

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
May 28, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Randy Primmer, John Zingg, Randy Russell and Jan Davis. Excused absence: Chad Goldsmith.

GUESTS: Todd Reed, Raeann Ducar, Jim Straw, Kirk Lally, Debbie Morphy, and Ed Cashmere.

FLAG SALUTE: John Zingg led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA:

Approval of Minutes – May 9, 2013	
General Fund AP #103901-103992	\$98,168.83
Capital Projects Fund AP #103993-103998	\$35,297.99
ASB Fund AP #103999-104022	\$24,053.57
Benefit Trust Fund AP #104023-104024	\$12,059.11
May Payroll	\$585,379.60
Treasurer's Statement	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

PUBLIC HEARING

LIMITED GENERAL OBLIGATION (LGO) BOND HEARING: Dr. Russell reported the three-year technology lease is up for renewal. The lowest lease interest rate proposed was 1.88 percent. A three-year limited general obligation bond through Cashmere Valley Bank offered an interest rate of 1.75 percent through Cashmere Valley Bank.

The sale of such bonds requires an advertised public hearing and Board adoption of a resolution authorizing the sale of \$390,000 in bonds. Funds for repayment of the bonds come from the \$130,000 in annual technology reserve inside the maintenance and operation levy.

Once Cashmere Valley Bank purchases the bonds, funds will be placed with the Spokane County Treasurer in General Fund, and purchase orders can be issued for technology according to the plan approved by the Board on May 9.

Repayment of the bonds is made each December and June and is required to be made from debt service fund. The 2013-2014 budget will show a transfer from general fund to debt service fund for those bond payments. Mr. Fuchs moved the Board adopt Resolution 8-2012/2013 authorizing issuance of \$390,000 in limited general obligation bonds for the purchase/implementation of technology in the plan approved May 9. Mrs. Keebler seconded the motion, and it passed unanimously.

BUDGET EXTENSIONS – GENERAL FUND AND DEBT SERVICE FUND: Director of Fiscal/Administrative Services Jan Davis explained the need to extend the 2012-2013 general fund and debt service fund budgets. The general fund extension is due to the major technology purchase, math adoption, increase in staffing, and increased costs for fuel, utilities, insurance and food. The debt service fund requires an increase to provide budget capacity for the anticipated bond refunding.

General fund – from \$8,348,635 to \$8,996,365

Debt service fund – from \$1,300,507 to \$1,400,507

Mr. Fuchs moved the Board adopt Resolution 9-2012/2013 as presented. Mr. Zingg seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Security survey from the Spokane County Sheriff's Office with recommendations. Dr. Russell stated the report will be reviewed by the safety committee and used as a part of the school emergency response plan. In addition, a Board work session will be scheduled with area law enforcement.
- DOT Access Connection application permit for a "do not enter" sign for the bus access road off Highway 27.
- E-mail from parent Sara Fisher thanking bus driver Eric Eden for keeping her daughter safe during drop-off confusion. She cited several other incidents and stated, "These acts of kindness may seem inconsequential to most individuals, but the Freeman bus drivers are the best."
- Letter from Greater Spokane Incorporated regarding their program Building Business, Building Careers—Explore Your Future, which was attended by several Freeman students.

REPORTS

WRITTEN BUILDING REPORTS: The Board was given written building reports.

DEPARTMENT REPORTS: Dr. Russell gave a report for Athletic Director Brian Parisotto covering spring sports. There was only one applicant for the girls basketball coaching position, so the search will be extended.

Technology Director Todd Reed reported the district was without phones and internet last Thursday afternoon when fiber was cut between Washington and Idaho. The new internet access and hosted voice should be operational soon. He plans to deploy the new equipment this summer.

Facilities Manager Kirk Lally reported the light pole damaged by a vendor's truck has been repaired. He is working with area farmers to divert irrigation drainage from their farm fields.

Nutrition Services Supervisor Raeann Ducar reported she is recommending an increase in meal prices due to increased food costs as well as a federal requirement for paid meal equity. In addition, an increase is recommended in the online RevTrak payment system fee to cover the costs of the program. She stated the Skyward web system will be tested on the new internet connection the last six days of school. Mrs. Ducar is currently working on the review of the district wellness policy, which involves the nutritional content of all food sold or served during the school day, nutrition education, and physical education. There are currently no vending machines district-wide, she stated. Mrs. Ducar has met with the school improvement teams and will develop a wellness committee comprised of parents, staff, and students to implement, evaluate, and assess the policy.

Dr. Russell reported there have been some large expenses recently due to equipment failure on buses.

SUPERINTENDENT'S REPORT – CURRICULUM, INSTRUCTION AND

ASSESSMENT: Dr. Russell reviewed the principal evaluation instrument which is based on the AWSP Leadership Team Framework. Evaluation requirements include "creating a culture district-wide, continuous improvement for students and staff, as well as planning with data." Building principals will be evaluated this year under this new framework.

ALE REPORT: Dr. Russell gave the Board an alternative learning report. Freeman has two programs, the SOARS on-site program which is a cooperative, and the partnership with Columbia Virtual Academy. The SOARS program serves approximately 12 students taught by Scott Moore. The CVA partnership served 11 students in 2012-2013, and is being discontinued starting next year.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT – CONSTRUCTION: Dr. Russell reported there are only three or four small contractor items remaining, and the D-12 process is virtually complete. "This allows us to look at what remains in capital projects fund."

WELL PROJECT: Dr. Russell reported two unsuccessful test wells have been drilled utilizing the urgent repair grant. Approximately \$55,000 remains in the grant to be used toward treating the carbon tetrachloride in the current well as the district continues to work with the Dept. of Health, the Dept. of Ecology, and EPA.

FISCAL AND LEGAL ACCOUNTABILITY – CAPITAL PROJECTS “NEXT STEPS”: Mr. Primmer stated a previous Board prioritized capital projects items in a meeting on December 15, 2010 as follows:

1. Remodel the former district office into a classroom and computer lab for \$150,000. (Since that area is successfully being used for special education, that plan is no longer needed.)
2. Relocate the middle school office to the front door, with window access for the building principal.
3. Relocate the upper tennis courts to provide much needed additional middle school parking.
4. Complete the elementary playground
5. Complete landscaping at Highway 27 and Jackson Road
6. Pave area around concession stand

Dr. Russell stated after the well project, there is a possible \$250,000 remaining. “What do we feel is the most important item that needs completing?” He recommended setting aside ten percent of remaining funds to address issues that may arise in the next year or two, and keep an additional ten percent as a reserve. The Board discussed options for the remaining 80 percent, and the consensus was to have administration investigate the cost of moving the middle school office as well as addressing the tennis courts/ parking issue.

VISITOR COMMENTS/CONCERNS: None.

UNFINISHED BUSINESS

APPROVE 6-8 MATH PLUS ALGEBRA ADOPTION: Middle School Principal Jim Straw requested approval of the McGraw Hill math adoption for grades 6-7-8, as well as a Pearson algebra program for students who take algebra in grades 7-10. Both programs are aligned to the Common Core, he stated. After discussion of the cost, Mr. Fuchs moved the Board give tentative approval of the math adoption dependent upon final cost. Mrs. Keebler seconded the motion, and it passed unanimously.

NEW BUSINESS

APPROVE 2013-2014 FEE CHANGES: The following fee changes were recommended:

	<u>Current</u>	<u>Proposed</u>
<u>Lunch Prices:</u>		
Elementary lunch	\$2.25	\$2.40
Middle School lunch	2.55	2.65
High School lunch	2.75	2.85
Adult lunch	3.75	3.85
<u>Breakfast Prices:</u>		
Elementary breakfast	\$1.40	\$1.50
Middle School breakfast	\$1.50	\$1.60
RevTrak Fee	\$2.00	\$2.50
Milk a la carte	.50	.60
<u>High School</u>		
Band Uniform Fee (HS/MS)	\$5.00	\$20.00
Band Percussion Fee (HS/MS)	0	\$10.00/semester
<u>Middle School</u>		
Digital Photography	\$5.00	\$10.00
<u>Preschool/Daycare</u>		
Full-time	\$550.00	\$600.00
Preschool (2 mornings 8:30-11:30)	165.00	175.00
Daily rate	30.00	35.00

Mr. Zingg moved the Board approve fee changes as recommended. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: The Board scheduled a work session for August 16. Mr. Primmer reminded members there is an executive session for the superintendent evaluation following the June 13 meeting.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: One-year leave of absence – MS PE/Health Teacher Jim Phinney

Mr. Fuchs moved the Board approve personnel action as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 8:16 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair