

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
May 30, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Neil Fuchs, Annie Keebler, Bill Morphy, Randy Russell, and Brendon Myers.

GUESTS: Debbie Morphy, Marci McGill, Jody Sweeney, Ellen Arguinchona, Everett Combs, Todd Reed, Paul Danelo, Melissa Danelo, Alicia Steed, Garold Steed, Cory Plager, Jon Gores, Jim McNeill, Scott Moore, Marley Pratt, Tara Profit, Ken Spiering, Ben Ferney and Math is Cool students and parents.

FLAG SALUTE: Ellen Arguinchona led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel addendum report was presented and Math is Cool presentation was added.

CONSENT AGENDA:

- May 10th, 2018 Board Minutes
- May Mid-Month GF AP - 113234-113269 \$78,904.48
- May Mid-Month ASB AP - 113270-113280 \$9,118.94
- May Mid-Month Benefit Trust AP - 113281 \$10,642.50
- May General Fund AP - 113324-113384 \$111,692.28
- May ASB Fund AP - 113386-113417 \$26,904.66
- May Capital Projects AP - 113385 \$4,722.27
- May Accounts Payable Direct Deposits \$6,824.22
- May Payroll - 113209-113226 \$705,819.33
- April's Treasurer's Statement/Budget Status

Annie Keebler moved the Board approve the consent agenda as presented. Travis Campbell seconded the motion, and it passed unanimously.

SAFETY & SECURITY UPDATE: Todd Reed presented and outlined Phase I of the Safety & Security Upgrade Proposal.

FUNDING SOURCE: Capital Projects Levy

PHASE 1 – Summer 2018:

- Front Door Access \$ 8,000 per building  
FES, FMS, FHS \$24,000  
Front door video intercom system
- Intrusion System \$10,200 per building  
FES, FMS, FHS \$30,600  
Door open/close position status
- Safety & Security Film \$15,500  
FES, FMS, FHS, DO, PRTC  
Impact resistant – film prevents shattering
- Raptor Technologies \$ 8,500  
FES, FMS, FHS, DO  
Visitor management solution background checks; prints badge
- Safety & Security Emergency Alert/Communications System  
FES, FMS, FHS \$65,000  
Signage and LED in public spaces

|                                      |                     |
|--------------------------------------|---------------------|
| • Security Cameras                   | \$10,000            |
| Upgrades by next Fall                |                     |
| • Upgrade Security Cameras on Busses | <u>\$23,500</u>     |
| TOTAL                                | \$177,100           |
| TAX                                  | <u>\$ 15,584.80</u> |
| GRAND TOTAL                          | \$192,684.80        |

PHASE 2 – Summer 2019:

- Additional Security Cameras and Upgrades \$75,000 + tax

Todd and Deputy Nye have been working with the military and homeland security. The time and effort that has been put into this research is greatly appreciated along with the companies that have helped keep the costs down. The focus of levy money is on safety and security. The changes are expected to be done and in place before school starts this fall. Todd continues to work with groups as there is still more to do and put in place.

Travis Campbell moved the Board approve the Safety & Security Upgrades Proposal as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD RECOGNITION:

Randy recognized and congratulated the following Freeman Staff retirees whose contributions have had such a huge impact on so many of us. Each retiree was presented with a school bell.

Pat Knechtel-Lyons – Pat was a full time Homemaker until joining the Freeman staff in 2003 as a para-educator. She has served in that role at all three buildings at one time or another over her 14 years at Freeman. Pat retired in October of this past school year

Jeff Patterson – Jeff was a substitute custodian for Freeman until hiring on full time as the night custodian at Freeman High School. He moved to day custodian in 2000 serving the elementary and middle schools. After 22 years, Jeff retired in March of this year.

Paul Danelo – After retiring as a Washington State educator in the Central Valley School District and then teaching in the Coeur d’Alene School District, Paul joined the Freeman School District in 2014 as a bus driver. This past year Paul served as a para-educator in the elementary and middle school. After 4 years at Freeman he will retire at the end of this school year.

Garold Steed – After serving as a Quality Engineer for 23 years, Garold joined the Freeman Family as a bus driver in 2005. In 2013, Garold took on coaching the “Math Is Cool” teams. Thank you for sharing your many talents with our students. After 13 years at Freeman, Garold will retire at the end of this school year.

Melissa Swanson – Melissa first joined the Freeman Family serving as a Family Services Advocate on a contract basis. Then in 2008 she joined the Para-Educator team in the Early Learning Center. 10 years later, Melissa will retire at the end of this school year.

Please join us in honoring these outstanding individuals for their combined 63 years of service!  
Thank you for all you’ve done for our kids.

The “Math is Cool” teams had 6<sup>th</sup> and 7<sup>th</sup> grade representatives present. Coach Garold Steed outlined the competitions that the teams participated in during the year and shared their plaques that they received in competitions. Freeman was represented very well.

Joseph Parry, Middle School ASB Vice-President, reported on 2<sup>nd</sup> semester in the middle school. The uniform replacement cycle has been completed. The ASB has started planning for next year’s Scottie Dash. Next year, they will be working to help improve communication in the building.

Jackson Clark, High School ASB Vice President, updated the board on the many student achievements and accomplishments that have occurred this spring.

Ken Spiering, HS Art Teacher, reported on the field trip that some of his art students took this spring to Seattle. He shared a power point of art that they saw on the trip. He outlined all the shows, exhibits, and museums that they visited. Ken thanked the board for their support and helping make the trip possible. Freeman was well represented by our students.

Marley reported on her 3-year journey with FBLA. She shared an update on the events at the conferences that were attended. This is the 3<sup>rd</sup> year Marley has qualified for the National Conference. She will be traveling to Baltimore, MD, to compete in the category of job interview the end of June. She has 60% of her expenses secured at this time with only \$500.00 left to raise.

PACE CHARACTER TRAIT: Courage – Displaying integrity in spite of obstacles and challenges.

CORRESPONDENCE: Dr. Russell distributed the Board & Administrator publication with highlighted articles on how to handle policy and importance of a top-notch governing board.

## REPORTS

### DEPARTMENT REPORTS:

Asst. Transportation Supervisor/Mechanic, Everett Combs, reported that the transportation department will be adding a new substitute bus driver after board approval. The WSP inspection will be in a few weeks. The process of bus replacements is in progress. Transportation will end the year with 4,000 gallons of fuel.

Jody Sweeney, Special Ed Director/School Psych, is researching a district wide social/emotional/behavioral screening program. Right Response training is getting set up to be completed before school starts. Jody attended a Mental Health meeting today, for the 4<sup>th</sup> time, with community agencies that were involved in our critical incident to better plan for the future-training, grants, collaboration with schools in the region. The Special Ed audit is done and officially accepted by OSPI.

Marci McGill, Nutrition Services Director, and Ellen Arguinchona, incoming Nutrition Services Director, have been training together last week and this week. Lunch prices will be going up next year and will be presented at the next board meeting. This was Marci's last board meeting as her last day is June 22<sup>nd</sup>.

Char Trejbal, Transportation Supervisor, and Kirk Lally, Grounds and Facilities Director, were not in attendance.

SUPERINTENDENT'S REPORT: Randy and Chuck Stocker are hosting three Recovery Committee Input Sessions for parents/community to share thoughts. The sessions are designed to learn and listen and to get thoughts and ideas.

The baseball field is still being worked on but all details should be finalized in the next couple of weeks. The makeover included 50 companies and donations of over \$200,000.

### CURRICULUM, INSTRUCTION AND ASSESSMENT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT: Cory Plager, D. A. Davidson, shared information regarding the Limited General Obligation Bonds. The bonds will give us a kick start on projects that we can get started this summer while everyone is gone. We can get started and use the proceeds to pay back the loan and eliminate waiting. Cory outlined the difference between public or private offerings. There are different restrictions on support for school districts through loans. Spokane County is a good option. You are able to lock in the rate and pay themselves back. Interest is taxable. Bond rating is not necessary. There is no repayment penalty and the fees are minimal. It is a great deal for the district to go with the county. Thank you to D.A. Davidson and Jim McNeill.

We are on track to get started on the roof project. All Surface Roofing is scheduled to start the day after school is out. The beginning of the 5-year parking lot project is scheduled for the 3<sup>rd</sup> week of June by Specialty Asphalt.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

FISCAL AND LEGAL ACCOUNTABILITY: The fund balance is on track to finish the year at 4.35%. The exit interview with the auditors will be scheduled and will need a board member to be present.

BOARD COMMENTS: No board comments at this time.

VISITORS COMMENTS & CONCERNS: No comments or concerns from visitors shared at this time.

OLD BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4040 – 2nd READING:

Travis Campbell moved the Board approve Board Policy & Procedure No. 4040 – Public Access to School District Records, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4120 – 2nd READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 4120 – School-Support Organization, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF WIAA SCHOOL BOARD RESOLUTION

Travis Campbell moved the Board approve the WIAA School Board Resolution, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY

Travis Campbell moved the Board approve to surplus the 2004 IC Conventional School Bus, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF RECOMMENDATION TO HIRE STAFF 2018-2019 SCHOOL YEAR

Travis Campbell moved the Board approve the recommendation to rehire staff for the 2018-2019 school year, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF 2017-2018 ALE REPORT

Travis Campbell moved the Board approve the 2017-2018 ALE Report, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF OUT OF ENDORSEMENT TEACHER ASSIGNMENT

Annie Keebler moved the Board approve James Jydstrup – Drama and Kyler Barnes – Elementary PE teaching assignments out of their endorsement, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3432 – 1st READING:

Bill Morphy moved the Board approve Board Policy & Procedure No. 3432 – Emergencies, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6020 – 1st READING:

Bill Morphy moved the Board approve Board Policy No. 6020 – System of Funds and Accounts, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6100 – 1st READING:

Travis Campbell moved the Board approve Board Policy No. 6100 – Revenues from Local, State and Federal Sources, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6580 – 1st READING:

Bill Morphy moved the Board approve Board Policy & Procedure No. 6580 – Continuity of Operations Plan, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6950 – 1st READING:

Annie Keeble moved the Board approve Board Policy No. 6950 – Contractor Assurances, Surety Bonds and Insurance, as presented. Bill Morphy seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next Board Meeting is scheduled for June 28th @ 6:00 pm in the Freeman K-8 Multi-purpose Room.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Ashley Abrams – Emergency Substitute Teacher  
Serena Condon – Intern Substitute Teacher  
Stephen Kirk – Emergency Substitute Teacher

Classified: Paul Danelo – Retirement – Para Educator  
Michael Harryman – Substitute Bus Driver  
Kim Davey – New Hire – 1.0 Kindergarten Teacher  
Olivia Bergman – New Hire – 1.0 First Grade Teacher  
Elizabeth Gass – New Hire – 1.0 Third Grade Teacher

Annie Keebler moved the Board approve the personnel action as presented. Travis Campbell seconded the motion, and it passed unanimously.

PUBLIC HEARING: The Board moved into the Public Hearing portion of the board meeting at 6:00 pm. Chair Fuchs served as moderator and Superintendent Russell presented information with regard to the proposed Limited General Obligation Bond. Thereafter, the public was given an opportunity for comment. However, no members of the public came forward to comment. The Public Hearing was adjourned at 6:05 pm.

ADOPTION OF RESOLUTION NO. 5-2017/2018. Annie Keebler moved that the Board adopt Resolution No. 5-2017/2018 authorizing the District’s Limited General Obligation Bond, 2018. Travis Campbell seconded the motion and it passed unanimously.

EXECUTIVE SESSION: The board did not adjourn into an executive session.

ADJOURNMENT: The regular board meeting adjourned at 6:05 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair