

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
August 28, 2014

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair John Zingg. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Ed Cashmere, Neil Fuchs, Annie Keebler, John Zingg, Randy Russell and Jamie Weingart.

GUESTS: Lisa Phelan, Kirsten Schweiger, Gena Hawk, Amber Walkowiak, Katie Hawley, Danielle Troup, Marci McGill, Desiree Hendrickson, Char Trejbal, Kirk Lally, Everett Combs, Todd Reed, Ben Ferney, Jessica McWilliams, Nate Garner, Jim Straw and Annie Henson.

FLAG SALUTE: Ed Cashmere led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Dr. Russell added a personnel addendum.

CONSENT AGENDA:

Approval of Minutes – July 24, 2014	
General Fund AP # 106528-106599	\$ 86,125.51
Capital Projects Fund AP #106600	\$ 3,235.72
ASB Fund AP #106601-106607	\$ 17,725.16
Benefit Trust Fund AP #106608-106609	\$ 13,591.60
August Payroll	\$584,810.83
Treasurer's Statement/Budget Status	

Mrs. Keebler moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

BOARD RECOGNITION:

Welcome of New Staff Members: Lisa introduced Gena Hawk & Kristen Schweiger as the new kindergarten teachers and Desiree Hendrickson as a new fifth grade teacher. Ben introduced Amber Walkowiak, Katie Hawley, Jessica McWilliams and Nate Garner as the new middle school teachers. Jim introduced Danielle Troup as the new Special Ed teacher.

BRANDING AND MARKETING REPORT: Dr. Russell gave a summary of the process that the District has gone through over the past year in rebranding the logo and mascot. Dr. Russell then reminded the board that the goal of this process was to unify the district with a single modernized mascot, while remembering the past and looking towards the future. A series of the progression that was made was shown to the board and Dr. Russell presented the final recommendation that came from the committee and admin team.

Mrs. Keebler moved the Board approve the new mascot as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Letter from Powell, Kuznetz & Parker
- Ecology & Environment Summary & Conclusions
- A copy of the new approved mascot was given to each of the Board Members.
- Letter from Pace along with a sticker for each of the Board Members.
- A letter from Canfield and Associates verifying that right response training had been provided for the Freeman School District.
- The latest copy of the Board and Administrator

REPORTS

BUILDING REPORTS:

Lisa Phelan, Elementary Principal reported that right response training was provided to all necessary staff, autism training was also provided for a full day last week. This week professional development was done for teachers and staff including time for TPEP training. All elementary classes are very full; three grade levels are in overload status going into the school year. Options will have to be reviewed on how to best support these large class sizes.

Ben Ferney, Middle School Principal reported that the locker project turned out great and that every 6th grader has their own locker this year and every locker has a new lock and number. All the building doors have been updated and now shut properly. Enrollment in 7th grade is very high while 6th and 8th grade numbers have also increased. Mr. Ferney also reported that football has started and more students are expected turn out on the first day of school. He also talked about the fund run that is coming up on September 23rd as a first year fundraiser.

Jim Straw, High School Principal reported that the turn out for training has been great over the past couple of weeks. The atmosphere with all of the staff has been great and everyone is ready for school to start with anticipated enrollment to be about 315 FTE at the high school. Mr. Straw also reported we currently have 164 kids turned out for fall sports. At the open house the clubs started their recruiting process and it appears that they will have a great turn out as well based upon the interest expressed. He also reported that next Friday night is the opening night for Freeman football.

DEPARTMENT REPORTS:

Todd Reed, Technology Director reported that the Honeywell instant alert system will be replaced with School Messenger for the 14-15 school year. Everything about school messenger is customizable and allows for automatic calls for unexcused absences, low food service balances and will allow us to add 100 community members to the instant alert list, it also has a mobile application so that alerts can be sent while out of the office. E-mails are also customizable so that they are more user friendly; this system also has the ability to link up with social medial. The goal is to have this system up and running next week.

Everett Combs, Assistant Transportation Supervisor reported that the districts new bus has arrived and is ready for the start of school; the old bus was sold at auction for \$3,200. He also reported that the safety committee has met and is getting ready for the fall.

Krik Lally, Facilities Supervisor reported that summer was busy; however, most of the projects were able to be completed this summer with the extra summer help, which was very beneficial.

The grounds look great for the start of the school year. Kirk also reported that Gonzaga University has contacted him about having a survey done by students on how to limit the discharge of wastewater. Since the work will be done by college students, the cost savings to the District will be immense while staying in compliance with EPA requirements.

Char Trejbal, Transportation Supervisor reported that over the summer routes were re-worked to allocate time and kids evenly across the buses. Routes were re-bid yesterday and one route is still not covered as school starts, however, she has figured out to get subs into the route to start out as we look for an additional driver. Char also reported that a large fuel purchase will need to be made at the start of school.

Marci McGill, Nutrition Services Director reported that she has able to meet with all of her staff and that they have been very welcoming. She shared that 700 bowls of ice cream were served at the open house last night. Marci also reported that every 3 years the nutrition program is reviewed and that review will happen in the 15-16 school year, so she has a year to prepare. Many regulations are continuing to change including servings of fruit and whole grains and sodium levels. Marci shared that she has met with the high school junior store and will be working to reduce the amount of candy that they sell and perhaps opening up the times that they offer snacks.

SUPERINTENDENT'S REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell reviewed the board's areas of focus for the 2014-2015 school year. The Board agreed that what they had discussed was correct.

Dr. Russell then shared the goals packet that is used for each member of the leadership team with the Board. He encouraged the board members to also complete this packet as part of the beginning of the year meeting so that he could help support them throughout the year.

Dr. Russell shared that the work that has been happening over the past couple of weeks has been great. Lots of strong communication has happened and great planning has taken place which has the staff very energized going into the new year.

Dr. Russell talked about the choice process for the district. He reported that overall the past few years enrollment has remained fairly constant while the percentage of choice students has slowly decreased. Knowledge of the boundaries of the district is very important as we have one of the largest districts square mileage wise in eastern Washington. This can lead to confusion over which students reside in our district.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

2014/2015 Communications & Marketing Plan: Dr. Russell reported that we worked with Annie Henson last year and she would like to continue to work with the district on the rebranding, community events and assemblies.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell reported STCU will donate \$1,000 per district that donates to the regional levy campaign.

Director of Fiscal/Administrative Services Jamie Weingart reviewed the ending cash balances.

VISITOR COMMENTS/CONCERNS: NONE

NEW BUSINESS

APPROVE MINIMUM FUND BALANCE RESOLUTION 6-2013/2014:

Mr. Fuchs moved the Board approve the Minimum Fund Balance Resolution 6-2013/2014 as presented. Mrs. Keebler seconded the motion and it passed unanimously.

APPROVE DIRECT DEPOSIT FOR ACCOUNTS PAYABLE VENDORS RESOLUTION 5-2013/2014:

Mrs. Keebler moved the Board approve the Direct Deposit for Accounts Payable Vendors Resolution 5-2013/2014 as presented. Mr. Campbell seconded the motion and it passed unanimously.

APPROVE 2014-2015 SELF INSURANCE DENTAL RATE INCREASE:

Mr. Fuchs moved the Board approve the 2014-2015 Self Insurance Dental Rate Increase as presented. Mr. Campbell seconded the motion and it passed unanimously.

APPROVE WSU PRINCIPAL/SUPERINTENDENT INTERNSHIP AGREEMENT:

Mr. Fuchs moved the Board approve the WSU Principal/Superintendent Internship Agreement as presented. Mrs. Keebler seconded the motion and it passed unanimously.

APPROVE 2014/2015 PSE SALARY SCHEDULE:

Mr. Fuchs moved the Board approve the 2014-2015 PSE Salary Schedule as presented. Mrs. Keebler seconded the motion and it passed unanimously.

OTHER INFORMATION:

- Future Board Meeting Schedule

PERSONNEL: Dr. Russell recommended the following personnel action:

Certificated: Brandon Hollen – Substitute Teacher

Classified: Larry Freter – Retirement – Maintenance/Grounds & Bus Driver
Adam Branon – Resign Day Custodian Position
Adam Branon – Accept Maintenance/Grounds Position
Michael Warnecke – New Hire – Bus Driver
Amber Werner – New Hire – Para Educator

Megan Shryock – Substitute Para-Educator

Extracurricular: Sarah Moss – Resignation – High School Head Cheer Coach
Barb LaShaw – New Hire – High School Head Cheer Coach

Mrs. Keebler moved the Board approve personnel action as presented. Mr. Campbell seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 8:33 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair