

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
September 29, 2011

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Vice-Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Chad Goldsmith, Randy Primmer, John Zingg, Randy Russell and Jan Davis. Excused absence: Brent Fetsch.

GUESTS: Char Trejbal, Annie Keebler, Kirk Lally, Dan Gordon, Todd Reed, Andy Coumont, and Lisa Paternoster.

FLAG SALUTE: Andy Coumont led the audience in the flag salute.

ADDITIONS TO AGENDA: Mr. Russell added one name under personnel action.

CONSENT AGENDA:

Approval of Minutes	September 8, 2011
General Fund	\$187,705.43
ASB	\$ 15,547.58
CPF	\$855,448.06
September Payroll	\$570,176.16
Treasurers Statement	

Mr. Goldsmith moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Russell shared an ESD 101 publication regarding legislative priorities for districts.

REPORTS

WRITTEN BUILDING REPORTS: The Board was given written building reports.

DEPARTMENT REPORTS: Transportation Supervisor Charlotte Trejbal reported the year has gotten off to a good start. The loading and unloading of students on Jackson Road appears to be working quite well. The District is considered a 100 percent busing district because there are no safe routes for students to walk to school, particularly during construction. Mrs. Trejbal reported staff is reviewing bus bids. State depreciation is \$144,000 and the District has been awarded a \$25,000 grant to replace an older bus.

Facilities Manager Kirk Lally reported high school warranties are being wrapped up. The new heating/cooling systems send e-mails regarding fluctuations in temperature and boiler alarms. He thanked the custodial crew for their efforts in moving classrooms and offices while preparing for the start of school.

Technology Director Todd Reed reported things have been hectic getting the elementary on line. He and his tech assistant Andy Coumont configured projectors, wireless, pole vault systems and computers. The District purchased 120 laptops on wheeled carts for the elementary, essentially a mobile computer lab. The new website is nearly ready to deploy.

Mr. Russell reported for Nutrition Services Supervisor Raeann Ducar and showed the Board new meal trays which have decreased garbage volume by about one-third. Students enjoyed Taste Washington Day, sampling local vegetables. Mrs. Ducar continues to work through the kitchen punch list. Mrs. Ducar is preparing for an intensive upcoming child nutrition review. Required every five years, OSPI staff review Freeman's menu planning, nutritional adequacy of meals, and the free/reduced application process.

CONSTRUCTION UPDATE: CSG Representative Dan Gordon reviewed updated cost tracking logs. Mr. Goldsmith asked about the timeline on finishing the parking lot. Mr. Gordon stated paving should be complete by mid-October. Mr. Fuchs asked about parking during Homecoming events, and Mr. Gordon stated the partially prepped surfaces will have to be fenced off to protect them until paving occurs.

BUDGET REPORT: Mrs. Davis reported enrollment is three FTE over budget and fortunately beginning cash is \$67,000 higher than originally budgeted. It will be an extremely tight year, and all revenues and expenditures will be monitored closely.

SUPERINTENDENT'S REPORT - ENROLLMENT: Mr. Russell reported enrollment is 3.38 FTE above projection. Funds from any numbers above budget have been pledged to support fund balance.

STRATEGIC PLAN: Mr. Russell reported members of the original strategic plan team have been contacted to meet on October 19 to review the original strategic plan and see how many items have been completed, what has not been completed, and what might have changed. He is recommending preparing a strategic plan that addresses issues to the year 2020 and weaves in school improvement plans and teacher/principal evaluation work.

LEVY: Mr. Russell reported the District's maintenance and operations levy in the amount of \$1,469,632 expires after 2012. The levy comprises 17 percent of the District's budgeted revenues. Area districts are planning a levy election for the February 14, 2012 election ballot. He reported attending a levy workshop, and said Freeman voters were very supportive in the last levy election with a passage rate of over 60 percent. Mr. Zingg volunteered to work on the levy committee, and Mr. Primmer volunteered to work on the strategic plan. Lisa Paternoster who was greatly

involved in the data piece of the bond election volunteered to serve on the levy committee.

VISITORS' COMMENTS AND CONCERNS: None.

UNFINISHED BUSINESS

APPROVE REVISED SUPERINTENDENT EVALUATION FORM: Mr. Fuchs moved the Board approve the revised superintendent evaluation form as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

NEW BUSINESS

APPROVE DENTAL INTERLOCAL AGREEMENT: Mrs. Davis reported teachers and administrators voted to join a dental insurance cooperative with Nine Mile School District effective October 1. The arrangement is similar to the current vision cooperative and requires approval of an interlocal agreement. Classified employees voted to remain with Washington Dental, however, they could join the cooperative during the open enrollment period next fall if they wish. Mr. Goldsmith moved the Board approve the interlocal agreement as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVE PSE SALARY SCHEDULE: Mr. Russell requested approval of the PSE salary schedule. Between a reduction in hours for some employees and an overall reduction of .006 (a little over one-half of one percent), this salary schedule meets the 1.9 percent reduction in the 2011-2012 budget. Mr. Goldsmith moved the Board approve the salary schedule as presented. Mr. Zingg seconded the motion, and it passed unanimously.

APPROVE FIRST READING OF BOARD POLICY #3207 – PROHIBITION OF HARASSMENT, INTIMIDATION AND BULLYING: Mr. Primmer read the first and last sentences of Policy 3207. Mr. Russell stated every staff member and every student grades K-12 will be trained. Bullying, harassment and intimidation is the topic for the late start day in October. Mr. Zingg moved the Board approve the policy for first reading. Mr. Goldsmith seconded the motion, and it passed unanimously.

APPROVE MINIMUM BASIC EDUCATION REQUIREMENT COMPLIANCE: Mr. Russell requested approval of the report that certifies the school district is in compliance with State Board of Education requirements. Mr. Goldsmith moved the Board approve the report as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

ADOPT RESOLUTION 1-2011/2012 URGENT REPAIR GRANT: Mr. Russell reported OSPI requires districts that receive the urgent repair grant to adopt a resolution stating they commit to follow all guidelines and adopt a maintenance plan for the project. Mr.

Fuchs moved the Board adopt Resolution 1-2011/2012 – Urgent Repair Grant. Mr. Goldsmith seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reviewed upcoming Board dates:

- October 13 – 6:00 p.m.
- October 27 – 6:00 p.m.
- November 29 – 6:00 p.m.
- December 15 – 6:00 p.m.

Mr. Fuchs stated he saw “phenomenal teachers who make kids feel important” at the recent open house. Mr. Russell invited Board members into all the school.

PERSONNEL: Mr. Russell recommended the following personnel action:

Certified: Substitute Teacher: Nathan Garner
Extracurricular: Math is Cool Coach: Erin Honeycutt

Mr. Fuchs moved the Board approve personnel as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:31 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair