

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
October 25, 2012

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, John Zingg, Randy Russell, and Jan Davis.

GUESTS: Todd Reed, Brian Parisotto, Char Trejbal, Everett Combs, Jim Straw, Cody Zimbelman, Debbie Morphy, Kirk Lally, and Raeann Ducar.

FLAG SALUTE: Annie Keebler led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

Approval of Minutes – October 11, 2012

General Fund AP #102568-102684	\$188,781.88
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Capital Projects Fund AP #102685-102690	\$8,805.80
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ASB Fund AP #102691-102717	\$23,822.52
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October Payroll	\$558,233.05
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Treasurer's Statement

Mr. Goldsmith moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Russell gave the Board the following correspondence:

- Letter from Spokane County Fire District 11 stating there will be a charge if they are called out on more than three false alarm fire calls
- Board/Administrator newsletter

REPORTS

DEPARTMENT REPORTS: Nutrition Services Supervisor Raeann Ducar stated two goals for her department are to strive to be cost neutral and to submit USDA spreadsheets for menus to be certified that they comply with the new meal pattern requirements. Such certification would general six cents more per meal in reimbursements. She reported she has been successful in narrowing the gap between revenues and expenses, cutting it in half from last year. Events include Milk Mustache Day and Fear Factor with fourth grade students (don't let fear be a factor in tasting new fruits and vegetables).

Technology Director Todd Reed reported he is getting quotes on security cameras for the transportation cooperative. An additional computer lab has been added in the portable behind the middle school. Mr. Reed is enjoying his new office in the former maintenance building, and Officer Nye has moved to Mr. Reed's old office in the high school.

Transportation Supervisor Charlotte Trejbal reported she is completing the ridership report. Depreciation will be paid in August this year, and staff is preparing for bus purchase. The price of fuel is being monitored closely, she stated.

Assistant Supervisor/Safety Coordinator Everett Combs reported staff is completing MSDS updates in buildings. Safety committee meetings have been held.

Athletic Director Brian Parisotto reported the cross country team is in Wenatchee for regional competition. Freeman High School is hosting the district volleyball tournament as well as the bi-district tournament. The soccer team had a great season but lost their final game. District reclassification is in process again.

Facilities Manager Kirk Lally reported irrigation has been winterized and snow removal equipment is ready to roll. The security system in the middle school is being upgraded so that the entire campus will be on one system.

Middle School Principal Jim Straw detailed the profile meetings where student needs are identified by teachers and reviewed in a large group by special education, speech, OT, PT, and general education staffs to find strategies that work for those students. The new Math Is Cool coach has two seventh grade and one eighth grade teams competing at Whitworth. The fundraiser netted \$16,000, some of which will fund an anti-bullying assembly in December. Mr. Straw reported on fall and winter middle school sports, and stated, "Our coaches are the best in the league."

CONSTRUCTION UPDATE: Mr. Russell reported the last official construction meeting was held this week, and the D-11 process to close out the elementary and transportation cooperative projects has begun. The feasibility study from the Dept. of Ecology will pay for a consultant to look at water and well options for the district.

SUPERINTENDENT'S REPORT – CURRICULUM, INSTRUCTION AND

ASSESSMENT: Mr. Russell reported special education is an item for the Board work session in December. Some additional para-educator time has been posted to assist in classrooms and on bus routes. The three late start development days to date focused on Common Core State Standards and have been appreciated by staff. Evaluation of this year's eight professional development days will determine whether ten days might be needed next year, he stated.

FISCAL AND LEGAL ACCOUNTABILITY: Director of Fiscal/Administrative Services Jan Davis shared the district's cash flow projection. She reported the audit exit conference was held this week with two items: the CVA alternative learning finding and

an exit item regarding the district's cash position. "The auditors recognize we have a Board goal and a plan in place to improve cash position," she stated.

VISITOR COMMENTS/CONCERNS: None

NEW BUSINESS

APPROVE PRTC FUEL TRUCK LEASE AGREEMENT: Cody Zimbelman of Valley School District reviewed a proposed lease agreement where VL Transport would lease Freeman's fuel truck. This arrangement would save Freeman the \$10,000 spill insurance premium, plus Valley would assume all truck repairs and upgrades (\$6,000 to date), liability, trained drivers, access to fuel loading sites, and billing for partner districts. Mr. Zimbelman stated VL Transport currently has massive buying power since they purchase over 600,000 gallons of fuel per year. Their current bid is one cent over the OPIS (Oil Price Information Service) daily average. VL Transport will fuel Freeman and partner districts to the south of Spokane. Those districts currently using local card locks for fuel should see significant savings. Each district's price for fuel is determined by how much fuel they buy and mileage to their location. Price also includes factors for truck repair and replacement. After discussion Mr. Goldsmith moved the Board approve the Palouse Regional Transportation Cooperative fuel truck lease agreement with VL Transport. Mr. Fuchs seconded the motion, and it passed unanimously.

CVA/ALE AUDIT: Mr. Russell reported the 2010-2011 audit included a finding concerning the Freeman Columbia Virtual Academy alternative learning education program. Freeman has been a partner with CVA since 2006 and reported just under 50 students in 2010-2011 who were served by Valley School District staff. Cody Zimbelman gave the Board background information including an audit finding at Valley School District for the 2008-2009 year that was not concluded until March, 2011.

A special ALE audit team from Olympia thoroughly examined student files for specific requirements such as written student learning plans, estimated hours of learning activities each week, a description of all instructional materials, timelines and measurable goals, methods for evaluating student progress, documentation of direct contact with certificated staff at least once each 20 consecutive school days, and signed releases from the student's resident district. The audit report states: "Based on a random sample, we found an error rate of 91.81 percent, resulting in the District over-reporting 387.03 monthly full-time equivalent ALE students (43 annual FTE) for the 2010-2011 school year, resulting in an overpayment to the District of approximately \$221,353." The audit results will be published, and OSPI will send an audit memorandum to the District.

Mr. Zimbelman stated CVA disagrees with the finding and will work with OSPI's audit resolution team along with Freeman staff. "The fact that there were 67 ALE audits this year, and nearly half had findings indicates problems with the system," he stated. He assured the Board that should a recovery of funds occur, CVA will cover the cost. After

the audit team departed Freeman in March, 2012, Mr. Russell requested Freeman only serve CVA students who live in the Freeman district for the 2012-2013 school year. Current enrollment in the program is 11 students.

APPROVE FIRST READING OF BOARD POLICY 3122 – EXCUSED AND UNEXCUSED ABSENCES: Mr. Primmer read first and last sentences of Policy 3122 for first reading. Mr. Goldsmith moved the Board approve the policy for first reading as presented. Mr. Zingg seconded the motion, and it passed unanimously.

OTHER INFORMATION: The next Board meeting is November 27.

PERSONNEL: Mr. Russell recommended the following personnel action:

Certified: Hire substitute teacher Kirsten Schweiger

Extracurricular: HS JV Boys Basketball Coach – Kyle Olsen
HS FFA Trap Shoot Team Coach – Greg Vail
Resignation: Brandon Shaffer – HS Assistant Wrestling Coach
Resignation: Kaila Floyd – HS JV Girls Basketball Coach

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 8:05 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair