

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
February 27, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Neil Fuchs, Annie Keebler, Bill Morphy, Jamie Weingart, and Randy Russell. Ed Cashmere was excused.

GUESTS: Debbie Morphy, Todd Reed, Kirk Lally, Char Trejbal, Kristi Hatch, Dani Boyd, Nate Garner, Brian Parisotto, Catheryn Logwood, Jody Sweeney, Lisa Phelan, Ben Ferney, Chuck Stocker, Jill Morphy, Jim Straw, Marci McGill, Jake Tesch.

FLAG SALUTE: Kristi Hatch led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel addendum report was presented.

CONSENT AGENDA:

January 25<sup>th</sup>, 2018 Board Minutes

February Mid-Month General Fund AP – #112809 - #112855 \$ 75,708.45

February General Fund AP - #112869 - #112916 \$ 97,321.10

February ASB Fund AP – #112917 - #112927 \$ 4,659.05

February Benefit Trust Fund AP – #112928 - #112929 \$ 30,414.77

February Accounts Payable Direct Deposits \$ 6,168.37

February Payroll – #112856 - #112868 \$ 723,493.17

Treasurer's Statement/Budget Status

Mrs. Keebler moved the Board approve the consent agenda as presented. Mr. Campbell seconded the motion, and it passed unanimously.

PACE Character Trait: Honesty – Sincerity and reverence or love for the truth

CORRESPONDENCE: Dr. Russell presented the Board the following correspondence:

- Spokane Regional Health – Passed our safety self-inspection. Shout out to Kirk & Everett.
- NEW ESD #101 - Congratulations to Freeman for passing their levies.
- State Department of Health – We fulfilled our copper requirements.
- Freeman Community Letter
- Board & Administrator – Features a checklist for effective boardmanship.

REPORTS

BUILDING REPORTS:

Elementary Principal, Lisa Phelan, reported that the elementary has renewed their “My Math” program for 7 years. It will be delivered in June. The next three professional development days will be teacher led. The expectation is that they will either meet as a team or a band. Then they turn in collaboration sheets to Mrs. Phelan. These are like an exit slip and keeps Mrs. Phelan informed as to what was discussed. The teachers will be looking at their web pages and report card changes. Profile meetings are scheduled for March 19 – 22. Some staff will be participating in a table top discussion tomorrow, February 28<sup>th</sup>. The Spokane Chiefs and Boomer presented a goal setting assembly today, Tuesday, Feb. 27<sup>th</sup>. They talked about short term and long term goals. This Hero's Program was sponsored by Avista and Spokane Chiefs Hockey. Enrollment is up 4 students since the last report.

Middle School Principal, Ben Ferney, reported that the Middle School is finishing up their second round of observations. During the last late start, the teachers met about each student, discussed PBIS review and

training, grades 6-8 behavior matrix, dress code and cellphones. The middle school had their Valentine dance on Friday, February 16<sup>th</sup>. The leadership class sold heart grams during the week of February 12-16. The ASB election process for 2018/2019 has kicked off. Girls basketball has started. And chess club will be on Wednesday. Math is Cool teams continue to be successful with Garold Steed still helping out. Denise Conrad is doing a great job helping with all the students issues. Enrollment holds at 205.

High School Principal, Jim Straw, reported that 27 families interested in running start attended the Dual Enrollment Night on February 22<sup>nd</sup>. 37 students are earning a college credit in Science/Anatomy/Physics. 20 FBLA students qualified for state competition. The Knowledge Bowl team also qualified for State competition. Trap has won their last two meets. Fire drills are now being verbally announced. The high school was visited by the Airway Heights drug dogs on February 21<sup>st</sup>. The 39<sup>th</sup> Annual Alumni Tournament is scheduled for March 15 – 17. The longest running alumni tournament in the state. The Friday Flyer has added a “highlight” edition. Enrollment is holding steady.

#### DIRECTORS REPORTS:

Jody Sweeney, School Psychologist & Special Ed Director, reported her department is working on reconnecting, recommunicating and revisiting expectations for employment. Mrs. Sweeney is collaborating with all teachers with a one on one meeting; what's going well and what do you need from me. There will be a concentration on supervision of paras, reconnecting and training. She is gearing up for profile meetings, IEP on-line and auditing evaluations. Jody extends an invitation to the board for walk-throughs.

Marci McGill, Nutrition Services Director, is collaborating on scratch cooking, restructuring the menu, and working on the athletic nutrition program. She has given a questionnaire to track & field and softball athletes. She is pairing with the Washington Dairy Counsel to furnish athletes with chocolate milk after practices.

Char Trejbal, Transportation Supervisor, reported they will be glad to get through the week with all the state sports bus trips. A purchase bid for a new bus was presented and it would arrive in September. We have received a grant from the EPA for \$20,000 towards the purchase of this bus. Part of the guidelines for accepting this grant is that we are required to disable one of the old, energy inefficient buses. OSPI has sent us notification that our state allocation is up \$27,500 from last year.

Kirk Lally, Maintenance and Grounds Director, reported that the night custodian position at the high school is still open. His department is starting to look at summer projects. They will be visiting other districts regarding our roof replacement on the middle school and checking with various vendors.

Todd Reed, Technology Director, is in the middle of e-rate season. This entails filling out paperwork to receive discounted internet and visiting with vendors that can help with this process. Todd has been visiting various schools and personnel regarding school safety and security. He presented a few of the items that surrounding schools are using. He will bring a cost analysis and detailed report to our March 28<sup>th</sup> meeting.

Brian Parisotto, Athletic Director, shared that our winter sports teams received Scholastic Academic Awards: Boys' basketball – 1<sup>st</sup> place, Girls' basketball – 4<sup>th</sup> place and Cheer – 4<sup>th</sup> place. Our wrestling team took 3<sup>rd</sup> in state. Spring sports will be sharing gym space with winter sports until after state. Middle School girls' basketball numbers are down.

Directors and principals were excused by Chair, Neil Fuchs.

#### SUPERINTENDENT'S REPORT:

#### CURRICULUM, INSTRUCTION AND ASSESMENT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: The safety committee conducted a Table Top Exercise on February 28<sup>th</sup> to debrief and discuss adjustments. Greg Sommers presented at our late start professional development on February 21<sup>st</sup>. He then met with the Leadership Team.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY: Chuck Stocker, Recovery Team chair, gave an update. The team was introduced. Several team members gave a quick report: Jim Straw shared about the Value-Up assembly presented by Mike Donahue. Mike presented his message of respect for each other, overcoming negative things and social hierarchy to MS, HS, ASB teams & clubs, plus open workshops. He then met with parents in the evening. Thank you to Dutch Bros. for donating funds to cover the cost of the program.

Catheryn Logwood, trauma counselor for students and staff, will be with us for the rest of this year. We are looking at a schedule to have her available in the summer. She is available for the entire campus in helping meet the needs at the different ranges of recovery.

Jody Sweeney gave a summary of the results from student surveys and discussions.

Jamie Weingart gave the board a rundown on grants that have been received and how they can be spent. Crime Victims Compensation – a Federal program - will be in our district Tuesday, March 27<sup>th</sup>, to answer questions.

Annie Keebler, Distribution Committee chair, reported that the deadline is Friday for HS staff and students to turn in their request for reimbursement. The committee will meet on Monday to approve submissions.

Chuck shared some additional points being discussed: The high school is working on a letter that will go out with senior transcripts to colleges. Checking the possibility of inviting Columbine people back in May. Check out the Sandy Hook Promise group. A community meeting with the Recovery Team.

Randy Russell, reported that the CEES survey will be sent out in March during conference week. This is year 2 of a 3-year plan.

Randy attended the Hearts of Charity Lunch with 850 people in attendance. Our three girls told their story and how Sacred Heart took care of them during their recovery. The Jensen family was featured and shared their experience. The goal was to raise \$125,000 for the charity.

FISCAL AND LEGAL ACCOUNTABILITY: Freeman received a letter from the county certifying our levy. Dr. Russell reviewed the ending cash balances. We are projected to end the year at 5% reserve.

February enrollment was also reviewed. Our numbers are up from the beginning of the year. We started the year with 870 students and are currently at 884.

BOARD COMMENTS: Annie Keebler reported that she participated in a legislative phone call with other districts in the area in regards to the 2<sup>nd</sup> Education Task Force.

Mrs. Keebler visited with past board member John Zingg last Friday.

Bill Morphy attended the WSSDA Boot Camp for new board members.

A reminder that the boards financial disclosures are due.

VISITOR COMMENTS/CONCERNS: Jake Tesch made comment that we should be proactive and informative with our students in regards to the student walk out on April 20<sup>th</sup>. He volunteered his time to help facilitate if needed.

### OLD BUSINESS

#### APPROVAL OF BOARD POLICY 1225 – 2<sup>nd</sup> READING:

Mr. Campbell moved the Board approve Board Policy 1225 – School Director Legislative Program, as presented. Mrs. Keebler seconded the motion and it passed unanimously.

#### APPROVAL OF BOARD POLICY & PROCEDURE 3235 – 2<sup>nd</sup> READING:

Mrs. Keebler moved the Board approve Board Policy & Procedure 323235 – Protection of Student Personal Information, as presented. Mr. Morphy seconded the motion and it passed unanimously.

### NEW BUSINESS

#### APPROVAL OF SCHOOL BUS PURCHASE:

Mrs. Keebler moved the Board approve the purchase of a new 75 passenger bus. Mr. Campbell seconded the motion and it passed unanimously.

APPROVAL OF EDUCATIONAL SUPPORT PROFESSIONALS WEEK:

Dr. Russell read the proclamation from Governor Inslee. Mrs. Keebler moved the Board approve Educational Support Professionals Week, March 12-16, 2018. Mr. Morphy seconded the motion and it passed unanimously.

APPROVAL OF 2018-2019 BOARD MEETING SCHEDULE – 1<sup>ST</sup> READING:

Mr. Campbell moved the Board approve the 2018-2019 Board Meeting Schedule. Mr. Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY 2255 – 1<sup>st</sup> READING:

Mr. Campbell moved the Board approve Board Policy 2255 – Alternative Learning Experiences Courses, as presented. Mrs. Keebler seconded the motion and it passed unanimously

APPROVAL OF BOARD POLICY 5401 – 1<sup>st</sup> READING:

Jamie shared some discussion regarding guidelines to the changes in the sick leave policy. Mrs. Keebler moved the Board approve Board Policy 5401 – Sick Leave, as presented. Mr. Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE 6530 – 1<sup>st</sup> READING:

Mrs. Keebler moved the Board approve Board Policy & Procedure 6530 – Insurance, as presented. Mr. Campbell seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next Board Meeting is scheduled for March 28<sup>th</sup> @ 11:00 am @ Freeman High School.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Jessica McWilliams - Resignation – MS PE Teacher  
Ethan Whitney – Emergency Substitute Teacher  
Dwayne Brecto – Substitute Teacher – Reactivate  
Justin Scheib – Substitute Teacher

Classified: Kathryn Rosenkranz – Substitute Bus Driver  
Amanda Miller – Leave of Absence through end of year – Bus Driver  
Kim Kirkland – Bus Driver – Non-continuing  
Lisa Frazier – Elem Nutritionist II to HS Nutritionist II  
Lauren Payton – Nutritionist III to Nutritionist II @ Elem

Extracurricular: Mike Allen – HS Overflow Wrestling Coach  
Mike Allen – Resignation – MS Baseball Coach  
Robyn Doloughan – Resignation – HS Head XC Coach & HS Asst. Track Coach

Mr. Campbell moved the Board approve the personnel action as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

There was no executive session.

ADJOURNMENT: The meeting adjourned at 7:29 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair