Russell's 50<sup>th</sup> birthday is today.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Article in AASA magazine about some of the work the admin team has been working on at Freeman.
- Most recent edition of Board and Administrator

REPORTS

DEPARTMENT REPORTS:

Marci McGill, Nutrition Services Director, shared this year is going very smooth. This year the first ever Kindergarten Days were held on the 7<sup>th</sup> and 8<sup>th</sup> where each of the kindergarten classes were all invited to have a free lunch along with a parent or guest to join them. The result was 75% of Kindergarten participated on these two days and now about 50% of kindergarteners each school lunch each day. This was a great success and she will continue this in future years.

Everett Combs, Assistant Transportation Director, shared this summer we surplused a 1998 bus, then bought a used bus from Liberty as a spare bus to use for trips. We are still using the fuel we bought last year at rock bottom prices and were able to have the underground tank pumped into our main storage tanks this past week. Everett then reported he is applying for a federal grant of \$20,000 award towards a new bus purchase, it is a long shot, however; we will never get one if we don't apply.

Kirk Lally, Facilities Director, shared his crew is working on a fall spray of weeds in hopes the spring will not be as bad. Fertilizer will be applied one more time this fall and some adjustments to playground equipment have been made to ensure it fits the needs of our students. Kirk then shared tomorrow he and Everett will be leading the self-inspection class at the ESD.

Char Trejbal, Transportation Director, shared Curtis Hylton retired this fall and we had three excellent applicants that were interviewed as his replacement. Tim Giesa was hired as our new driver and he is a great addition to our school. Char shared we also hired a new first aid instructor, Patty Gibson, who is doing a great job. The start of the year has been very smooth, with very few phone calls. Two drivers are working on their director's training through Central Washington University and as part of the program, Chari Conklin added the idea of having the buses line up during orientation for a meet and greet. She has also held orientation with the Kindergarten classes around bus safety which has helped ease the normal issues at the beginning of the year. Michael Warnecke is also participating in this program and he will be working with grades 1-5 during school bus safety week.

Todd Reed, Technology Director, shared some highlights from the summer. He reported 300 new laptops were put into place, 300 existing laptops were updated, 325 new desktops were installed, 67 new projectors were put in and he installed a new storage area network. Todd shared he is still working on the website and should have it up and running during October. Todd then shared some stats on how much technology has grown in our schools since he started in 2008 and he thanked JT Neely for all of his help this summer.

Jody Sweeney, Special Education Director, shared she went to the Beyond Measure: Schools at the Heart of Change, documentary screening at Whitworth last night. This documentary was about what schools are doing around project based learning and using the growth mindset. Jody shared the handout on the documentary with each of the board members for their review. The special education audit is underway and Jody is working on the preliminary steps and gathering the requested information. In mid-December, we will have an initial audit phone call and the student files selected for review will be given to us.

#### SUPERINTEDENTS REPORT:

Dr. Russell thanked all of the Directors for all of their work and help getting this school year off to a great start.

#### CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared during September he meets with each member of the leadership team to have a goals meeting. He shared a copy of the outline that each team member fills out prior to the meeting with the board. Dr. Russell shared as part of these meetings we will be starting to plan for future year's needs and wants. This will help with budgeting and planning as we look to the future.

Dr. Russell then spoke about the School of Distinction award the Elementary School won this year. Dr. Russell shared a graphic that shows the schools across the state that won this award and we are one of only four elementary schools in eastern Washington to win. This is a great tribute to Lisa Phelan's leadership and the great efforts of the elementary staff. The School of Distinction Award is the one award that OSPI uses and on October 21<sup>st</sup> there will be an award recognition ceremony at the Educational Service District.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell reviewed ending cash numbers. As we progress through the next couple months we will continue to review enrollment numbers and determine what we can do in the area of curriculum this year.

VISITOR COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2161 – 1<sup>st</sup> READING:

Mr. Campbell moved the Board approve the Board Policy and Procedure No. 2161 – Special Education and Related Services for Eligible Students, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL:

Certified: Stacey Coyner – 1 year non-continuing 4<sup>th</sup> Grade Teacher

Classified: Tim Giesa – Bus Driver  
Patty Gibson – First Aid Instructor

Extracurricular: Ryan Gabel – Resignation – HS Overflow Wrestling Coach  
Greg Mitchell – Resignation – MS Assistant Wrestling Coach

Mr. Fuchs moved the Board approval the personnel action as presented. Mr. Campbell seconded the motion, discussion ensued and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 6:35 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair