

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
April 26, 2012

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, John Zingg, Randy Russell, and Jan Davis.

GUESTS: Dan Gordon, Brian Parisotto, Todd Reed, Dave Smith, Lisa Phelan, Brad Van Dyne, Mike Danford, Ellen Hawley, Kirk Lally, Everett Combs, Raeann Ducar, and Dave Huotari.

FLAG SALUTE: Brad Van Dyne led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

Approval of Minutes – March 27, 2012

General Fund AP #101552-101642	\$96,409.93
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Capital Projects Fund AP #101643-101646	\$364,383.90
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ASB Fund AP #101647-101673	\$29,970.49
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Transportation Vehicle Fund AP #101674	\$123,654.56
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April Payroll	\$552,160.22
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Treasurer's Statement

Mr. Goldsmith moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Russell gave the Board the following correspondence:

- Thank you card regarding recent food bank drive
- ESD 101 "Report on our Work"
- WASBO letter regarding available seminars and trainings
- Spokane Regional Health District letter regarding their two-year community health assessment program
- ESD 101 letter regarding anticipated increase of \$1,000 for student assistance prevention services
- Valley Hospital invitation to hear about their goals and progress
- Valley Voice article on Lexi Saeger and her FCCLA activities

REPORTS

BUILDING REPORTS: High School Principal Dave Smith reported seven FBLA students qualified for nationals at their Seattle competition. The Math is Cool team

placed seventh in state. ASB students attended a leadership summit today. Students are indicating course interest in an on-line survey that will drive next year's schedule. Students are preparing for end-of-course exams. Mr. Smith will update the Board on the Valley Technical Skill Center at the next meeting.

Elementary Principal Lisa Phelan reported fourth and fifth grade students enjoyed the science adventure lab. Fourth grade Math is Cool placed first at the Whitworth competition and are competing in the Masters competition. The trout were released today at Liberty Lake.

Brad Van Dyne, who is working on his principal credentials, reported on middle school activities including MSP testing, sports activities and recent issues with student e-mail.

DEPARTMENT REPORTS: Facilities Manager Kirk Lally reported he is investigating moisture issues under the old high school red gym. The ESD has conducted tests, and he is waiting for results. Steve Hayter's horticulture class recently trimmed all the shrubs, bushes and grasses on campus.

Technology Director Todd Reed explained that during spring break Google made changes that allowed students access beyond their monitored G-mail accounts. As a result, the middle school e-mail has been shut down. Mr. Reed won a grant to install a pole vault system in the transportation classroom.

Nutrition Services Supervisor Raeann Ducar reported she met with Superintendent Russell regarding budget, and the goal is for the program to be cost neutral. Her department is closer to that goal by maintaining participation, serving quality meals, offering more choice, providing good customer service, and selling healthy a la carte snacks. She continues to control food and labor costs as much as possible. She will review meal prices for next year. New federal requirements require the average cost of paid meals to be no less than the federal support of \$2.51 per meal. During the first three weeks of RevTrak where parents can pay into lunch accounts using debit/credit cards, there have been 23 transactions totaling \$1,233. The 3.49 percent fee was \$43, which has been covered by the \$2.00 transaction fees. Mrs. Ducar reported she plans to apply for the healthier U.S. school challenge grant.

Assistant Transportation Supervisor Everett Combs reported the rapid response system team will be at Freeman on May 11 to complete mapping the campus. The new bus is in town awaiting dealer prep and the Washington State Patrol inspection. He reminded the Board the district will receive a \$25,000 EPA grant to destroy its replacement.

Athletic Director Brian Parisotto reported staff completed work on the facilities use policy which is under Board review. The recent rainy weather has not helped spring sports. "We have great kids doing a lot of great things," he stated.

CONSTRUCTION UPDATE: ALSC Architect Dave Huotari reported his firm won a design award for Freeman High School from the American Institute of Architects. The submittal told the story of why the design is the way it is, and ALSC is proud of the citation.

CSG Representative Dan Gordon gave the Board the latest PM report and cost tracking logs. The contractor is doing punch list work at the elementary. The Palouse Transportation Cooperative should be ready for occupancy soon. Site work is moving forward.

The Board discussed security systems for the elementary school and transportation cooperative. Wiring is in place, but cameras were not included. The district received a grant for cameras at the high school and middle school. Technology Director Todd Reed said the middle school cameras can cover much of the shared areas between the middle school and elementary buildings. Mr. Goldsmith pointed out many of the safety and security issues at the elementary were solved by the modernization itself, such as eliminating outside entrances into classrooms. The district will continue to apply for additional security grants.

Mr. Gordon reported the well project will be put back out for bid utilizing the \$100,000 urgent repair grant from the state. Bids won't be available by the next meeting, however, Mr. Gordon may ask the Board to approve a "not to exceed" number for the well project.

SUPERINTENDENT'S REPORT – BUDGET: Mr. Russell reported he has been working with the leadership team to identify financial efficiencies in each department. "We are putting things in motion that will change how we deliver services and how we spend money," he stated. "We cannot continue to do business as we have done in the past given our financial situation." The Board was given the current cash flow projection, which has continued to increase cash position.

ENROLLMENT: Mr. Russell reviewed May enrollment at 893.05 with an annual average of 901.74. Next year's enrollment looks to be less, and offerings may look different, he stated.

WSSDA LEGISLATIVE PROPOSALS: Mr. Primmer asked the Board to send any legislative proposals to Mr. Zingg.

VISITORS' COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVE FREEMAN 2020 STRATEGIC PLAN: Mr. Goldsmith moved the Board approve the Freeman 2020 Strategic Plan as presented. Mr. Fuchs seconded the motion, and it passed unanimously. Mr. Primmer thanked everyone who put in countless hours preparing this valuable document.

APPROVE FIRST READING BOARD POLICY 4260 – USE OF SCHOOL FACILITIES: Mr. Parisotto reported his committee has revised the policy on use of school facilities and developed the proposed rental fee agreement. Rates are fixed and cover required custodial and/or supervision time. After discussion, Mr. Primmer read the first and last

sentences of Policy 4260 for first reading. Mr. Goldsmith moved the Board approve the policy for first reading. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE VALLEY TECH BRANCH CAMPUS AGREEMENT: Mr. Primmer stated the agreement with East Valley, West Valley, and Freeman School Districts implements a new Skill Center branch campus in the valley. Mr. Goldsmith moved the Board approve the agreement as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: Future board meetings are May 10 and May 24.

PERSONNEL: Mr. Russell recommended the following personnel action:

Hire: Substitute teacher – Danielle Peterson
Substitute bus driver – Paul Danelo

Resignation: Julie Johnson, para-educator

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Goldsmith seconded the motion, and it passed unanimously. Mr. Russell reported that administrative assistant Ellen Hawley has announced her retirement.

SUPERINTENDENT'S CONTRACT: Mr. Primmer reported a new item in the superintendent's contract this year requires the superintendent to live in the district. He stated he agrees it is important, however, finding affordable housing in the district is very difficult. The Board discussed modifying that portion of the contract. After discussion, Mr. Fuchs moved the Board remove the section in the contract that requires the superintendent reside in the district. Mr. Zingg seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:51 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair