

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
MARCH 28, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 11:00 a.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Bill Morphy, Jim Tippett, Randy Russell and Brendon Myers. Ed Cashmere was excused.

GUESTS: Debbie Morphy, Ellen Arguinchona, Char Trejbal, Everett Combs, Kirk Lally, Todd Reed, Jody Sweeney, Lisa Phelan, Jim Straw, Renee Bailey, Kris Herda, Nolan Doloughan, Dixie Sefton, and Ken Spiering.

FLAG SALUTE: Kirk Lally led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated consent agenda and personnel action report were presented.

CONSENT AGENDA:

February 25th, 2019 Board Minutes	
March General Fund AP - 114634, 114642, 114643, 114648, 114683-114742, 114767, 114768	\$136,041.73
March ASB Fund - 114635-114641, 114645, 114663-114682, 114743, 114744	\$21,664.34
March Benefit Trust Fund - 114646, 114647, 114743, 114744	\$32,725.57
March Capital Projects Fund - 114644	\$981.44
March Accounts Payable Direct Deposits	\$5,041.19
March Payroll - 114649-114662	\$766,439.01
February Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: DILIGENCE – Persistence, dedication and hard work.

CORRESPONDENCE:

- Chris Reykdal, Superintendent of Public Instruction, letter recognizing Angela Frye for her recent contribution to Math Item Writing in Olympia
- Board and Administrator
- Freeman FOCUS
- Newspaper article regarding guest opinion of schools not needing a tax hike

REPORTS

BUILDING REPORTS:

Nolan Doloughan, ASB President, updated the board with activities for second semester. They had the Golden Garment basketball game and raised money for charity. The Knowledge Bowl Team placed 3rd in State at a recent tournament. Spring sports have started. Students are planning a career fair and the Guild School penny drive. The prom is coming up and then it's graduation.

Renee Bailey, High School Principal, reported it is time for 9-week grade checks. They are working on focused walk throughs with feedback shared with teachers. More studio observations are being scheduled with neighboring schools. Students are registering for next year classes. The high school is working on notifying each student as a Champion. A lockdown drill was completed this month. They get better each time. The Student Action Team (SAT) met with students. The PTSG and parents are sponsoring a workshop for Juniors and Seniors – “Life After High School: What's Next? – Saturday April 20th & May 4th, 10 am to 2 pm. The students are scheduling a Career Fair which will include 3 breakout sessions with guest speakers. Enrollment is up 1 student for March.

Kris Herda, Asst. Principal/Athletic Director, is finalizing summer plans with teams for weights and field usage. Kris and Kristal are finalizing the Final Forms registration program for athletics. They plan to roll

the program out in April. He is focusing on getting outdoor facilities up and ready for events during and after Spring Break. Football helmets have been sent in for reconditioning. Kris is working on a good rotation plan for helmet replacement. He is working on the advertising for the Golf Tournament. A parent night for Final Forms and Sports Nutrition will be scheduled for some time in April. The high school hired a couple of new coaches. Kris is looking at the athletic budget and will be giving Randy some recommendations for reductions.

Jim Straw, Middle School Principal, reported about the March 15th Science Fair. The 8th graders used a eCYBERMISSION program that promotes self-discovery and enables students to recognize the real-life applications of STEM for their projects. The 7th Grade projects used a Future City program where students imagine, research, design and build cities of the future. On the March 20th PD, the middle school staff explored Khan Academy, end of the year projects, 5th grade orientation and student growth goals. Student assessment begins after Spring Break. All staff were invited to the district PD on March 6th where Multi Care and Fire District 8 led us in a “Stop the Bleed” training program. First Aid kits are being supplied to each classroom. The Elementary and Middle School participated in “Spirit Week” this week. They had a dodge ball tournament at lunch this week and will have a competition assembly on Friday. The MS has had amazing participation in the student-led conferences. There will be a Career Fair the afternoon of Friday, April 19th. They have 14 people to present and more that would like to present if there is room. Enrollment is up 1 student in the middle school.

Lisa Phelan, Elementary Principal, has been attending profile meetings with every teacher assessing every student, growth goals, student and team goals which also helps in preparing for conferences. Conferences are going well with 95% participation. Kindergarten Roundup is scheduled for April 12th. The elementary is piloting the Chrome books and like having them. Lisa continues the cycle of collaboration with her K-3 teachers meeting once a week with each team. The shelter in place went well. 190 parents visited the Science Fair in the elementary on March 15th. The Art Smart parent volunteers continue to do an amazing job working with the students. The next PACE assembly will be April 9th. The PTSG School Carnival is April 12th. Enrollment is holding at 374.

DIRECTOR REPORTS:

Ellen Arguinchona, Nutrition Services Director, reported her department has been focusing on food waste. Spokane County and City of Spokane volunteers conducted a one-day food waste audit during the elementary and middle school lunch time. Ellen shared that report with the board. She will be discussing the results with her staff and will try and implement a couple of their suggestions. Educational materials were provided by Waste Management. Ellen has also worked to schedule an e-recycling event. Equipment received from the grant has been installed. She is planning some culinary training through Empire Health.

Jody Sweeney, School Psych/Special Ed Director, is moving forward on Social/Emotional Curriculum within the Freeman School District. She will be using funds from the Hagan Foundation to order resources through the School-Connect program to include notebooks, a site license for next year and lessons to plug in for students. Most of our para-educators were able to participate in a Para-educator Pilot Program through ESD 101. They were able to refresh their skills and complete the first component of training and will receive a certificate of completion. Jody has been meeting with each of her team members and reviewing rosters and caseloads. Special Education enrollment is currently at 10% – 11% district wide. New referrals are being received to include 3 year olds. The percentage could be up to 13.5 % by the end of the year.

Todd Reed, Technology Director, presented the board with an updated tech plan. Included in that update were additional chrome books, updated wireless access points, upgraded district servers, upgraded fire wall (50% e-rate eligible), district surveillance servers and outfitting the middle school with pole vaults. The final FSD Technology Plan will be presented to the board at the April board meeting.

Everett Combs, Mechanic/Asst. Transportation Supervisor, reported on the recent Table Top Exercise. The exercise focused on the district emergency procedure manual with support from law, fire, and insurance agencies. Everett and Todd are working on merging information from the sheriff department's procedures with ours. Kirk and Everett conducted the annual safety inspection.

Kirk Lally, Maintenance/Grounds Supervisor, reported spring sports are under way. He will be scheduling fertilizing the grounds. Because of the wet soil, he may not be able to fertilize until after spring break. Kirk will be working with Kris scheduling scoreboard installation. Summer projects are also getting scheduled. New sprinkler heads will be installed as part of the update of the lower fields. The next phase of the parking lot is on schedule for this summer.

Char Trejbal, Transportation Supervisor, reported she has been scheduling and rescheduling all the athletic trips that have been cancelled and rescheduled due to the weather & field conditions. Her department is ready for a break.

SUPERINTENDENT'S REPORT

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Randy has started a conference week conversation with the Admin. Team. Time will be spent after break working on a new proposal for the 2019-2020 school year.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Jeff Bell, who also attended our Table Top Exercise, is working on a Crisis Communication Plan that could be used in districts statewide. Jeff will be looking for feedback from the Leadership Team.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

Randy thanked the principals for their help working with the students, staff and parents on the CEE Survey. Results will be available at the April board meeting.

FISCAL AND LEGAL ACCOUNTABILITY:

All staff were invited to a financial meeting to outline/discuss the State of the District in regards to the new SEBB bill. Currently, the SEBB Bill is still planning on being enacted with no additional dollars. Randy is compiling a report with recommendations from all departments and buildings to be ready in April to move forward. Admin is meeting with staff and are looking at budgets. The board will follow a process if personnel cuts need to be made. A community meeting is scheduled for April 18, 2019, in the K-8 Multi-purpose room at 6:00 pm.

The ending cash balance is on track to end the year at 5%.

BOARD COMMENTS: No board comments at this meeting.

VISITORS COMMENTS & CONCERNS: No comments or concerns were shared.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY NO. 3141 – 2nd READING:

Annie Keebler moved the Board approve Board Policy No. 3115 – Nonresident Students, as presented. Jim Tippett seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3143 – 2nd READING:

Bill Morphy moved the Board approve Board Policy No. 3143 – District Notification of Juvenile Offenders, as presented. Jim Tippett seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 5010 – 2nd READING:

Jim Tippett moved the Board approve Board Policy and Procedure No. 5010 – Nondiscrimination and Affirmative Action, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6100 – 2nd READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 6100 – Revenues from Local, State and Federal sources, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF HIGH SCHOOL ART TRIP:

Annie Keebler moved the Board approve the High School Seattle Art Trip, as presented, and to contribute \$500.00 towards the trip. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3116 – 1st READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 3116 – Students in Out-of-Home Care, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3241 – 2st READING:

Jim Tippett moved the Board approve Board Policy and Procedure No. 3241 – Classroom Management, Discipline and corrective Action, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3410 – 1st READING:

Annie Keebler moved the Board approve Board Policy No. 3410 – Student Health, as presented. Jim Tippett seconded the motion and it passed unanimously.

OTHER INFORMATION:

The future board meeting schedule was presented. The next board meeting is scheduled for Thursday, April 25th, 6:00 pm at Rockford City Hall. The following board meeting will be May 9th at 11:00 am in the Freeman Elementary Community Classroom.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Christa Heiser – Resignation – HS Math Teacher

Extracurricular: Olivia Bergman – HS Head Cheer Advisor
Ben Cochran – HS Assistant Track Coach
Jessica McWilliams – Resignation – HS “C” Volleyball Coach

Annie Keebler moved the Board approve the personnel action as presented. Jim Tippett seconded the motion, and it passed unanimously.

CLOSED SESSION: The board moved into Closed Session at 12:25 pm for approximately 1 hour to discuss collective bargaining. No action is expected. The board returned from the Closed Session at 1:31 pm.

ADJOURNMENT: The regular board meeting adjourned at 1:32 pm with no further action.

Recording Secretary

Board Secretary

Board Chair