

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT
December 13, 2012

WORK STUDY SESSION: The Board held a work study session at 2:00 to discuss programs and needs.

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, Randy Russell, and Jan Davis. Excused absence: John Zingg.

GUESTS: Charlotte Trejbal, Lisa Phelan, Jim Straw, Brian Parisotto, Everett Combs, Todd Reed, Kirk Lally, Debbie Morphy, and Raeann Ducar.

FLAG SALUTE: Randy Primmer led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

RECOGNIZE EMPLOYEE: Chair Primmer stated, "The Freeman School District Board of Directors is very proud of Superintendent Randy Russell earning his doctorate degree." It took a lot of hard work and dedication, Mr. Primmer stated.

CONSENT AGENDA:

Approve Marzano Teacher Framework

Approval of Minutes – November 27, 2012

General Fund accounts payable not to exceed \$250,000

December payroll not to exceed \$600,000

Capital Projects Fund accounts payable not to exceed \$300,000

ASB Fund accounts payable not to exceed \$60,000

Dental Benefit Trust Fund accounts payable not to exceed \$10,000

Mr. Fuchs moved the Board approve the consent agenda as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Letter from Environmental Protection Agency about working with the school district on the feasibility study
- Letter from Special Olympics regarding statewide Youth Summit
- Letter from Washington State Patrol regarding June bus inspection
- Letter from OSPI regarding special education citizen complaint outlining the last step in the process
- Copy of the Valleyford Clarion

- Updated TPEP matrix
- ESD newsletter
- 2013 Shared Legislative Priorities
- Spokane Valley Tech Center brochure

REPORTS

BUILDING REPORTS: Elementary Principal Lisa Phelan gave the Board a draft copy of the math curriculum evaluation form. The homework policy is being reviewed by the School Improvement Team.

Middle School Principal Jim Straw reported the School Improvement Team is working with an ESD 101 crisis intervention specialist as part of her doctoral project on cyber bullying. Middle school volleyball and wrestling teams enjoyed great success this year, he reported.

High School Principal Dave Smith reported the band and choir concerts were well attended. Staff debriefed student procedures as a result of the recent lockdown. A “Court Warming” will be held after break.

DEPARTMENT REPORTS: Nutrition Services Supervisor Raeann Ducar reported students conducted a fruit and vegetable waste study. Mr. Gady’s class is creating fun marketing names for fruits and vegetables. January’s focus will be on physical activity as a part of wellness.

Technology Director Todd Reed reported security cameras have been installed at the Palouse Regional Transportation Cooperative. Security cameras were very important during the recent elementary lockdown.

Facilities Manager Kirk Lally reported the middle school security system will be changed over winter break. The damage to the elementary light pole caused by a vendor’s truck will be repaired in the spring when the ground has dried.

Transportation Supervisor Charlotte Trejbal reported the weather has been cooperating so far this winter. The bus grant application has been submitted. Assistant Transportation Supervisor Everett Combs reported the recent lockdown and emergency preparedness plan was reviewed during the recent safety meeting.

Athletic Director Brian Parisotto reported on the upcoming Greg Larson Memorial Basketball Tournament and the Freeman wrestling invitational. Spring sports will start a week later next year, he reported.

CONSTRUCTION REPORT: Dr. Russell reported Walker Construction has finalized the elementary punch list. The architect will now verify that everything is complete. Two meetings were held this week on the well project. Dr. Russell met with consultant

Ken Giebel of David Evans & Associates who hired Geo Engineers to complete the feasibility study, as well as representatives from the Dept. of Health. The study will begin in January and the plan is to present results to the Board in February. Once a decision is made in February, the Dept. of Health representative felt there would be enough time to complete the well project by the \$100,000 grant deadline of June 30.

SUPERINTENDENT'S REPORT: CURRICULUM, INSTRUCTION AND ASSESSMENT– 2013/2014 PROFESSIONAL DEVELOPMENT DAYS: The Board was given an updated Marzano Teacher Evaluation Model at a Glance. Dr. Russell stated the next decision is which of two principal evaluation frameworks will be used. There were eight late start days this year, and staff is considering going to ten in order to complete work in Common Core and the Teacher Principal Evaluation Project. Results of a staff survey indicated teachers want more professional development time on these two initiatives.

ENROLLMENT: Director of Fiscal/Administrative Services Jan Davis reviewed December enrollment with 849.79 Freeman FTE and 11.27 CVA FTE. The annual average to date is 855.60 FTE.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT - LOCKDOWN: Dr. Russell shared a debriefing protocol used by the administrative team and Spokane County Sheriff Ron Nye to determine what worked and what didn't work during the recent lockdown. This analysis will make for a safer environment in the future.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Dr. Russell reported students are involved with Freeman Cares, 15 days of Christmas, the Christmas Bureau, and other charitable events.

FISCAL AND LEGAL ACCOUNTABILITY: Dr. Russell reported staff has had several meetings with local legislators regarding urgent needs in education.

VISITOR COMMENTS/CONCERNS: None.

OTHER INFORMATION: The Board moved the time of the January 29th meeting to 4:00 p.m.

PERSONNEL: Dr. Russell recommended the following personnel action:

Hire: Jennifer Wigen – substitute para-ed, secretarial
Heidi Folsom – substitute para-ed, secretarial, food service

Mr. Goldsmith moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:16 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair