

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
October 27, 2011

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Vice-Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Randy Primmer, John Zingg, Randy Russell and Jan Davis. Excused absence: Brent Fetsch and Chad Goldsmith. Mr. Primmer announced this is the Board's first electronic meeting.

GUESTS: Annie Keebler, Char Trejbal, Ellen Hawley, Todd Reed, Andy Coumont, Everett Combs, Lisa Hjaltalin, John Hjaltalin, Melissa Smith, Lisa Paternoster, Dan Gordon, Brian Parisotto, and Raeann Ducar.

FLAG SALUTE: John Hjaltalin led the audience in the flag salute.

ADDITIONS TO AGENDA: Mr. Russell added levy discussion under superintendent's report.

CONSENT AGENDA:

Approval of Minutes	October 13, 2011
General Fund Accounts Payable	\$191,634.65
Capital Projects Fund Accounts Payable	\$868,025.79
ASB Fund Accounts Payable	\$26,903.94
October Payroll	\$582,359.01
Treasurer's Statement	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

BOARD RECOGNITION: The Board recognized Freeman Foundation Board members Lisa Hjaltalin, Melissa Smith, Tim Smetana, Tom Maine and Mary Koch and volunteer contractors for their efforts on the Kent Smith Field entrance which is a wonderful addition to the grounds. Melissa Smith organized the dinner last fall and has been instrumental in getting pavers ordered, sold and engraved. John and Lisa Hjaltalin and American Pacific Construction led the way as general contractor for the project. Tim Smetana enlisted Bill LaRue who volunteered as the designer and architect of the project. Creative Ironworks manufactured the iron gates. Tom Pratt volunteered to lay all the pavers, assisted by Dave Smith, Chad Ripke, Brian Parisotto, and John Hjaltalin the entire day in the rain the day before dedication.

The Freeman Foundation thanked the following for their efforts during this project:

- Melissa and Dave Smith
- John and Lisa Hjaltalin
- Tim Smetana
- Tom and Tanya Pratt
- Bill LaRue
- Hal Ophus
- Chad Luhr
- Tracy Johnson
- Jeremy and Mike Stolz
- Kirk Lally
- Jim Wood and the Advanced Shop Class
- Freeman PTSA
- Freeman Football Players

Pavers continue to be sold and will be installed next summer. Mr. Primmer stated the Board is very grateful for these volunteers.

CORRESPONDENCE: Mr. Russell gave the Board correspondence from Canfield & Associates regarding bullying and harassment training and information from the Washington Secretary of State regarding the upcoming election. He also gave the Board information from the Dept. of Ecology indicating that the District's sewage lagoons must be completely drained and inspected in five years, a requirement every 25 years.

## REPORTS

BUILDING REPORTS: The Board was given written building reports.

DEPARTMENT REPORTS: Transportation Supervisor Charlotte Trejbal reported she is recommending a low bid bus purchase from Bryson Sales and Service. She stated the first ridership report has been completed, and the new process is very cumbersome. Ridership will be reported two more times this year.

Nutrition Services Supervisor Raeann Ducar reported local roasted vegetables, carrots and squash have been featured during Taste Washington Day. She has met with the Leadership Class to get ready for the Veterans' breakfast. Mrs. Ducar is presenting Fear Factor to fourth grade classes—"don't let fear be a factor in trying new foods." Participation is up in all three schools, while the free and reduced percentage is up slightly to 22 percent. Mr. Russell informed the Board that Mrs. Ducar has been recognized in School Nutrition Magazine as a mentor and innovative leader by her colleague at Nine Mile Falls School District.

Athletic Director Brian Parisotto reported on the senior culminating project, fall sports winding up, and winter sign-ups for wrestling and basketball. Alyssa Maine was

honored recently as KXLY's Shining Star. Freeman will be featured at KREM-2 Tom's Tailgate Weather and will receive a \$222 check. Classifications are up again for the next two year cycle. Mr. Parisotto thanked everyone for their efforts on the field entrance.

Technology Director Todd Reed demonstrated the new website which has a new face for Freeman. Mr. Russell stated Focus on Education Month in November will be featured, and there will be a strategic planning area where community can provide comments, suggestions, and input for the Freeman 2020 plan.

Mr. Russell reported that Facilities Manager Kirk Lally and his wife Julee welcomed a new baby girl last week. He reported on Mr. Lally's behalf that sprinklers are being blown out and the last fertilization is being applied. Work is being wrapped up on the softball field and track.

CONSTRUCTION UPDATE: CSG Representative Dan Gordon reported the center parking lot is being paved, and the soil cement approved by the Board has gone very well. He reported the elementary exterior wall framing is going in, and the classroom addition will go fast since the contractor has all the materials.

BUDGET REPORT: Dir. Fiscal/Administrative Services Jan Davis reported cash flow continues to be monitored closely. The District just received notice of current year cuts in federal grants (Title I, Title II, Special Education, and Perkins CTE) in the amount of \$3,000.00. A big concern is the upcoming legislative session addressing the state's budget shortfall. Mr. Russell stated he is having conversations with each department about preparing for potential cuts. One initial proposal from the Governor is to cut levy equalization 50%, which would be \$167,000. Some districts are preparing levy estimates as if levy equalization is gone, he stated.

SUPERINTENDENT'S REPORT – STRATEGIC PLAN: Mr. Russell reported the first meeting is scheduled for the Freeman 2020 strategic plan which will look at the next eight years. Staff, students, parents and community members are being identified to involve in the plan. Mr. Primmer is representing the Board on the plan team.

WSSDA BOARD ASSESSMENT: Mr. Russell sent the Board a link to the WSSDA Board self-assessment tool. The Board concurred that it would be a useful activity.

LEVY DISCUSSION: Mrs. Davis shared a packet of levy information with the Board. The levy election is next February 14 and will set levy amounts for 2013, 2014 and 2015. The District's assessed value dropped 3.44% in 2011 and is anticipated to drop less than one percent in 2012. The levy comprises 17 percent of total revenues. Mr. Russell reported state proposed cuts thus far include reducing or eliminating levy equalization for property poor districts, increases in class size, fewer school days per year, the elimination of transportation, and funding of fewer teacher and administrative positions. Members of the levy committee are Kate Coomes, Lisa Paternoster and John Zingg.

HIGH SCHOOL SIGN-OFF: Mr. Russell reported the architect and construction manager recommend final acceptance of the building commissioning report and completion of the high school project. Warranties are still in place for any potential issues. After discussion, Mr. Zingg moved the Board adopt Resolution 2-2011/2012 – Freeman High School Building Commissioning. Mr. Fuchs seconded the motion, and it passed unanimously. Mr. Zingg moved the Board adopt Resolution 3-2011/2012 – Freeman High School Acceptance as Complete. Mr. Fuchs seconded the motion, and it passed unanimously.

WELL PROJECT MAINTENANCE PLAN: Mr. Russell reported the well project grant requires the District to adopt a maintenance plan. Mr. Fuchs moved the Board adopt the plan as presented. Mr. Zingg seconded the motion, and it passed unanimously.

VISITORS' COMMENTS/CONCERNS: None.

### NEW BUSINESS

APPROVE BUS PURCHASE: Transportation Supervisor Charlotte Trejbal reported she received three bus bids:

Bryson Sales & Service	\$123,654.56
Schetky NW Sales, Inc.	\$124,571.11
Harlow's Bus Sales	\$124,551.38

She recommended approval of the Bryson proposal. In addition to state depreciation dollars designated solely for bus purchase, it is also funded with the assistance of a Dept. of Ecology grant. Mr. Fuchs moved the Board approve the bus purchase as recommended. Mr. Zingg seconded the motion, and it passed unanimously.

ALTERNATIVE SCHOOL: Mr. Russell recommended approval of the annual Cooperative for Alternative Education Agreement with West Valley School District. Mr. Zingg moved the Board approve the agreement as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

PERSONNEL: Mr. Russell recommended the following personnel action:

Certified:	Substitute teacher – Ben Lewis
Classified:	Substitute Para-Educator/Clerical – Melissa Brock
	Resignation: Jim Filzen, Bus Driver
Extracurricular:	Resignation: Jim Rae, MS Wrestling

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Zingg seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:39 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair