

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
APRIL 25, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Bill Morphy, Randy Russell and Brendon Myers. Annie Keebler and Jim Tippett were excused.

GUESTS: Debbie Morphy, Ellen Arguinchona, Char Trejbal, Everett Combs, Kirk Lally, Todd Reed, Jody Sweeney, Lisa Phelan, Jim Straw, Renee Bailey, Kris Herda, Joe Branon, Lexi Varela, Ken Spiering, Linda Mega, Lisa Frazier, Bill Davidson, Tracy Edwards, Amanda LaShaw, Sarah Russell, and Laryssa Kann.

FLAG SALUTE: Joe Branon led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated consent agenda was presented.

CONSENT AGENDA:

March 28th, 2019 Board Minutes	
March General Fund AP - 114769, 114813-114875	\$177,732.61
March ASB Fund - 114770, 114784-114812	\$41,740.62
March Benefit Trust Fund - 114878, 114879	\$11,853.78
March Capital Projects Fund - 114876, 114877	\$6,383.58
March Accounts Payable Direct Deposits	\$2,605.49
Q1 Comp Tax	\$134.06
March Payroll - 114771-114783, 114902	\$759,697.45
March Treasurer's Statement/Budget Status	

Ed Cashmere moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: TRUSTWORTHINESS – Inspiring complete reliability and confidence in his/her truthfulness, integrity and discretion.

CORRESPONDENCE:

- Board and Administrator

**REPORTS**

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reported Kindergarten profile meetings were conducted April 22<sup>nd</sup>. Friday, April 12<sup>th</sup>, was Kindergarten Roundup. 37 of the 39 registered Kindergartners were assessed. Final observations and Student Growth meetings are being scheduled. The elementary conducted fire drill and lockdown practices and continues to monitor safety concerns and needs. Lisa will attend the NEWASA Community Leaders Luncheon honoring our Freeman volunteer, Kristi Parry. Jaeger Emtman was nominated to represent Freeman Elementary at the annual PACE Awards Banquet. Elementary enrollment is 375 – up 2 from March count.

Jim Straw, Middle School Principal, reported assessment season has started with the 6<sup>th</sup> grade ELA. Final evaluation meetings are being scheduled. The middle school is preparing for year-end projects – 6<sup>th</sup> grade rockets, 7<sup>th</sup> grade mouse trap cars and 8<sup>th</sup> grade roller coasters. ASB elections are tomorrow; grades 3-7. 42 candidates are vying for 6 offices. New officers will be announced at the end of the day. Drills continue to be practiced with notices sent home and students alerted. Everyone did a good job during the accidental lockdown on Wednesday. The Leadership class is organizing a week in May emphasizing a “Dude. Be Nice.” Theme. The Joya Change drive, in conjunction with the high school, kicked off April 16<sup>th</sup> and will wrap up the 26<sup>th</sup>. The 8<sup>th</sup> graders traveled to Liberty participate in a STCU Money Live event with 4 other schools. April 16<sup>th</sup> was the career fair in the Middle School. The ASB

along with help from the PTSG have acquired water fountains with bottle fillers in the middle school. Middle School enrollment is 228 – up 1 from March count.

Renee Bailey, High School Principal, reported SBA testing and evaluations are in progress along with AP testing. Staff are continuing to “Champion” kids. Cheyanne Groat was nominated to represent Freeman High School at the annual PACE Awards Banquet. Students and staff did well with the unexpected lockdown this week. The Student Action Team (SAT), consisting of 30 students, partnered with Nutrition Services this month and will be having conversations with Ellen Arguinchona this month regarding school lunches. The PTSG will be offering a “Life After High School” course May 11<sup>th</sup>. A student led career fair is in the works for May 29<sup>th</sup>. The keynote speaker will be highlighting marketing and social media. The high school is working on their master schedule and course offerings for next year. Enrollment at the High School is 304 – up 1 from March.

Kris Herda, High School Asst. Principal/Athletic Director, shared he will be implementing coach wide expectations to include practices, paperwork and student accountability. Kris is looking for a date in May to schedule a Parent Night to discuss FinalForms and summer weights. District football helmets have been reconditioned and returned. He is trying to get numbers for summer weights planning. Kudo’s to Kirk and Adam for the great shape the sports fields are in. The first team is registered for the Athletic Golf Tournament - 1:00 pm, August 10<sup>th</sup>, at Hangman Golf Course. On line registration is open on Freeman’s website. Kris will be working to fill a few coaching positions for the fall. Kris will also be looking at budget recommendations for next year along with fundraising opportunities. High School sports will be winding down in a couple of weeks whereas the Middle School is just getting started with their season.

#### DIRECTOR REPORTS:

Jody Sweeney, School Psychologist/Special Ed Director, reported her team is collaborating with the building principals. Also working on student transitions into preschool, elementary to middle school, middle school into high school and teacher collaboration. Danielle Troup took a team of Gen Ed and Spec Ed students to a Unified Bowling event. The team placed second.

Kirk Lally, Grounds and Maintenance Director, has been working with Kris on the fields. There is a fine line between fields being too wet or needing water. The irrigation system is ready to go. Kirk will be ordering fertilizer and scheduling application times. Winter is equipment has been put away and summer equipment is up and running.

Ellen Arguinchona, Nutrition Services Director, has been focusing on Waste Education Month. Her sports nutrition intern is wrapping her project. Ellen has been testing some new scratch recipes for next year’s menu and will be taking her staff for some culinary training in June. The Health Department approved the variance regarding the share cart. Ellen met with the HS SAT to discuss ways to improve school lunch. An E-recycling event is scheduled for May 10<sup>th</sup> in the upper parking lot. Ellen continues to send negative account balance letters monthly along with phone calls to parents. And will do additional follow up at the end of the year. She will also be looking at plate costs breakdown for items and staff productivity.

Char Trejbal, Transportation Supervisor, has been busy with bus evacuations and trying to keep up with all the sport scheduling changes due to weather. Freeman will be hosting the Regional Transportation Bus Contest, May 4<sup>th</sup>, which consists of a written test and an obstacle course with maneuvers. The top three go to the Tri-Cities for the State Competition in June.

Todd Reed, Technology Director, thanked the community for the support of the technology levy. Todd prioritized the Tech Plan Proposal into three parts: Technology – District related needs, Safety & Security, and Capitol Projects. He presented the breakdown with dollars attached to each item.

#### **SUPERINTENDENT’S REPORT**

Superintendent, Dr. Randy Russell, thanked Rockford City Hall for hosting Freeman’s April 25<sup>th</sup> board meeting.

**SCHOOL SAFETY, CULTURE AND ENVIRONMENT:**

Dr. Russell continues to work with Jeff Bell on the Crisis Communications handbook. The plan is to distribute this to all districts.

**PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:**

The CEE survey is completed. Student and staff results were good. Parent participation was down. The Admin. Team went over the results. The staff connected to problem solving – what is best for kids. The survey also showed high strengths in leadership with opportunities of thinks to work on. The survey will conclude in 2020.

**FISCAL AND LEGAL ACCOUNTABILITY:**

Dr. Russell presented a draft of the possible saving opportunities that have been discussed at community and staff forums. The last legislative session is Sunday to finalize their budget. The implementing of SEBB to Freeman consists of a \$450,000 unfunded mandate. The Leadership team is working to spread out the cuts with minimal impact to classrooms and are looking at revenue opportunities. The board was asked to look at what the staff has recommended and to do some brainstorming.

Enrollment is solid at 873.11 FTE.

The ending cash balance is projected to end the year at 4.8%.

**BOARD COMMENTS:** Ed Cashmere commented that even though the district is faced with hard decisions, the preliminary savings opportunities draft shows successful results. Kudos and accolades to the Admin Team.

Neil Fuchs shared that the district would be in a great place if not for SEBB. Even with the possibility of cuts, Freeman has amazing schools. And the support is great.

**VISITORS COMMENTS & CONCERNS:** Ken Spiering congratulated Jim Straw for having his finger on the pulse of Freeman – “Be Nice”.

**UNFINISHED BUSINESS****APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3116 – 2nd READING:**

Ed Cashmere moved the Board approve Board Policy and Procedure No. 3116 – Students in Out-of-Home Care, as presented. Bill Morphy seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3241 – 2nd READING:**

Bill Morphy moved the Board approve Board Policy and Procedure No. 3241 – Classroom Management, Discipline and Corrective Action, as presented. Ed Cashmere seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY NO. 3410 – 2nd READING:**

Ed Cashmere moved the Board approve Board Policy No. 3410 – Student Health, as presented. Bill Morphy seconded the motion and it passed unanimously.

**NEW BUSINESS****APPROVAL OF ADDIDAS UNIFORM CONTRACT:**

Ed Cashmere moved the Board approve Freeman High School Agreement 2.8.18, as presented. Bill Morphy seconded the motion and it passed unanimously.

**APPROVAL OF RESOLUTION 2-2018/2019:**

Bill Morphy moved the Board approve Resolution 2-2018/2019 – Designation of Auditing Officers, as presented. Ed Cashmere seconded the motion and it passed unanimously.

**APPROVAL OF RESOLUTION 3-2018/2019:**

Ed Cashmere moved the Board approve Resolution 3-2018/2019 – 2019-2020 Budget Reductions, Reallocations, and Employee Adjustment, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF PARENT/TEACHER CONFERENCE WAIVER APPLICATION:

Bill Morphy moved the Board approve the OSPI Parent/Teacher Conference Waiver Request, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF 2019-2021 TECHNOLOGY PLAN:

Ed Cashmere moved the Board approve the 2019-2021 Technology Plan, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3414 – 1st READING:

Ed Cashmere moved the Board approve Board Policy & Procedure No. 3414 – Infectious Diseases, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6000 – 1st READING:

Bill Morphy moved the Board approve Board Policy No. 6000 – Program Planning, Budget Preparation, Adoption and Implementation, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6500 – 1st READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 6000 – Risk Management, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6610 – 1st READING:

Bill Morphy moved the Board approve Board Policy No. 6610 – Video Surveillance, as presented. Bill Morphy seconded the motion and it passed unanimously.

OTHER INFORMATION:

The future board meeting schedule was presented. The next board meeting is scheduled for Thursday, May 9th, at 11:00 am in the Elementary Community Classroom. There will be a drinking water update presented at that meeting. The following board meeting will be May 30<sup>th</sup> at 6:00 pm in the K-8 Multi-Purpose Room.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Erin Campbell – Resignation – Para Educator/Library Coordinator

Extracurricular: Ken Wells – Resignation – HS “JV” Volleyball Coach  
Jack Halstead – HS Assistant Golf Coach

Ed Cashmere moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

ADJOURNMENT: The regular board meeting adjourned at 7:07 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair