

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
June 27, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, John Zingg, Randy Russell and Jan Davis.

GUESTS: Brian Parisotto, Kirk Lally, Debbie Morphy, Todd Reed, Annie Henson, and Charlotte Trejbal.

FLAG SALUTE: Dave Smith led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Mr. Primmer reported there was revised personnel action and a new business item: Determine Qualifications for Principal.

CONSENT AGENDA:

Approval of Minutes – June 13, 2013

General Fund AP #104097	\$4,820.40
General Fund AP #104098-104208	\$196,360.05
Capital Projects Fund AP #104209-104217	\$89,484.69
ASB Fund AP #104218-104245	\$31,946.93
Benefit Trust Fund AP #104246-104247	\$6,851.50
June Payroll	\$562,858.00
Compensating Tax #104306	\$381.14
Treasurer's Statement	

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Valleyford Clarion with featured section on Freeman's Art and Soul
- Letter from United Schools Insurance Program regarding a claim
- Letter from the Dept. of Health stating the specifications and engineering plan for the air stripper has been approved

REPORTS

DEPARTMENT REPORTS: High School Principal Dave Smith stated he was excited to become the new superintendent at Newport School District. "It has been a great ten

years here at Freeman. I plan to take everything I learned here forward with me.” Mr. Primmer stated, “We are pleased for you, but hate to see you go.”

Athletic Director Brian Parisotto stated Freeman “appears to be on the cusp according to the preliminary reclassification worksheet.” He reported a team interviewed girls basketball coaches and is recommending Chad Kimberly. Mr. Parisotto stated, “It has been an honor and a privilege to work with Dave Smith.”

Technology Director Todd Reed reported the new internet service is faster and provides greater capacity. The hosted voice system has been completed. The shipment of computers has arrived and “now the real work begins,” he stated.

Facilities Manager Kirk Lally reported the elementary parking lot island has been repaired, middle school landscaping will be updated to match the rest of the campus, and the middle school block work will be repaired. The storage containers have been relocated next to the maintenance office.

Transportation Supervisor Charlotte Trejbal reported all the buses passed the state inspection. She and Everett Combs attended the state transportation conference.

SUPERINTENDENT’S REPORT – CURRICULUM, INSTRUCTION AND ASSESSMENT: Dr. Russell reported he and the principals attended the WASA summer conference in Spokane which provided great training. The Spokane Valley Tech program’s first summer school has been well attended.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell shared tentative drawings moving the middle school office from the center of the building to the front providing more safety and security. Walker Construction will provide a cost estimate.

FISCAL AND LEGAL ACCOUNTABILITY: Director of Fiscal/Administrative Services Jan Davis reviewed the cash flow projection. Budget preparation is still pending waiting for Legislative results. Dr. Russell reported the third PSE negotiations session has gone well, and only the salary schedule and two language items remain.

VISITOR COMMENTS/CONCERNS: None.

UNFINISHED BUSINESS

SECOND READING OF POLICY 6570 – PROPERTY, DATA & RECORDS MANAGEMENT: Mr. Primmer read the first and last sentences of Policy 6570. Mrs. Keebler moved the Board adopt the policy for final reading as presented. Mr. Zingg seconded the motion, and it passed unanimously.

NEW BUSINESS

APPROVAL OF SURPLUS PROPERTY: Mr. Fuchs moved the Board approve as surplus the 1992 International school bus, 65-passenger, VIN# 1HVBBPPN8PH474586, with 258,000 miles. Mrs. Keebler seconded the motion, and it passed unanimously.

APPROVE SEASON SPORTS PASS PRICES:

Staff pass	\$20.00
Family fall season pass	85.00
Family winter season pass	115.00
Family all season pass	200.00
Senior fall pass	25.00
Senior winter pass	35.00
Senior all season pass	60.00

Mr. Goldsmith moved the Board approve season sports pass prices as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reviewed upcoming Board meetings for July 25 and August 22. Board packets will be sent two days before the August meeting due to the fact it is so early in the month.

PERSONNEL: Dr. Russell recommended the following personnel action:

Resignation:	Dave Smith, High School Principal Brad Van Dyne, 4 th grade teacher Angie Smith, .50 Kindergarten teacher
Hire:	Angie Smith, 4 th grade teacher Jessica McWilliams – MS health & fitness Chad Kimberly – HS girls basketball coach

Mr. Fuchs moved the Board approve personnel action as amended. Mr. Goldsmith seconded the motion, and it passed unanimously.

DETERMINE QUALIFICATIONS FOR A PRINCIPAL POSITION: Mr. Primmer reported the principal job description has been rewritten, and depending on the pool of candidates, the district should “remain true to the process, both internal and external.” Dr. Russell stated the position will be opened inside and outside simultaneously for a two week period since it is late in the hiring season. All applicants will provide an application, letter of interest, and references electronically.

The Board discussed qualifications for the principal position and asked for input:

- Honesty and integrity
- Well organized, versatile, see different ways of doing things
- Ability to discipline, have tough conversations in tough situations

- Build trust with kids
- Ability to handle situations
- People person
- Develop and maintain relationships with coworkers, staff, students, community
- Consistency
- Resolve conflict
- Service oriented; team player; love kids

Dr. Russell stated it could be an advantage to post a principal position without a grade level attached to create the best pool of applicants. The selection, screening and interview process will include parents and staff. After further discussion, it was determined an executive session was not needed.

ADJOURNMENT: The meeting adjourned at 7:20 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair

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