

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
November 26, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Annie Keebler, Randy Primmer, John Zingg, Randy Russell and Jan Davis.

GUESTS: Ed Cashmere, Debbie Morphy, Jim Straw, Sherry Goldsmith, Goldsmith boys, Everett Combs, Lisa Phelan, Char Trejbal, Ben Ferney, Nathan Garner and Thom Steiger.

FLAG SALUTE: Chad Goldsmith led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Mr. Zingg added legislative update to the agenda.

CONSENT AGENDA:

Approval of Minutes – October 30, 2013

General Fund AP #104939-105035 \$110,898.95

ASB Fund AP #105036-105063 \$33,135.75

Benefit Trust Fund AP #105064-105065 \$13,773.55

November Payroll \$599,955.16

Treasurer's Statement

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

HONOR OUTGOING BOARD MEMBER: Chad Goldsmith was honored for serving eight years as a Freeman School Board member. Mr. Primmer stated, "We have done some amazing things—passed a levy, passed a bond issue, built new buildings—under the leadership Chad has provided."

OATH OF OFFICE: Dr. Russell gave the oath of office to newly elected members Ed Cashmere and Neil Fuchs. Mr. Cashmere took his place at the Board table.

CORRESPONDENCE:

- Letter from the Network for Excellence in Washington Schools.
- Letter from the US Dept. of Education regarding school boundary data collection.
- Letter from OSPI stating Freeman meets IDEA requirements.
- Spokane County Sheriff's office false alarm report.
- Letter from the Freeman High School leadership class to the Board.

- Letter from WSSDA's Melissa Dyson thanking Freeman for the district tour conducted by Mr. Fuchs.
- Articles in the Spokesman-Review regarding the Veterans Assembly and the recent Holocaust speaker presentation.
- Issue of Current with an article on school safety that mentions Freeman.
- Monthly Board and Administrator.
- Copy of the Bagpiper.

REPORTS

BUILDING REPORTS: Middle School Principal Ben Ferney reported on the recent assembly and dance. Teachers met with 162 families during fall conferences. The Veterans Day assembly was a huge success. Wrestling and volleyball are in full swing.

Elementary School Principal Lisa Phelan reported on the first grade feast, the character assembly, and K-5 conferences which were 98% attended.

Athletic Director Brian Parisotto reported the football team competes in state semi-finals on Saturday. It appears Freeman will remain in 1A with six or eight teams. The league assignments will be finalized January 22. The recent blood drive was quite successful.

High School Principal Jim Straw reported staff is looking at conference formats "to find one that better fits our needs." The high school and middle school leadership classes helped create a student driven Veterans Assembly. Students from Freeman High School, Freeman Middle School and Liberty High School attended the recent Holocaust speaker presentation. Mr. Spiering's art class produced Christmas decorations for the presidential tree in Washington, DC. Over 2500 items were raised for the North Palouse Food Bank. Mr. Straw reviewed the community service policy, and said students can earn a community service varsity letter through United Way.

DEPARTMENT REPORTS: Transportation Supervisor Char Trejbal stated bus bids will be presented to the Board for approval in December. Substitute bus drivers are needed.

Assistant Transportation Supervisor Everett Combs reported a safety meeting is scheduled next week. Surplus vehicles will be auctioned in December.

Dr. Russell reported special education staff is working on progress monitoring and "taking students to the next level." Nutrition Services held their annual Thanksgiving feast. Technology Director Todd Reed has made technology improvements at the middle school, and is working on allowing iPads print to the network. Facilities Manager Kirk Lally is prepared for snow removal. The most recent test for carbon tetrachloride was a very low .31, which proves the air stripper is working well. Levels have substantially decreased in the last two months.

SUPERINTENDENT’S REPORT – CURRICULUM, INSTRUCTION AND ASSESSMENT – COLUMBIA VIRTUAL ACADEMY:

Dr. Russell reported the OSPI Audit Resolution team has reduced the CVA alternative learning finding to \$24,171. A management decision letter will be sent shortly, and Freeman will be required to repay the audit finding. The Board discussed sending a letter and invoice to Columbia Virtual Academy requesting reimbursement.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Dr. Russell reported the focus on safety and security continues on a daily basis with training, drills, and a complete safety plan. The entire campus is now under surveillance, he stated.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Dr. Russell reported he, along with four Board members, attended the recent WSSDA conference. Discussion begins on preparing for the 2015 levy. “We still need to communicate to those community members without students at Freeman.”

FISCAL AND LEGAL ACCOUNTABILITY: Dr. Russell stated some funds have been used to hire additional special education staff and for the purchase of a used recovery vehicle. Director of Fiscal/Administrative Services Jan Davis reviewed the cash flow.

VISITOR COMMENTS/CONCERNS: None.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICIES FOR SECOND READING: Mr. Primmer read the first and last sentences of the policy series:

- Board Policy 1400 – Meeting Conduct, Order of Business and Quorum
- Board Policy 2151 – Interscholastic Activities
- Board Procedure 2151 – Interscholastic Activities
- Board Policy 3210 – Nondiscrimination
- Board Policy 4310 – Relations with the Law Enforcement, Fire Department, Child Protective Agencies and the County Health Department
- Board Policy 5240 – Evaluation of Staff
- Board Procedure 5240 – Evaluation of Staff
- Board Policy 6030 – Financial Reports

Mr. Fuchs moved the Board adopt the series for second reading. Mr. Zingg seconded the motion, and it passed unanimously.

NEW BUSINESS

ADOPT TECHNOLOGY BOND TRANSFER RESOLUTION: Mr. Fuchs moved the Board adopt Resolution 1-2013/2014 – Transfer from General Fund to Debt Service

Fund for LGO bond principal and interest payments. Mr. Zingg seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICIES FOR FIRST READING: Mr. Primmer read the first and last sentences of the policy series:

- Table of Contents – 2000 Series
- Table of Contents – 3000 Series
- Board Policy 3226 – Interrogations of Students on School Premises
- Board Procedure 3226 – Interrogations of Students on School Premises
- Board Policy 3246 – Use of Isolation, Restraint, Restraint Devices, and Reasonable Force
- Board Procedure 3246 – Use of Isolation, Restraint, Restraint Devices, and Reasonable Force
- Board Policy 3432 – Emergencies
- Board Procedure 3432 – Emergencies
- Table of Contents – 4000 Series
- Board Policy 4260 – Use of School Facilities
- Board Policy 4310 – Relationships with Law Enforcement and Other Government Agencies
- Board Procedure 4310 – Relationships with Law Enforcement and Other Government Agencies
- Board Policy 5010 – Nondiscrimination and Affirmative Action
- Board Policy 6220 – Bid Requirements

Mrs. Keebler moved the Board approve policies for first reading. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reminded the Board of the work study session on December 12, followed by the Board meeting in the middle school library.

LEGISLATIVE REPORT: Mr. Zingg reported the McCleary decision and required funding could create a change in property taxes, although no change is expected in 2014.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Hire: Laurie Flack, additional 2.67 para-educator time
Sheila Mato, 3.5 hour Child Nutritionist II position
Charisma Conklin, substitute bus driver and 2.42 Child Nutritionist III position

Extracurricular: Megan McIntyre, HS JV girls basketball coach re-hire
Murphy McIntyre, HS JV boys basketball coach
Nate Bailey, HS JV assistant boys basketball coach

Mr. Fuchs moved the Board approve personnel action as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The Board went into executive session at 7:32 p.m. for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee, such session estimated to be approximately 30 minutes in length. Mr. Primmer stated no action will be taken after executive session. The Board returned to open session at 8:13 p.m.

ADJOURNMENT: The Board adjourned the meeting at 8:13 p.m.

Recording Secretary

Board Secretary

Board Chair

FREEMAN SCHOOL DISTRICT NO. 358
 BOARD OF DIRECTORS
 VOTING SUMMARY
 Date: November 26, 2013

BOARD MEMBER	YES	NO	
			MOTION NO. 1
NEIL FUCHS	X		Motion was made by Mr. Fuchs, seconded by Mr. Goldsmith, to approve the consent agenda as presented.
CHAD GOLDSMITH	X		
ANNIE KEEBLER	X		
RANDY PRIMMER	X		
JOHN ZINGG	X		
			MOTION NO. 2
ED CASHMERE	X		Motion was made by Mr. Fuchs, seconded by Mr. Zingg, to adopt the series of Board policies for second reading.
NEIL FUCHS	X		
ANNIE KEEBLER	X		
RANDY PRIMMER	X		
JOHN ZINGG	X		
			MOTION NO. 3
ED CASHMERE	X		Motion was made by Mr. Fuchs, seconded by Mr. Zingg, to adopt Resolution 1-2013/2014 – Transfer from General Fund to Debt Service Fund.
NEIL FUCHS	X		
ANNIE KEEBLER	X		
RANDY PRIMMER	X		
JOHN ZINGG	X		
			MOTION NO. 4
ED CASHMERE	X		Motion was made by Mrs. Keebler, seconded by Mr. Fuchs, to approve the series of Board policies for first reading.
NEIL FUCHS	X		
ANNIE KEEBLER	X		
RANDY PRIMMER	X		
JOHN ZINGG	X		

FREEMAN SCHOOL DISTRICT NO. 358

BOARD OF DIRECTORS

VOTING SUMMARY

Date: November 26, 2013

BOARD MEMBER	YES	NO	
ED CASHMERE	X		MOTION NO. 5
NEIL FUCHS	X		Motion was made by Mr. Fuchs, seconded by Mrs. Keebler, to approve personnel action as presented.
ANNIE KEEBLER	X		
RANDY PRIMMER	X		
JOHN ZINGG	X		
ED CASHMERE			
NEIL FUCHS			
ANNIE KEEBLER			
RANDY PRIMMER			
JOHN ZINGG			
ED CASHMERE			
NEIL FUCHS			
ANNIE KEEBLER			
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