

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
NOVEMBER 25, 2014

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair John Zingg. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Ed Cashmere, Neil Fuchs, Annie Keebler, John Zingg, Randy Russell and Jamie Weingart.

GUESTS: Debbie Morphy, Marci McGill, Everett Combs, Jody Sweeney, Kirk Lally, Todd Reed, Jim Straw, Lisa Phelan, Ben Ferney, Brian Parisotto, Paula Watkins, Marisa Schuchart, Amber Werner, Barbara Berg, Alan Evans, Robert Bryant, Jo Kennedy, Andy Rorie, Dawn Cofone, David Primmer, Darian Cofone, Jenn Baumgartner, Jaron Iltz, Nathaniel Evans, Phillip Poso, Stephen Evans, Garret Baumgartner, Jackson Grover, Jaden Kennedy, Joshua Werner, Lexi Kennedy, Bryan Evans, Jayden Lents, Roman Cofone and Ethan Kemmer.

FLAG SALUTE: Ben Ferney led the audience in the flag salute.

ADDITIONS TO THE AGENDA: No additions to the agenda.

CONSENT AGENDA:

Approval of Minutes – October 30, 2014

General Fund AP #106990-107079	\$122,780.78
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Capital Projects Fund AP #107080	\$ 4,194.28
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ASB Fund AP #107081-107112	\$ 23,513.89
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Benefit Trust Fund AP #107113-107114	\$ 12,200.20
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Void Warrant #106885	\$ (888.87)
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November Payroll	\$607,638.36
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Treasurer's Statement/Budget Status

Mrs. Keebler moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

BOARD RECOGNITION:

The Freeman School District Robotics Team presented an example of what their upcoming competition will look like. Each competition consists of three components, a reading\skit\play, a robot design and finally to run a robot mission. Freeman currently has three robotics teams and each team presented one part of the three components they will be doing in the upcoming competition.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- The latest copy of the Freeman Focus that was mailed out last week
- The latest version of the Board and Administrator
- A letter from OSPI stating that we have met all requirements for IDEA
- A copy of the WASDA legislative priorities
- Copies of the grant applicants that we submitted to The Hagen Family Foundation

## REPORTS

### BUILDING REPORTS:

Ben Ferney, Middle School Principal, shared data from conference week showing 192 contacts between teachers and parents were made during the week. On the way out of conferences the middle school had parents, staff and students complete a survey about expectations and feelings about the middle school in a variety of categories. The feedback from this survey was positive and the individual comments can be shared with the Board if they would like to see them.

Lisa Phelan, Elementary School Principal, shared that about 90% of parents participated in conferences. As part of each conference, every family was given a copy of the Elementary handbook that provides information and expectations pertinent to the Elementary School. Lisa then shared this year the grade levels have common prep time to work collaboratively together to foster continuous improvement in curriculum and to stay consistent across grade levels. She meets with each grade level during these common preps throughout the week to help ensure all teachers are getting the support they need. Lisa then shared she was able to attend Opera's The Life You Want Tour in Seattle. This was a great experience for her and she was able to achieve one of her dreams of meeting Opera. She thanked the Board and her staff for supporting her in attending this training.

Jim Straw, High School Principal and Brian Parisotto, Athletic Director, reported that the food drive at the high school was very successful and some of the food was able to be used for local families. The blood drive was also very successful and was one unit away from our all-time record for donations. They reported that fall sports have wrapped up and once again our teams were very successful. They then shared a few videos that were aired on local news stations about some of the amazing students they are lucky enough to work with at the High School.

### DEPARTMENT REPORTS:

Jody Sweeney, Special Education Director, reported that we continue to have more families move into the district which brought our November count up to 118. Since this count she has had approximately 16 new referrals so the count will most likely be about 130 students by December. Due to the number of referrals, she is working with staff throughout the district to improve the referral process to make it better for all involved.

Everett Combs, Assistant Transportation Director, reported our transportation department qualified for a Department of Ecology grant to put engine heaters on our buses. They will eliminate idling time in the mornings and will keep the buses warm while kids are loading as the heaters will blow hot air right away once the bus is running. He then reported the district safety committee, along with a number of staff members, will be involved in a table top activity relating to bomb threats on February 25, 2015 to determine the best way to handle a potential threat.

Kirk Lally, Facilities Director, shared that all winter equipment is up and running so we are ready when the snow hits. He then shared that the biggest challenge continues to be staffing due to injuries to two of our custodians.

Todd Reed, Technology Director, shared that Microsoft is offering the complete Office Suite of products to all Freeman Students free of charge. Todd then shared school messenger is ready

for the winter season and he has been working to make sure all bus routes are entered and message templates are setup in case they are needed.

Marci McGill, Nutrition Services Director, shared a snapshot of the nutrition services productivity report that she had created, which showed the average meal cost is about \$2.35 and it takes approximately 3 minutes to prepare each meal.

#### SUPERINTENDENT'S REPORT:

##### CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared that the Board's presentation at WASDA was very successful. John Zingg also shared some positive comments he had received from other board members at the WASDA conference in regards to their presentation.

Dr. Russell talked about his meeting with Joanne Ekstrom and the Admin Team this morning. He shared that part of their discussion was about Freeman School District's guiding question and how it relates to all staff and the School Board. In order to continuing working towards growth as a whole district, Joanne will be working with the entire leadership team in March to ensure that the district as a whole is on the same page.

##### SCHOOL SAFETY, CULTURE AND ENVORONMENT:

Dr. Russell shared the District is currently having conversations with the Spokane County Sheriff's Department on having an active shooter training at Freeman.

Dr. Russell shared that the "Freeman 15" is fifteen days in December that the Freeman School District uses to collect items to help give back to the community. The tree of sharing will also be taking place to help families throughout the region during the holidays.

##### FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell shared that enrollment is looking strong. In addition to the November enrollment we know of some new families moving into the district with students that will start in December. With enrollment numbers continuing to grow the Board will have to continue to look at options for additional classroom support.

Dr. Russell shared that our list of registered voters has been broken up by precinct so that each board member will be provided with a list of voters in their area.

Director of Fiscal/Admin Services, Jamie Weingart reviewed the ending cash balances.

##### VISITOR COMMENTS/CONCERNS: NONE

#### NEW BUSINESS

##### FIRST READING OF POLICY AND PROCEDURE 3115:

Mrs. Keebler moved the Board accept the first reading of Policy 3115 – Homeless Students: Enrollment Rights and Services. Mr. Fuchs seconded the motion and it passed unanimously.

APPROVE RESOLUTION 1-2014/2015:

Mr. Fuchs moved the Board approve Resolution 1-2014/2015 – Transfer from General Fund to Debt Service Fund as presented. Mrs. Keebler seconded the motion and it passed unanimously.

APPROVE RESOLUTION 2-2014/2015:

Mr. Fuchs moved that Board approve Resolution 2-2014/2015 – Designation of Auditing Officers. Mr. Campbell seconded the motion and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Cynthia Backus – Substitute Teacher  
Katherine Potter – Substitute Teacher

Extracurricular: Mike Hays – Resignation – MS Boys Assistant Basketball Coach  
Mike Allen – Resignation – MS Girls Assistant Basketball Coach

Mrs. Keebler moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:48 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair