

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
August 22, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Bill Morphy, Jim Tippett, Randy Russell and Brendon Myers. Ed Cashmere was excused.

GUESTS: Debbie Morphy, Kris Herda, Renee Bailey, Lisa Phelan, Jim Straw, Jody Sweeney, Todd Reed, Ellen Arguinchona and Everett Combs.

FLAG SALUTE: Renee Bailey led us in the flag salute.

CONSENT AGENDA:

July 25th, 2019 Board Minutes	
August General Fund AP - 115278, 115286-115320	\$96,680.86
August ASB Fund - 115279, 115282-115285	\$1,666.58
August Capital Projects Fund - 115321-115324	\$146,370.49
August Benefit Trust Fund - 115325	\$1,596.32
August Accounts Payable Direct Deposits	\$6,023.85
August Payroll - 115280-115281, 115326	\$742,994.59
July's Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Jim Tippett seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: GRATITUDE – Feeling and expressing thankful appreciation for benefits received.

CORRESPONDENCE:

- JOYA – Thanking Freeman for their efforts with the Kids Penny Drive
- The Current – PACE Awards
- Board Administrator – August 2019

BUILDING REPORTS

Lisa Phelan, Elementary Principal, attended a discipline workshop today at ESD. During the Back to School Day for staff, Lisa will be highlighting Google Docs and eVAL. Aimsweb testing is scheduled to start after Labor Day. PBIS rotations with para-educators are also scheduled for next week. Lisa will introduce her staff and share technology updates at the Open House parent meeting on Monday. Parents will be coming in next week for WAKids meetings. Enrollment is currently at 355.

Renee Bailey, High School Principal, will be kicking off her professional development around building culture. Student leadership, along with principals, have been having 2 year planning conversations and coming up with a solid plan. The high school will be focusing on attendance this school year. The high school had a staff get together earlier in the week. On day one, students will be connecting with random people – Day One Unity. Each student will receive a t-shirt after connecting with one another. Every day – Every One. The Dawg Pack mentors have taken on Jump Start and connecting with kids. Enrollment today is 317.

Kris Herda, High School Asst. Principal/Athletic Director, reported that football practice started yesterday. Coaches are finishing their online clinics. Kris is meeting with coaches for each program individually.

Kris has been attending WIAA Athletic Director and NEA League meetings discussing classifications and allocations. The high school and middle school football athletes are going through ImpACT concession testing. Bee traps are up. Grounds and gyms have been checked and prepared. Kris and Kirk lined the new soccer field. The HS football games that was scheduled for September 13th has been rescheduled to September 14th at 2:00 pm. The ASB is planning a month of service again this year with days of giving. The football jamboree is at home August 30th at 5:00 pm. Reflecting on “Gratitude”, Kris is thankful for the generous funds raised by the Athletic Golf Tournament and the money paid for physicals was donated back to the school from Associated Family Physicians.

Jim Straw, Middle School Principal, reported the middle school is just about ready. A little cleanup yet to do new lights and paint. The middle school will have a couple new course offering to start the year off. Newsela and Khan Academy programs will be used for benchmarking at the middle school. The middle school will be working with the high school on an advisory bell schedule. Some of the areas that will be covered during advisories are: teacher access times-study hall, social/emotional curriculum, Common Sense Media, PACE, class meetings and assemblies. Jim met with the ASB president who then called all the ASB officers and set up a meeting. The ASB emphasis this year will be budget responsibility and culture. They will also work on building partnerships with parent groups. Enrollment is at 238.

DEPARTMENT REPORTS

Jody Sweeney, Special Education Director, finished up two, 4 hour sessions with her Special Ed team focusing on kids and their individual needs. She collaborated and discussed the new para certification program with her paras, along with expectations.

Everett Combs, Mechanic/Asst. Transportation Supervisor, is starting the year with 15 bus routes. The two new buses are in town getting radios and cameras installed. They should be here in a couple of weeks. This will give us 4 spare buses. Transportation had a resignation over the summer so will be hiring one new bus driver. Char is working on updating routes for all the new riders. New Emergency Manuals will be distributed.

Ellen Arguinchona, Nutrition Services Director, will be hiring a new lead cook at the high school. Ellen will have Nutrition Services information available at the ice cream social. She will have a laptop available if they want to check on lunch balances and pay online. Ellen will be searching for grants that would be used to fix the warehouse freezer.

Todd Reed, Technology Director, updated the board on all that was accomplished during his busy summer.

- 750 Chromebooks were added equaling 845 across the district
- Every classroom has a wireless access point (WAP)
- New servers were installed
- Existing security camera replaced (114)
- FMS pole vaults
- New firewall
- FHS voice lifts in every classroom
- Big implementation of the COWS (Computers on Wheels) – Almost every classroom has a cart plus the labs

Google training session will be starting after school.

Kirk Lally's, Maintenance/Grounds Director, update was reported by Todd Reed. The irrigation main has been completed from the playground to the soccer field. The play field will be finished next month. The custodians are finishing up on all the little stuff along with any recent requests. LED lights are being changed over in the middle school and should be finished soon. New carpet on the middle school stairs has been scheduled for next month. It's a mad dash to the finish.

SUPERINTENDENT'S REPORT

Dr. Russell asked the board to review our 2020 Strategic Plan. He also shared a one-page overview of the District's vision and mission statement and our guiding question.

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Jim Straw shared the advisory schedule that the middle school and high school will both share so they will be on the same time schedule.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

KIRO News was on our campus today viewing all our safety and security upgrades. We shared how surveillance system works with our Sheriff's department and how they can access our campus in real time in the case of an emergency situation and how that helps us coordinate with the different agencies.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Dr. Russell asked the board if they had any questions or thoughts from our Board/Leadership Work Session yesterday.

FISCAL AND LEGAL ACCOUNTABILITY:

Dr. Russell shared some yearly financial reflections. Some of our expenses were able to be shifted over to capital projects. Our August expenses were less this year. Prepare for the unknown: insurance, growth and enrollment. The district will work through September and October to track actual enrollment. We will reevaluate where we are at in enrollment in January.

BOARD COMMENTS: No comments were shared.

VISITORS COMMENTS & CONCERNS: No visitor comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 1400 – 2nd-READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 1400 – Meeting, Conduct, Order of Business and Quorum, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3205 – 2nd-READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 3205 – Sexual Harassment of Students Prohibited, as presented. Jim Tippett seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5281 – 2nd-READING:

Jim Tippett moved the Board approve Board Policy and Procedure No. 5281 – Disciplinary Action Discharge, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6220 – 2nd-READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 6220 – Bid or Proposal Requirements, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6230 – 2nd-READING:

Jim Tippett moved the Board approve Board Policy and Procedure No. 6230 – Relations with Vendors, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6630 – 2nd-READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 6630 – Driver Training and Responsibility, as presented. Jim Tippett seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF SCHOOL BUS SURPLUS

Annie Keebler moved the Board approve the surplus of 2002 International, District School Bus #17, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3200 – 1st-READING:

Jim Tippett moved the Board approve Board Policy No. 3200 – Rights and Responsibilities, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3241 – 1st READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 3241 – Student Discipline, as presented. Jim Tippett seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 5253 – 1st READING:

Jim Tippett moved the Board approve Board Policy and Procedure No. 5253 – Maintaining Professional Staff/Student Boundaries, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6100 – 1st-READING:

Annie Keebler moved the Board approve Board Policy No. 6100 – Revenues from Local, State and Federal Sources, as presented. Jim Tippett seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next board meeting of the new school year will be Thursday, September 5th, at 6:00 pm in the K-8 Multi-Purpose Room. The following meeting will be Thursday, September 26th, at 6:00 pm in the K-8 MPR.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Laryssa Kann – New Hire – 1.0 Non-Continuing Kindergarten Teacher
Caitlyn Glenn – New Hire – .8 Non-Continuing Movement/Motion Teacher
Alexis Varela – New Hire – .4 Non-Continuing Health & Fitness Teacher

Classified: Steve Baum – Resignation – Bus Driver
Cathy Perry – Resignation – Nutritionist I
TyAnna Higgins – New Hire – Bus Driver
Lisa Frazier – Resignation – Child Nutritionist II
Lisa Frazier – Child Nutritionist I
Lisa Morris – Resignation – Bus Aid
Lisa Morris – Substitute Para Educator

Extracurricular: Dan Thompson – National Honor Society Advisor
Jessica Robb – HS “C” Squad Volleyball Coach
Kortney Karstetter – Volunteer – HS JV Volleyball Coach

Annie Keebler moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:11 pm with no further action.

Recording Secretary

Board Secretary

Board Chair