

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
September 26, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Randy Primmer, John Zingg, Randy Russell, and Jan Davis. Excused Absence: Chad Goldsmith.

GUESTS: Todd Reed, Debbie Morphy, Kirk Lally, Everett Combs, Bryony Stasney, Ed Parry, Annie Henson, Char Trejbal, Tony Nielsen, and Raeann Ducar.

FLAG SALUTE: Annie Keebler led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

Approval of Minutes – September 12, 2013

General Fund AP #104546	\$1,693.97
General Fund AP #104547-104645	\$157,917.28
Capital Projects Fund AP #104646-104651	\$43,556.01
ASB Fund AP #104507-104652-104666	\$17,492.98
Benefit Trust Fund AP #104667-104668	\$14,380.05
Transportation Vehicle Fund AP #104669	\$102,062.92
September Payroll	\$603,480.00
Treasurer's Statement	
General Fund AP #104725-104732	\$4,517.08

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

BOARD RECOGNITION: Mr. Primmer recognized Ed Parry and Bryony Stasney from the Washington State Dept. of Health Office of Drinking Water “for their assistance in helping us achieve water quality standards.” Ms. Stasney thanked the Board for being proactive in working toward a solution. Mr. Parry said it was an example for other entities.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Letter from the Dept. of Health regarding required testing now that the air stripper is operating. Testing should indicate the system is doing what it is intended to do—provide safe, clean drinking water for our students and staff.
- Letter from the ESD regarding completion of the school district boundary change north of Jackson Road.

- ESD 101 legislative priorities
- ESD Focus newsletter

Mr. Primmer gave Mr. Fuchs information regarding the fall Spokane County School Directors meeting on October 10, the same night as the Freeman school board meeting. Mr. Fuchs will represent Freeman at the meeting.

REPORTS

DEPARTMENT REPORTS: Nutrition Services Supervisor Raeann Ducar reported school lunches featured the “Taste of Washington”. Lunches were comprised of all local farm products. The new tray board uses a visual display to break down the menu for students. Mrs. Ducar reported the 2012-2013 nutrition services program was within \$2,000 of being cost neutral. Participation at the high school has increased—173 students were served today, she stated.

Transportation Supervisor Charlotte Trejbal reported the new bus is parked outside for Board members to view. The other new Type A bus with a wheelchair lift should be here in two weeks, and another bus will be declared surplus. A McKinney-Vento homeless child is being transported from Rockford to East Valley. Ridership reporting has begun, and bus evacuations will take place soon behind the high school.

Assistant Transportation Supervisor Everett Combs shared a copy of the emergency procedure manual which has been placed in every room throughout the schools. Required lockdowns and fire drills are underway. There will be more training in October in the mapping and rapid responder systems. The next safety meeting is Wednesday.

Facilities Manager Kirk Lally reported the water stripper appears to be working thanks to Agee Electric. He thanked the Dept. of Health for their efforts. Test results for carbon tetrachloride in the water should be known in several weeks which will compare water before it was treated and after treatment. He is still working on a drainage issue on the lower field.

Technology Director Todd Reed reported 400 computers and 200 laptops were replaced this summer, along with Windows 7 and faster internet. He demonstrated a separate secure wireless network that students can access for BYOD – “bring your own device”. Mr. Reed gave a visual of the old topology where, if a line were severed, a building would lose connectivity. In the new topology there are multiple connections that provide redundancy.

SUPERINTENDENT’S REPORT – CURRICULUM INSTRUCTION AND

ASSESSMENT: SMARTER BALANCED ASSESSMENT: Dr. Russell reported Freeman will pilot the Smarter Balanced Assessment field test which is on line testing matched up to the Common Core. The field test will replace the MSP and HSPE in the spring of 2014.

Dr. Russell reported high school graduation requirements are changing, and the Board will need to review the high school graduation requirement policy and procedure. High school staff will make recommendations which can be reviewed at a Board work session.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell reported the district received a \$40 money order for the gasoline theft.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Dr. Russell reviewed areas of focus for the 2013-2014 school year including developing a stronger connection with our community, especially the non-parent group. Annie Henson has drafted a communications/marketing plan outlining goals and strategies. “Currently there are six different letterheads in the district and a logo of an old schoolhouse that Mr. Reed created when he was a student. We need to identify ourselves with a brand that speaks for itself without words.” Dr. Russell also discussed the middle school Raiders mascot vs. the high school Scotties. He did an informal survey at the Rockford Fair, and most people were unaware of the Raiders existence. The Board discussed logos, branding, and mascots. Input will be sought from students, parents, the Booster Club and the community in a long process. Mrs. Henson stated the process should include: what is the story we are telling? Mr. Fuchs suggested having students design logos.

FISCAL AND LEGAL ACCOUNTABILITY: Dr. Russell reported he and Jan Davis attended an audit resolution meeting in Olympia along with Valley School District representatives to provide additional information regarding the 2010-2011 Columbia Virtual Academy ALE program. The initial audit finding was \$213,209, later reduced to \$38,987. The meeting was an attempt to further reduce the amount of the finding related to two issues: how FTE is calculated and the written student learning plan approval date entered on the plan. The districts are now waiting for a response from the OSPI audit resolution team.

Dr. Russell stated there was a facilities usage issue which has been worked out through two Board policies on non-curriculum student led groups and the facilities usage policy.

Director of Fiscal/Administrative Services reviewed the first cash flow projection of the year, and things look solid. Dr. Russell stated if enrollment continues above budget, additional para-educator time might be addressed, as well as the need for a service recovery vehicle for transportation.

VISITOR COMMENTS/CONCERNS: Mr. Zingg reminded Board members to return legislative recommendations for WSSDA input.

NEW BUSINESS

APPROVAL OF SURPLUS PROPERTY: Mr. Primmer stated only one bid was received for Bus 12, and is deemed to be too low. Mr. Combs recommended the bus be taken to auction where it will garner a higher price. Mr. Fuchs moved the Board reject the lone bid for bus 12. Mrs. Keebler seconded the motion, and it passed unanimously.

Mr. Fuchs moved the Board approve as surplus a 1994 AmTran 78-passenger bus (VIN 4DRGSAAN7RA060739) in good condition with 203,304 miles as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reminded the Board of the next meeting dates on October 10 and October 30.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Hire Kris Anderson, new position, Child Nutritionist II
Hire Michael Warnecki, substitute bus driver

Mrs. Keebler moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:46 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair