

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT
March 28, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, John Zingg, Randy Russell, and Jan Davis.

GUESTS: Kirk Lally, Dan Gordon, Everett Combs, Debbie Morphy, Todd Reed, Raeann Ducar, and Jim McNeil.

FLAG SALUTE: Everett Combs led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Mr. Primmer added legislative information from John Zingg and one personnel item to the agenda.

CONSENT AGENDA:

Approval of Minutes – March 14, 2013

General Fund AP #103574-103648	\$128,538.16
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Capital Projects Fund AP #103649-103650	\$5,185.98
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ASB Fund AP #103651-103673	\$31,251.84
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Benefit Trust Fund AP #103674	\$6,397.50
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March Payroll	\$568,122.08
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Compensating Tax #103708-103709	\$724.74
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Treasurer's Statement

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Audit memorandum regarding Alternative Learning finding
- Foster Pepper Refunding Bond Summary
- Letter from the Dept. of Health regarding well inspection. They have given approval to move forward with the restrictive covenant and water rights change application.

REPORTS

DEPARTMENT REPORTS: Assistant Transportation Supervisor Everett Combs reported 2005 Bus 10 lost a transmission which will cost approximately \$5,000 to

replace. Inland Power & Light donated a 2004 all-wheel drive Chevy cargo van which can be used in nutrition services and technology.

Nutrition Services Supervisor Raeann Ducar reported the high school dishwasher has been under repair this week. An increase in meal prices may be required due to higher food costs and the need to meet the federal paid meal equity requirements. The federal reimbursement cannot support paid lunches, she stated. The recent food drive donated 554 pounds of food to the North Palouse Community Food Bank.

Facilities Manager Kirk Lally reported the parking lots will be swept of winter sand, and custodians will clean hallways and carpets during spring break. Field fertilization will begin soon.

Technology Director Todd Reed reported state testing will be done again on line and begins after spring break.

Dr. Russell reported turnout is high for spring sports, and the WIAA is working on an amendment process to determine classifications. Senior projects were completed last week.

CONSTRUCTION REPORT: CSG Representative Dan Gordon presented the final budget report for the construction project. There is one subcontractor claim against the contractor at this point. Mr. Zingg asked if the elementary floor issue is under warranty. Dr. Russell stated it is and that it is an installation issue. The Board thanked Mr. Gordon and his team for their work on the projects.

WELL PROJECT: Dr. Russell stated the District is waiting for approval of the water rights change application. Once that is approved, drilling of the test well can begin.

SUPERINTENDENT'S REPORT – CURRICULUM, INSTRUCTION AND ASSESSMENT: Dr. Russell reviewed work on the Teacher/Principal Evaluation Project (TPEP). Professional development time and staff meetings have been devoted to this work. The District has selected the Marzano framework, as have many other school districts, he stated. An important component of this instrument is self-evaluation. We are also meeting with our classified employees, he said.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell reported the Spokane County Sheriff's Office brought drug dogs through our buildings and nothing was found. A keyless entry system at one wing of the elementary will be installed.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Dr. Russell reported the District is very grateful for the vehicle donated by Inland Power & Light. "In addition, we are on a list for a donated vehicle from Avista," he stated. Dr. Russell thanked Sarah and Jerry Rondeau for their fundraiser and donation to Freeman art and music programs.

FISCAL AND LEGAL ACCOUNTABILITY: Director of Fiscal/Administrative Services Jan Davis updated the Board on the most recent cash flow projection which anticipates a fund balance of approximately 4.7% toward the Board's goal of five percent. Dr. Russell stated preliminary budget work has begun, but it is not known what the Legislature will do. "We may need to balance the Board's fund balance goal against critical needs in special education," he stated.

VISITOR COMMENTS/CONCERNS: None.

UNFINISHED BUSINESS

ACCEPT GEOENGINEERS FEASIBILITY STUDY: Mrs. Keebler moved the Board accept the GeoEngineers Feasibility Study as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE GEOENGINEERS RECOMMENDATIONS: Dr. Russell stated the District has received a \$30,000 Dept. of Ecology grant and a \$100,000 OSPI grant to assist with implementing the GeoEngineers recommendations. Mr. Goldsmith moved the Board approve the recommendations as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

BOND REFINANCE: Foster Pepper Bond Attorney Jim McNeil reviewed the proposed bond refinancing documents including the engagement letter. Freeman School District would hire Foster Pepper to render a legal opinion on the bonds which would then be used to sell the bonds on the market. Mr. Goldsmith moved the Board approve the engagement letter as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

RESOLUTION 5-2012/2013 – REGISTRATION RESOLUTION: Mr. McNeil explained the federal tax code requires a system of registration, which this resolution confirms. Mr. Fuchs moved the Board adopt Resolution 5-2012/2013 as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

RESOLUTION 6-2012/2013 – STATE BOND GUARANTEE: Mr. McNeil stated this resolution allows the District to participate in the state guarantee program which makes the bonds even more appealing to investors. The proposed bond sale will cover all issuance costs. If the bond sale does not occur, he stated, there is no cost to the District. Mrs. Keebler moved the Board adopt Resolution 6-2012/2013 as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

RESOLUTION 7-2012/2013 – DELEGATION RESOLUTION: Mr. McNeil explained this resolution sets a target savings percentage and allows the superintendent to authorize issuance of bonds once that target is reached. The Board discussed target amounts. After discussion, Mr. Fuchs moved the Board adopt Resolution 7-2012/2013 –

Delegation Resolution with a target percentage of 5.25 percent. Mrs. Keebler seconded the motion, and it passed unanimously.

NEW BUSINESS

ADOPT TECHNOLOGY PLAN: Technology Director Todd Reed presented the Freeman School District 2013-2016 Technology Plan. Mr. Goldsmith moved the Board approve the plan as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

PHONE/INTERNET PROPOSAL: Technology Director Todd Reed recommended approval of two products from Ednetics as a result of the E-Rate bid process: voice and connect (internet). Previously K-20 was the only internet provider, however, Ednetics can offer greater bandwidth at less cost. The District is currently maxing out the 8MB of service; Ednetics offers 30MB at \$9952.80 per year, less than K-20.

He also recommended approval of the Ednetics voice proposal, which is a hosted phone system. Ednetics takes care of all the support, District staff no longer has to maintain the system, and there are features available that we currently don't have such as failover to cell phones and simplified billing. Mr. Goldsmith moved the Board accept the phone and internet proposals from Ednetics. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE ASSET PRESERVATION SYSTEM: Facilities Manager Kirk Lally reported receiving state match for new construction requires the District to adopt an "asset preservation system" which is a maintenance plan with annual reporting required. Mr. Goldsmith moved the Board approve the plan as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

LEGISLATIVE: Mr. Zingg asked for input for the WSSDA 2014 legislative issues by the May 9th Board meeting.

OTHER INFORMATION: Mr. Primmer reviewed future Board meetings including the next one on April 25.

PERSONNEL: Dr. Russell recommended the following personnel action:

Extracurricular: Resignation – Debra Doonan – "Math is Cool" Coach
Hire: Ebee Lally – 4th grade "Math is Cool" Coach to finish
 out contract

Approve second year leave of absence: Nicki Moberg

Mr. Goldsmith moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 8:27 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair