

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
BOARD OF DIRECTORS
March 25, 2009

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Brent Fetsch, Chad Goldsmith, Randy Primmer, Vicki Sellers, Diane Woodman, Sergio Hernandez and Jan Davis.

GUESTS: Ellen Hawley, Dax Logsdon, Dan Gordon, Charlotte Trejbal, Kirk Lally, Everett Combs, Todd Reed, Rick Alexander, Raeann Ducar, Brian Parisotto and Dave Huotari.

FLAG SALUTE: Brian Parisotto led the audience in the flag salute.

CONSENT AGENDA:

Approval of Minutes	March 12, 2009
General Fund Vouchers #1686-1790	\$116,363.54
General Fund Voucher #1791	3,760.00
March Payroll	\$607,700.43
ASB Vouchers #4107-4122	\$ 18,315.47
CPF Vouchers #754-764	\$320,769.48
Treasurer's Statement	

Mr. Goldsmith moved the Board approve the consent agenda as presented. Mr. Fetsch seconded the motion, and it passed unanimously.

BUDGET EXTENSION HEARING: Mrs. Davis stated since the district received a \$20,000 grant from the Dept. of Ecology for a bus to be purchased by June 30, a budget extension is required in transportation vehicle fund. The Board previously approved an interfund loan in the amount of \$76,000 to pay for the additional bus to be repaid with interest from 2009-2010 depreciation monies in September. Mrs. Davis requested approval of an increase in appropriation from \$104,000 to \$211,000. Mrs. Woodman moved the Board adopt Resolution 8-2008/2009 – Transportation Vehicle Fund Budget Extension. Mr. Goldsmith seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Hernandez informed the Board the waiver request for three snow days has been approved by OSPI. He stated he is in receipt of a letter from the Spokane County Sheriff's Department regarding a change in policy on charging schools for false alarms.

ADDITIONS TO THE AGENDA: Mr. Hernandez added approval of a board resolution accepting the constructability report.

REPORTS

WRITTEN BUILDING REPORTS: The Board received written building reports.

DEPARTMENT REPORTS: Transportation Supervisor Charlotte Trejbal reported the new bus will arrive the middle of April. The last diesel purchase was at \$1.41 per gallon from the VL Cooperative.

Nutrition Services Supervisor Raeann Ducar reported year-to-date expenses are in line with revenues. She is studying meal price options for next year. Equipment specifications have been completed for the new high school kitchen. Mr. Fetsch expressed concern regarding continued offering of healthy alternatives for students.

Technology Director Todd Reed reported he is working on the new telephone system installation. He has requested programming corrections in the Honeywell and WSIPC instant alert systems so schools can mass e-mail newsletters.

Facilities Manager Kirk Lally reported staff will begin moving items from the high school over spring break. He and the Board discussed the backhoe rental, which is used for snow removal during the winter.

Athletic Director Brian Parisotto reported great participation in spring sports, but weather has delayed practices. He stated he has been impressed with the senior culminating projects.

CONSTRUCTION UPDATE: ALSC Architect Dave Huotari gave the Board a draft invitation to bid which will be placed in the Spokesman-Review and the Seattle Daily Journal of Commerce. OSPI requires advertisement in a trade publication, which is the Journal of Commerce. The ad will state that documents are available for bidders to pick up, and there will be four full weeks to bid. "We expect high numbers of bidders on this project," he stated. There will be a pre-bid conference April 8 at 3:30 p.m., along with a site tour. Mr. Fetsch moved the Board formally release contract documents for invitation to bid. Mrs. Sellers seconded the motion, and it passed unanimously.

CSG representative Dan Gordon reported the civil contractor is solving mud issues with fabric and rock where portables are to be placed. The first portable is scheduled to arrive Friday morning, and the southern pad is ready to go. CSG representative Dax Logsdon stated we should have occupancy permits by the milestone date. They are working on a fuel mitigation plan package, and the asbestos plan is almost complete.

CSG Constructability Review Representative Rick Alexander reported he and his team spent two days on site and have been working since then reviewing three primary issues: (1) can the job be bid accurately?, (2) can the job be built from the information provided by the design team?, and (3) has the work of the various designers been properly coordinated among the documents? "Normally we catch 80 percent of the

most expensive kind of change orders,” he stated. It is still a work in progress as CSG identifies issues, and ALSC addresses them. OSPI requires a resolution stating the Board has gone through the process for compliance purposes. After discussion, Mr. Goldsmith moved the Board adopt Resolution 9 – 2008/2009 – Constructability Report. Mr. Fetsch seconded the motion, and it passed unanimously.

BUDGET UPDATE: Mrs. Davis reviewed the cash flow projection, stating the district is maintaining as much of a cash balance as possible in view of Legislative cuts next year. Board members will be asked to approve both general fund and debt service fund budget extensions at the next meeting.

SUPERINTENDENT’S REPORT: Mr. Hernandez stated bids will be opened on April 28. There is a Board meeting on April 29, however, it will take several days for the very intense bid review process. He requested changing the May 14 meeting to May 6 for bid award and approval. Mr. Fetsch moved the Board change the May 14 meeting to May 6. Mr. Goldsmith seconded the motion, and it passed unanimously.

Mr. Hernandez reported districts are still waiting for a final Legislative budget. “The reality is they still haven’t balanced the budget for the current biennium,” he stated. Mr. Hernandez stated one very real concern is the potential to raid the capital budget which could affect state matching funds. He urged everyone to contact legislators regarding that issue.

VISITORS’ COMMENTS/CONCERNS: None

UNFINISHED BUSINESS

APPROVE SECOND READING OF BOARD POLICIES: Mr. Primmer read the first and last sentences of Policy #1400 & Procedure #1400P – Meeting Conduct, Order of Business & Quorum.

Mr. Primmer read the first and last sentences of Policy #2126 – HIV/AIDS Prevention Education.

Mr. Primmer read the first and last sentences of Policy #3126 – Child Custody.

Mr. Fetsch moved the Board approve policies as read. Mr. Goldsmith seconded the motion, and it passed unanimously.

NEW BUSINESS

APPROVE SCHOOL CALENDARS: Mr. Hernandez recommended approval of the 2009-2010 and 2010-2011 school year calendars. He reported he has shared the calendars with faculty and administrators. Mrs. Woodman moved the Board approve

the two calendars as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

OTHER INFORMATION: Mr. Primmer reviewed upcoming meetings. Mrs. Woodman pointed out that teachers would actually be paid less next year should the two learning improvement days be eliminated.

PERSONNEL: Mr. Hernandez recommended the following personnel action:

Extracurricular: HS Asst Tennis – Cathy Lee

Mrs. Sellers moved the Board approve personnel action as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 7:55 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair