

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
NOVEMBER 22, 2016

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Annie Keebler. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Neil Fuchs, Travis Campbell, Ed Cashmere, Randy Russell and Jamie Weingart. Excused John Zingg.

GUESTS: Ben Ferney, Debbie Morphy, Marci McGill, Everett Combs, Brian Parisotto, Lisa Phelan, Kirk Lally, Paula Lally and Rachel Arnzen.

FLAG SALUTE: Ben Ferney led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

October 27, 2016 Board Meeting Minutes	
General Fund AP – 110684 - 110768	\$ 121,500.85
General Fund AP – Direct Deposits	\$ 5,203.77
ASB Fund AP – 110769 - 110804	\$ 21,274.75
Benefit Trust Fund AP – 110805 - 110806	\$ 20,663.58
November Payroll – 110807-110832	\$ 726,988.54
Treasurer's Statement/Budget Status	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

BOARD RECOGNITION:

Mrs. Keebler introduced Rachael Arnzen, a senior at FHS. Rachael shared she has an interest in going into education and would like to help mentor younger students in the district. She would like to start a mentoring program for middle school girls that would provide a place for girls to share their feelings and talk about positive role models. This group would help create friendships and reinforce making positive choices for girls selected by Mrs. Conrad who will work with Rachael to get this group started. Rachael shared this program will start the first Tuesday in December and she hopes to include some underclassman in the program as well, to continue on the work she starts this year into future years.

The board thanked Rachel for starting this program and being willing to spend her time helping others.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Letter from Ron Farely, an attorney letting the district know that he is now in the area and is available for school district legal services
- The most recent copy of Board and Administrator

- Board and Administrator article about the Freeman School Board participating in walk throughs in the buildings
- OSPI letter surrounding our special education program informing the district that we have met all the criteria for 2015-2016 school year

## REPORTS

### BUILDING REPORTS:

Lisa Phelan, Elementary Principal, shared she wanted to highlight the support of the community. We have art being taught by volunteers (she shared some examples of the art work), the Missoula Children's Theater was here last week and multiple other activities sponsored by PTSG have already taken place this year. We are lucky to have such a great community and support system. Lisa then reported observations are underway and enrollment is holding pretty steady.

Lisa Phelan reported on behalf of Jody Sweeney, Special Education Director, that Jody is working on the audit and will have a phone interview on December 6<sup>th</sup> and there will be a full report at the next board meeting.

Ben Ferney, Middle School Principal, shared one of the highlights was conducting a walkthrough with JoAnn Ekstrom, the time spent with her was a great experience to have an outside perspective provide honest feedback. The Veterans Day breakfast was a great success and it was impressive to see the growth Jessica McWilliams has had in her three years and the amount of work put in by all of the kids. Ben thanked the Board for letting him participate in the WSSDA conference last week and he was very impressed with the presentation the board and Randy did. Enrollment is remaining steady at the middle school.

Brian Parisotto, Assistant High School Principal/Athletic Director, shared observations are complete with just a few follow up items. As a staff they are working on wait time and positive learning stress, updating text book listing and proctoring everyone at the high school to help make testing easier. The food drive just wrapped up and next week starts the 15 days of giving district wide. We had four sports teams compete at state and two of them received academic championships. Enrollment is down a couple kids but will be gaining a few new students next month.

### DEPARTMENT REPORTS:

Marci McGill, Nutrition Services Director, shared everything is running smooth and it was a lot of fun to work with the leadership groups on the Veterans Day Breakfast where we served approximately 80 people. Marci shared she has been able to get into the classroom to do some nutrition education pieces this month which she is very passionate about.

Kirk Lally, Facilities Director, shared they are working on putting everything away for the fall and getting equipment ready for winter. The new sanding truck is up and running which will be used for both keeping our parking lots safe and being able to rescue buses that get stuck in the winter. The truck is setup with the sander in the back and a winch on the front so it is very versatile.

Everett Combs, Assistant Transportation Director, shared the new truck will be very helpful when we need some assistance with slick roads at bus stops. A tanker load of fuel was purchased last week at \$2.15 a gallon and we are fortunate we have the storage to make bulk fuel purchases such as this. Overall things are pretty quiet right now as we are between trips

with the new sports seasons starting. One driver is out on medical leave, however, we are using our subs and so far have been covered.

The Board went outside to look at the new sander truck setup.

SUPERINTENDENTS REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared we had the first instructional materials meeting and we have a good representation across the district of administrators, teachers and parents. This year will be a planning year with a small amount of supplemental materials purchased with the budget restraints we are up against. We will spend at least \$5,000 this year on supplemental materials.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Dr. Russell thanked the entire staff for their work on the Veterans Day assembly, it was a great event as always and the staff and students do a great job.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell reviewed ending cash balances and November enrollment.

BOARD COMMENTS:

Mr. Cashmere shared he has heard the talent show was a great success and has heard many positive comments about having events such as this in our community.

Mrs. Keebler shared the WSSDA conference was helpful and she thinks in the future their focus should be on helping other boards and presenting on at least one topic, or perhaps multiple topics. Mr. Campbell shared he agreed with Mrs. Keebler's thoughts and would like to look into other options for presenting.

VISITOR COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVAL OF FSD RESOLUTION 1-2016/2017:

Mr. Fuchs moved the Board approve Resolution 1-2016/2017 – Transfer from General Fund to Debt Service Fund, as presented. Mr. Cashmere seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE 5011 – 1<sup>st</sup> READING:

Mr. Cashmere moved the Board approve the Board Policy and Procedure No. 5011 – Sexual Harassment of District Staff Prohibited, first reading, as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL:

Classified: Frances Marcos – Substitute Para Educator

Extracurricular: Jenna Lee – Resignation – HS Assistant Tennis Coach

Mr. Fuchs moved the Board approval the personnel action as presented. Mr. Campbell seconded the motion, and it passed unanimously.

EXECUTIVE SESSION:

The Board went into executive session at 6:43 p.m. for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee, such session estimated to be approximately 45 minutes in length. Mrs. Keebler stated there will no action taken after the session.

The Board returned to open session at 8:08 p.m.

ADJOURNMENT: The meeting adjourned at 8:09 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair