

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
August 22, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Randy Primmer, John Zingg, Randy Russell, and Jan Davis. Excused absence: Annie Keebler.

GUESTS: Todd Reed, Kirk Lally, Micki Harnois, Debbie Morphy, Lisa Phelan, Raeann Ducar, Ed Cashmere, Brian Parisotto, Annie Henson, Jim Straw, and Ben Ferney.

FLAG SALUTE: Annie Henson led the audience in the flag salute.

ADDITIONS TO THE AGENDA: None.

CAPITAL PROJECTS FUND BUDGET EXTENSION: Director of Fiscal/Administrative Services Jan Davis requested approval for a capital projects fund budget extension due to the completion of summer projects. Mr. Fuchs moved the Board adopt Resolution 11-2012/2013 – Capital Projects Fund Budget Extension. Mr. Goldsmith seconded the motion, and it passed unanimously.

I-GRANTS: Dr. Russell demonstrated the iGrants website which requires assurances from the Board of Directors for grant applications. The assurances state the district will follow all state and federal laws. A list of grant applications is included as part of the consent agenda.

CONSENT AGENDA:

Approval of Minutes – July 25, 2013

General Fund AP #104439-104501	\$98,917.30
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Capital Projects Fund AP #104502-104506	\$45,838.19
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ASB Fund AP #104507-104509	\$750.35
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Benefit Trust Fund AP #104510	\$10,140.68
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August Payroll	\$483,577.47
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Treasurer's Statement

Grant Applications – 2013-2014

Mr. Goldsmith moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

BOARD RECOGNITION: None.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Spokane Valley Tech grand opening
- WIAA Northeast District 7 passes for Board
- Board and Administrator publication

Dr. Russell discussed the team goal of “taking things to the next level by asking the tough questions.”

REPORTS

BUILDING REPORTS: High School Principal Jim Straw reported staff and students are in the building, and “the energy is coming back.” As part of the new community service Board policy, community service opportunities will be communicated to students. Fire District 8 has volunteered to teach CPR in health classes to meet the new law that requires students to be exposed to CPR. The Career Technical Education consortium is assisting Mr. Straw in his transition as CTE director.

Middle School Principal Ben Ferney reported the priority is completion of the library/office construction. He is meeting individually with all his staff members. The middle school math adoption training is tomorrow. “This district is special,” he stated, “people won’t let you fail.”

Elementary Principal Lisa Phelan reported on the My Math training for P-5 and special education including the technology piece available on line. The trainer will return the first late start day for additional training. The elementary tile replacement is coming along, she stated. Class lists will be posted tomorrow.

DEPARTMENT REPORTS: Athletic Director Brian Parisotto reported there are 70 students out for football, 30 for volleyball, and many more for soccer, cheerleading, and other sports. He estimates 160 students are turning out for activities. “It has been shown that involvement in activities improves grades and attendance,” he stated. Mr. Parisotto reviewed new WIAA classification rules.

Technology Director Todd Reed reported all computers and laptops in the district were replaced this summer, along with upgraded wireless with additional capacity. He hopes to wrap up elementary security cameras in September, he stated.

Facilities Manager Kirk Lally reported the air stripper has arrived and is being installed. The air stripper will remove carbon tetrachloride from the District’s water source.

Nutrition Services Supervisor Raeann Ducar stated she is in the hiring process for a position in her department. Preparations are underway for Monday’s back-to-school BBQ and Tuesday’s breakfast. School starts on Wednesday.

SUPERINTENDENT'S REPORT – CURRICULUM, INSTRUCTION AND

ASSESSMENT: Dr. Russell reported professional development dates have been set for the year, three at the building level and five for P-12 focused on Common Core and the evaluation process.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Dr. Russell stated the focus is on partnering with our community, especially those not connected with students in school. The recent Board work session delved into how to take community relations to the next level. The District will be more visible at community events, and will have a display table with the Freeman "brand." Mailing lists and e-mail lists will be updated, and a targeted effort will be made to distribute written materials in the Rockford area for patrons without internet access.

FISCAL AND LEGAL ACCOUNTABILITY – LEGISLATIVE ASSEMBLY: Mr. Zingg, a member of the WSSDA Legislative Committee, asked the Board to review and prioritize legislative assembly proposals by September 12.

Director of Fiscal/Administrative Services Jan Davis reviewed cash flow estimates for year-end, which looks quite positive. "The District may meet the targeted five percent goal earlier than expected," she stated.

VISITOR COMMENTS/CONCERNS: Rockford Mayor Micki Harnois stated "kids are restless, so good luck with the start of school."

UNFINISHED BUSINESS

POLICY 2414 – COMMUNITY SERVICE: Mr. Primmer read the first and last sentences of Policy 2414 – Community Service. The procedure is under development. Mr. Goldsmith moved the Board adopt the policy for final reading. Mr. Fuchs seconded the motion, and it passed unanimously.

NEW BUSINESS

APPROVE TENTATIVE AGREEMENTS: Dr. Russell requested tentative approval of the PSE, co-curricular, and FEA contracts. Staff will meet on Monday to ratify each of the agreements. Mr. Fuchs moved the Board tentatively approve the agreements. Mr. Goldsmith seconded the motion, and it passed unanimously.

SALARY SCHEDULES: Mr. Goldsmith moved the board approve the 2013-2014 PSE salary schedule and the coaching salary schedule as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE NUTRITION SERVICES BIDS: Nutrition Services Supervisor Raeann Ducar recommended approval of the following bids:

Milk/dairy – Terry's Dairy
Prime Vendor Food Services of America (interlocal with Spokane Public Schools)
Bread/produce – Food Services of America (with Spokane Public Schools)

Mr. Goldsmith moved the board approve nutrition services bids as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

MINIMUM BASIC EDUCATION REQUIREMENT COMPLIANCE: Dr. Russell requested approval of the Minimum Basic Education Requirement Compliance report which states the District will meet basic requirements for days and hours in instruction. Mr. Fuchs moved the Board approve the report. Mr. Goldsmith seconded the motion, and it passed unanimously.

PROPERTY TRANSFER RESOLUTION: Mr. Goldsmith moved the Board adopt Resolution 12-2012/2013 authorizing transfer of property at the top of Jackson Road from Central Valley School District to Freeman School District. Mr. Fuchs seconded the motion, and it passed unanimously.

HEALTH POLICY AND PROCEDURE: Mr. Primmer read the first and last sentences of draft health policies and procedures:

Policy/Procedure 3410 – Student Health
Procedure 3411 – Head Lice Guidelines for Schools
Policy/Procedure 3413 – Student Immunization
Policy/Procedure 3414 – Infectious Diseases
Policy 3415 – Accommodating Students with Diabetes
Policy/Procedure 3416 – Medication at School
Policy/Procedure 3418 – Emergency Treatment

Mr. Goldsmith moved the Board approve the policies and procedures for first reading. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer stated the next Board meeting is September 12.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Resignation – Patricia Klumb, Child Nutritionist I
 Resignation – Diane Betzold, Bus Driver
 Hire – Laurie Flack, 4 hr Para-Educator
 Amber Werner, 6.84 hr Para-Educator (1 yr)

Extracurricular: Mike Hays – HS JV/C Football Coach
 Kohn Cottrell – 8th Asst Football Coach
 Nate Garner – 7th Asst Football Coach

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Zingg seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:12 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair