

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
June 26, 2014

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair John Zingg. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Annie Keebler, John Zingg, Randy Russell, Jamie Weingart, and Jan Davis. Ed Cashmere and Neil Fuchs were excused.

GUESTS: Debbie Morphy, Raeann Ducar, Kirk Lally, Char Trejbal, Annie Henson, Everett Combs, Shelly Croswhite and Ed Ducar.

FLAG SALUTE: Jamie Weingart led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Dr. Russell added a personnel addendum.

CONSENT AGENDA:

Approval of Minutes – June 12, 2014

General Fund AP # 106197-106304	\$ 90,807.22
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Capital Projects Fund AP #106305-106306	\$ 539.18
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ASB Fund AP #106307-106337	\$ 42,692.76
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Benefit Trust Fund AP #106338-106339	\$ 8,976.37
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June Payroll	\$593,189.25
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Treasurer's Statement

Mrs. Keebler moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

BRANDING AND MARKETING REPORT: Graphic Designer Shelly Croswhite and Annie Henson presented the four updated versions of the Scottie mascot. One of the options was presented as a full logo in black and white with the emphasis on Freeman rather than the Scotties as it was in the current logo. The next step is to make a final decision on the Scottie head and then to have a presentation of the full logo on letterhead in color. After input from the Board and audience, Ms. Croswhite will continue working on the letterhead package.

BOARD RECONIGITION: The Board Recognized Raeann Ducar, Nutrition Services Director for her 10 years of service. She will be starting a new position with WSU in there Food Sense Program in August.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Most recent version of the Board and Administrator

REPORTS

DEPARTMENT REPORTS:

Everett Combs, Assistant Transportation Supervisor reported that the state patrol came last week and did the yearly scheduled inspection of the full fleet. He stated that the inspectors are very thorough; however, all of fleet passed inspection. He also reported that he just returned from the state conference and where he helped with the transportation rodeo.

Kirk Lally, Facilities Director reported that the locker project at the middle school is about 95% complete. It took 6 days as there were some unforeseen issues with fitting the new lockers in where the old lockers came out. The only open items are waiting for some additional locks for the extra lockers and the installation of the kick plate the lockers downstairs. Kirk shared that at the Middle School all outside entry doors are having new mechanisms put in so that they will shut properly and tightly in order to enhance security.

Char Trejbal, Transportation Supervisor congratulated Everret for the great job during the bus inspection. She also thanked the bus drivers for the great job of cleaning buses and making sure they were ready for inspection at the end of the school year. Char then reported that the transportation department is facing a budget cut of \$42,000. Mike Kenny from the ESD came out and reviewed the Freeman transportation funding and it was discovered that we had been reporting 1 destination and we should have been reporting 3. Char is making the correction to last year's reports which should recoup approximately \$15,000 of the deficit.

Raeann Ducar, Nutrition Services Director reported on the Smart Snacks in school grant that the nutrition services department was awarded for \$850. Through this grant product, signage and merchandise was able to be purchased for the school store to encourage smart snacks over candy. Mrs. Ducar shared pictures of the store before and after the smart snacks program and informed the Board that based upon the data collected the smart snacks were more profitable than the candy being sold. The hope for the wellness committee next year is to not sell the candy against the smart snacks. Mrs. Ducar then shared that bid approvals will be presented at the July board meeting. We have an inter-local agreement with Spokane Public Schools to do our bidding and they went through all the proper procedures and determined to use FSA for purchasing next year. Ms. Ducar then informed the Board that the Back to school BBQ has been losing participation over the past few years so this year there will be an ice-cream social instead of the BBQ.

Randy Russell reported on behalf of Todd Reed, Technology Director. Dr. Russell reported that Todd is wrapping up some technology purchases and will be busy getting new staff setup with the necessary passwords, equipment and security that they need for the upcoming school year.

SUPERINTENDENT'S REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell reported on the 2013-2014 Alternative Learning (ALE) Report. Each year an ALE report must be completed for our SOARS program. This year approximately 12 students participated in the program and 6 graduated, which is the largest graduating class since the program started.

Mr. Campbell moved the Board approve the 2013-2014 ALE Report as presented. Mrs. Keebler seconded the motion. The motion passed unanimously

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

There was a discussion was had about running a bus into neighboring school districts to pick up choice kids.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

School Board Self-Assessment: At the last meeting it was requested that each of the board members complete the School Board Self-Assessment. A couple of the items off the list were taken and discussed among the members. The general consensus was that overall the Board is doing an above average job across all areas of the evaluation. The purpose of the assessment is to get the board members thinking about what they do well and what they need to improve upon. This is the same process that is used across the district from P-12 and therefore by doing the evaluation they are modeling by example for the district. The Board is interested in having the leadership team\staff do an evaluation of the board to get their feedback on how their performance is perceived.

Anonymous donor gave \$10,000 to the District to be used for purchasing music equipment. This money will be tracked closely so that a detailed reconciliation of the money can be provided upon request.

FISCAL AND LEGAL ACCOUNTABILITY:

Director of Fiscal/Administrative Services Jamie Weingart reviewed the ending cash balances. A discussion was had about the budget process and a reminder was given that the budget hearing will be July 24th at 5:00pm.

VISITOR COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVE 2015/2016 School Calendar: Mrs. Keebler moved the Board approve the 2015-2016 School Calendar as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVE FEA 2014-2017 Collective Bargaining Agreement: Mrs. Keebler moved the Board approve the FEA Collective Bargaining Agreement 2014-2017 as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVE 2014-2017 Co-Curricular Contract: Mrs. Keebler moved the Board approve the 2014-2017 Co-Curricular Contract as presented. Mr. Campbell seconded the motion, and it passed unanimously.

APPROVE Fee Increases for 2014-2015 School Year:

High School: Dr. Russell explained the fee increase schedule and reminded the board that the district always looks at the potential cost to a family with kids across multiple grade levels.

Mr. Campbell moved the Board approve the High School Fee Increases for 2014-2015 School Year as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

Nutrition Services: It was confirmed that the changes in rates were the same as Raeanne Ducar had presented at a previous meeting.

Mr. Campbell moved the Board approve the Nutrition Services price change 2014-2015 School Year as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

OTHER INFORMATION: Future Board Meeting Schedule

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Kirsten Schweiger – New Hire – 1.0 Kindergarten Teacher
Gena Hawk – New Hire – .5 Kindergarten Teacher
Anne Marie Ophus -- .2 HS English Teacher
Amber Walkowiak – New Hire – MS English Language Arts

Classified: Raeann Ducar – Resignation – Nutrition Services Supervisor
Kim Nelson – Resignation – MS Yearbook
Lisa Vargas – New Hire – Child Nutritionist III

Mrs. Keebler moved the Board approve personnel action as presented. Mr. Campbell seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:58 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair