

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT  
January 29, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 4:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Randy Primmer, John Zingg, Randy Russell, and Jan Davis. Excused absence: Chad Goldsmith.

GUESTS: Jim Straw, Debbie Morphy, Russ Chambers, Dan Gordon, Todd Reed, John Hays, Brian Parisotto, Kirk Lally, Raeann Ducar, and Everett Combs.

FLAG SALUTE: John Hays led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

Approval of Minutes – January 10, 2013

General Fund AP #103192-103275	\$119,460.76
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Capital Projects Fund AP #103276-103277	\$23,464.31
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ASB Fund AP #103278-103306	\$16,893.06
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Benefit Trust Fund AP #103307	\$8,606.35
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January Payroll	\$551,817.63
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Treasurer's Statement

Mrs. Keebler moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

BOARD RECOGNITION – SCHOOL BOARD APPRECIATION MONTH: Dr. Russell read a Washington State Proclamation declaring January School Board Appreciation Month. The Board was treated to a video of Mrs. Romey's class acting as school board members preparing a lesson. Dr. Russell stated, "You are faced with difficult decisions on a variety of topics. We are fortunate to have a great school board."

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Thank you card from Inland Power & Light.
- Article about Idaho schools installing gun lockers to assist law enforcement.
- Board and Administrator January publication.

## REPORTS

AP BIOLOGY TRIP: AP Biology Teacher John Hays requested approval for the annual class trip to the Olympic Peninsula at a cost of less than \$1,000. Sixteen students will attend this year. Mr. Fuchs moved the Board approve the trip request as presented. Mr. Zingg seconded the motion, and it passed unanimously.

DEPARTMENT REPORTS: Assistant Transportation Supervisor Everett Combs reported they are gathering bids for the purchase of two buses in August. Staff met today with Homeland Security representatives to review the emergency handbook.

Facilities Manager Kirk Lally reported the December 12 water test came back with a higher reading for carbon tetrachloride. If the next sample comes in at a higher rate, quarterly notification and/or possible treatment may be required. GeoEngineers is in the feasibility study process and will come with recommendations to the February board meeting.

Technology Director Todd Reed demonstrated the new transportation security cameras which can view license plates of vehicles entering the area. He reviewed a draft of the technology lease/purchase plan to replace district desktops. Mr. Fuchs asked if iPads were factored into the plan. Mr. Reed stated word processing is a disadvantage in iPads, and districts are moving to a “bring your own device” environment. Many students own iPads and can use them at school in a separate protected network. Mr. Primmer asked what is done with the old desktop computers. Mr. Reed stated they will be on a surplus list for other districts but are quite outdated. The technology purchase plan will be finalized in the spring, so that new equipment can be deployed in the summer.

Nutrition Services Supervisor Raeann Ducar reported her department’s goal is customer service, connecting with students, and serving a quality product. She has reviewed her budget, which is affected by higher food costs. Participation has been fluctuating, so she is focused on marketing her program to families. Activities include “Fuel Up to Play Sixty” with PE classes and making whole grain biscuits with kindergarten students.

Athletic Director Brian Parisotto reported on wrestling and basketball. The Freeman girls basketball team is ranked number one in the state. Spring sports schedules are nearly complete.

CONSTRUCTION REPORT: CSG Commissioning Agent Russ Chambers answered questions about the Freeman Elementary School building commissioning report. CSG Representative Dan Gordon briefed the Board on the project close-out process. The retainage bond on the contract will not be released until everything is final. Mr. Primmer received an e-mail from ALSC Architects which stated, “ALSC is honored to have worked with the district and the community, and recommends final acceptance of both the Freeman Elementary and Palouse Regional Transportation Cooperative projects.”

SUPERINTENDENT’S REPORT - CURRICULUM, INSTRUCTION, AND

ASSESSMENT: Dr. Russell proposed using Title II Part A funds for professional development, and adjusting the 2013-2014 school calendar to provide training time prior to the start of school. The first day of school would be moved back one day to August 28, with school in session on Wednesday, Thursday and Friday of the last week of August. “This is close to the schedule prior to the start of construction,” he stated, “and will keep late start days at eight.” Mr. Fuchs moved the board approve the change in the 2013-2014 school calendar. Mrs. Keebler seconded the motion, and it passed unanimously.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell reported the district will allow the Washington State Patrol to access exact mobile for our surveillance system. Law enforcement has access to Rapid Responder, and this will allow them to view district security cameras remotely. The Washington State Patrol has been a greater presence on campus lately, he stated.

FISCAL AND LEGAL ACCOUNTABILITY: Director of Fiscal/Administrative Services Jan Davis reviewed the cash flow projection which, after booking \$80,000 for the upcoming math adoption, anticipates an ending cash balance of \$368,313, or 4.4%. “We continue to work toward the Board’s goal of five percent in cash reserves,” she stated.

Dr. Russell reported on his recent trip to Olympia with Greater Spokane Incorporated. “We spent a lot of time individually with legislators focusing on K-12, higher education, health, and transportation,” he stated.

VISITOR COMMENTS/CONCERNS: None.

## NEW BUSINESS

FUTURE BOARD MEETING DATE CHANGE: Dr. Russell recommended moving the May 30 Board meeting to May 28 due to a conflict with the Pace banquet. Mr. Fuchs moved the Board approve the change. Mrs. Keebler seconded the motion, and it passed unanimously.

APPROVE RESOLUTION 1-2012/2013 – FES BUILDING COMMISSIONING: Mr. Fuchs moved the Board approve Resolution 1-2012/2013 – Accept Freeman Elementary School Building Commissioning. Mrs. Keebler seconded the motion, and it passed unanimously.

APPROVE RESOLUTION 2-2012/2013 – FES COMPLETION ACCEPTANCE: Mrs. Keebler moved the Board adopt Resolution 2-2012/2013 – Freeman Elementary School Completion Acceptance. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE RESOLUTION 3-2012/2013 – PRTC COMPLETION ACCEPTANCE: Mr. Fuchs moved the Board adopt Resolution 3-2012/2013 – Palouse Regional Transportation Cooperative Completion Acceptance. Mrs. Keebler seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reviewed upcoming Board meetings: February 26 and March 14.

PERSONNEL: Dr. Russell recommended the following personnel action:

Hire substitute teacher: Edward O. Foote

Mr. Fuchs moved the Board approve personnel action as recommended. Mrs. Keebler seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 5:20 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair