

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
March 27, 2012

WORK STUDY SESSION: The Board held a work study session at 5:00 to review the proposed Freeman 2020 Strategic Plan. Jim Straw and Kathryn O'Connor presented the section on Curriculum, Instruction and Assessment. Billie Figler reviewed the School Safety, Culture and Environment area. Todd Reed and Dave Smith presented the section on Partnering with Parents and School/Community. Jan Davis and Kirk Lally presented the section on Fiscal and Legal Accountability.

The draft plan is posted on the district website for community review. Once the comment period is closed, the final document will be adopted by the Board the end of April.

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS: Neil Fuchs, Chad Goldsmith, Randy Primmer, John Zingg, Randy Russell, and Jan Davis. Excused absence: Annie Keebler.

GUESTS: Billie Figler, Kathryn O'Connor, Todd Reed, Ellen Hawley, Raeann Ducar, Dave Smith, Jim Straw, Everett Combs, Dan Gordon, Brian Parisotto, Lisa Phelan, and Dani Cossey.

FLAG SALUTE: Dani Cossey led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Mr. Russell added discussion of draft Policy 4260 – Use of School Facilities.

CONSENT AGENDA:

Approval of Minutes – February 28, 2012

General Fund AP #101357-101452	\$144,600.00
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ASB Fund AP #101453-101473	\$16,187.87
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March Payroll	\$588,355.55
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Capital Projects Fund AP#101534-101548	\$406,522.08
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Comp Tax #101549-101551	\$368.14
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Treasurer's Statement

Mr. Fuchs moved the Board approve the consent agenda as presented. Mr. Zingg seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Russell gave the Board the following correspondence:

- Letter from WSIPC regarding Civil Rights data collection

- WSSDA legislative proposal form
- Letter to Walker Construction from the Dept. of L&I requesting prevailing wage records
- Thank you letter from the Valley Chamber of Commerce
- Letter from the Network for Excellence in Washington Schools (NEWS) requesting funding assistance

REPORTS

BUILDING REPORTS: Middle School Principal Jim Straw reported Tawnya Becker piloted a new K-12 conference scheduler in Skyward. “Parents really like the on-line scheduling, and it is a time saver for staff who used to manually schedule,” he stated. Parents are being surveyed regarding homework. Staff and students have also taken the survey. For safety reasons the lower doors are locked during the school day. Visitors need to enter on the upper level near the middle school office. Staff is preparing for upcoming MSP testing.

Elementary Principal Lisa Phelan reported conferences are going well. Students enjoyed the recent reptile assembly. There are five Math is Cool teams that will compete at Mt. Spokane on April 20.

High school student Dani Cossey reported on band and choir activities. Neil McCarthy will speak to students about drunk driving and his daughter’s Mariah Challenge. Miss Cossey briefed the Board on FCCLA, FFA, FBLA, and Math is Cool activities.

DEPARTMENT REPORTS: Technology Director Todd Reed demonstrated how high school science teacher Mike Allen takes notes on his I-Pad and uploads them to his website so students can access assignments the same day it is taught. Mr. Reed is working on the annual technology survey.

Facilities Manager Kirk Lally is attending a wastewater class for four days. He is compiling a surplus property list. The district will have gym floors professionally finished this year. It costs less than what was spent previously and frees up custodial time.

Nutrition Services Supervisor Raeann Ducar reported the RevTrak interface with Skyward will be opened on Friday. The “Fill the Cupboard” food drive has been a great success. Food will be donated to the North Palouse Community Food Bank.

Athletic Director Brian Parisotto reported spring sports are delayed due to weather. Students are scheduled to finish all senior culminating projects. A committee is developing the facilities usage forms and rates.

Assistant Transportation Supervisor Everett Combs reported it has been busy with three runs during conference week. Some parents forgot the mid-day run the first day, so an instant alert was sent out.

CONSTRUCTION UPDATE: CSG Representative Dan Gordon reported weather has delayed site work and plantings. A punch list is being developed for the elementary school. The hoist will be moved to the transportation cooperative the week of April 16th. The well project civil and electrical engineering is \$8,250.

Mr. Russell asked the Board if their priority was still the well project first and then the middle school security system. The district has a \$21,000 grant for middle school security cameras which requires \$21,000 in matching funds. Mr. Primmer stated it is important that all the buildings be tied together.

SUPERINTENDENT'S REPORT – BUDGET: Director of Fiscal/Administrative Services Jan Davis shared the most recent cash flow projection. The on-site audit work has been complete. Although the final report won't be available for some time, two issues identified are the district's low cash position and student file issues with Columbia Virtual Academy.

The Board was given a profile comparing Freeman to seven other similar sized districts in spending and student achievement. Mr. Russell stated all department spending is being examined. The district must look at every opportunity to improve cash reserves, he stated.

ENROLLMENT: Mr. Russell reviewed March enrollment at 897.40 FTE with an annual average of 902.98.

CAMPUS BEAUTIFICATION: Mr. Russell reported a review of the overall campus plan, grounds and landscaping is underway.

FACILITIES USE COMMITTEE: Mr. Russell gave the Board a draft copy of the facilities use policy.

VISITOR COMMENTS/CONCERNS: None.

NEW BUSINESS

APPROVE 2013-2014 SCHOOL CALENDAR: Mr. Fuchs moved the Board approve the 2013-2014 school calendar as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

APPROVE USE AGREEMENT WITH DEPT. OF NATURAL RESOURCES: Mr. Goldsmith moved the Board approve an emergency land use rental agreement with the Department of Natural Resources. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: After discussion, Mr. Goldsmith moved the Board cancel the April 12 meeting. Mr. Fuchs seconded the motion, and it passed unanimously. The next meeting is April 26.

PERSONNEL: Mr. Russell recommended the following personnel action:

Substitute teachers: Courtney Johnson, Jessica Lauber, Paula Nunnally

Extracurricular: Hire Barbara Mitchell – HS Asst. Tennis

Mr. Fuchs moved the Board approve personnel action as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 8:07 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair