

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
JUNE 27, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Vice-Chair Ed Cashmere. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Annie Keebler, Bill Morphy, Randy Russell and Brendon Myers. Neil Fuchs and Jim Tippett were excused.

GUESTS: Debbie Morphy, Ellen Arguinchona, Everett Combs, Todd Reed, Jody Sweeney, Jim Straw, Lisa Phelan, Renee Bailey and Kris Herda.

FLAG SALUTE: Everett Combs led us in the flag salute.

ADDITIONS TO THE AGENDA: An addendum to the personnel report and an updated Preschool fees schedule was presented.

CONSENT AGENDA:

May 30th, 2019 Board Minutes	
June General Fund AP - 115038-115039, 115094-115160, 115164	\$110,089.46
June ASB Fund - 115041-115063, 115072-115093	\$ 42,763.98
June Capital Projects Fund - 115040, 115161	\$ 6,015.00
June Benefit Trust Fund - 115162, 115163	\$ 26,576.57
June Accounts Payable Direct Deposits	\$ 12,125.91
June Payroll - 115064-115071	\$743,206.96
May's Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

RECOGNITION OF RETIREES: No retirees were in attendance.

PACE CHARACTER TRAIT: INTEGRITY – Living a set of values which includes honesty, respect for others and personal responsibility.

CORRESPONDENCE:

- OSPI – Recognizing Everett on a fantastic WSP bus inspection.
- Board Administrator – June Update
- The Current – Honoring our PACE students of the year: HS-Cheyenne Groat, MS-Jack Schneider, Elem-Jaeger Emtman
- 911 Driving School – Thanking Freeman for the use of the campus last year

BUILDING REPORTS

Jim Straw, Middle School Principal, presented his board report. The MS will be replacing STAR with Newsela & Khan Academy next year as their benchmark program with a cost savings. The teachers are also using the state assessment software. The staff has adjusted to the safety and security upgrades and procedures that were implemented this past year. The Advisory Program will be revamped next year. The MS had a 96% participation for spring conferences. Thanks to the PTSG partnership, a water bottle filling station was installed. Enrollment for the year ended at 236 students.

Renee Bailey, High School Principal, reported the HS will continue to “Look, Listen, Learn” in their classrooms and collaboration time. The school wide expectations and commitments implemented this year has proven positive. The “One Team One Dream” culture of building strong student relationships, regular

unity activities, SWAT, PBIS, school wide expectations and visibility has worked well this year. The HS is also looking at credit retrieval options for students.

Lisa Phelan, Elementary Principal, shared that FES will continue to focus on PBIS next year. Minor infraction interventions were implemented this year. A 5th grade Leadership Team was introduced this last year and is growing for next year. The staff was involved in Trauma Informed Training and Safety & Security Training during the year. The PTSG partnership has been super supportive this year.

Kris Herda, Assistant High School Principal/Athletic Director, reported the coaches had an end of the year meeting. There is a weights program this summer. Kris is gearing up for the fall working on schedules, program meetings and planning. Work continues on the facilities. Football helmets have been reconditioned. The Athletics Golf Tournament in August has several team registrations, donations and sponsorships. Donations, sponsorships and registrations are still welcome.

DEPARTMENT REPORTS

Everett Combs, Mechanic/Asst. Transportation Supervisor, just returned from the WAPT State Conference in the Tri-Cities. He was in charge of the state school bus safety competition (Roadeo) at the conference. The Transportation Department will be receiving two new buses this summer. The Washington State Patrol Inspection is complete with a passing score. Bus ridership is up from last year. The asphalt project around the transportation co-op is complete.

Ellen Arguinchona, Nutrition Services Director, shared that the culinary training for the staff was a success. Two chefs were at Freeman training the cooks in scratch cooking and sharing new recipes. The staff are excited to share the new recipes with the students and staff next year. The nutrition department served over 1200 breakfasts during Maple Bars with Moms and Donuts with Dads. Ellen will be working on an entire year menu for next year in an effort to plan budgeting. She also plans to work on a spenddown sheet to track spending next year.

Jody Sweeney, Special Ed Director/School Psychologist, has been working on putting together a Social/Emotional/Behavioral Resource Center – books, resources, webpage links. Universal Design for Instruction and PBIS consulting has been modeled within the buildings and departments. Jody has been working to develop Student Assistance Teams within the buildings. The Special Ed Team has been communicating with parents regarding positive progress towards goals during the year. The team has participated in several trainings throughout the year: Right Response, Threat Assessment, social/emotional/behavioral techniques and case law regarding crisis management.

Todd Reed, Technology Director, has been getting equipment ready for surplus. The new devices are in. The contractors will start installing the pole vaults after the 4th. Three of the 25 computer carts have been built and assembled.

Kirk Lally's, Grounds/Maintenance Director, report was presented by Todd Reed. The lower field has been phrase mowed, top dressed, seeded and fertilized. The grass is starting to grow and should be ready by the fall. The new lower elementary/middle school playground is ready for the next step in the process. Thank you to Longs Excavation and Joe Reed for help leveling and smoothing out the ground. Irrigation and finishing details are being explored. The football field has been top dressed, seeded and fertilized with another application to follow in August. The remaining fields have been fertilized. Phase 2 of the parking lot project has been completed around Transportation. The custodial team are hard at work cleaning rooms. New carpet will be installed in the Middle School replacing the torn and worn carpet on the stairs.

SUPERINTENDENT'S REPORT

Dr. Russell thanked the new team members of the Leadership Team and how proud he is of the whole team. Dr. Russell then highlighted Board/Superintendent goals from the End of the Year Report.

- 2018/2019 Math and Science consumables
- 2019/2020 focus on Science materials – develop a sustainable curriculum rotation plan

- IEP on-line implemented – Special Education management program
- Continued Professional Development to include social emotional and PBIS training
- 2018 safety and security upgrades completed on budget and on time across the campus
- Successful development and implementation of a second School Resource Officer (SRO) position
- Partnership with other agencies to develop a school response plan and a crisis protocol manual
- Fire District 8 and Multi-Care offered “Stop the Bleed” training to our staff
- Fine tuning communication
- FSD has partnered with the Center for Educational Effectiveness (CEE) to conduct a student, staff and parent survey for the past three school years. The information is vital to assist us with our Freeman 2020 Strategic Plan.
- The Recovery Fund transitioned from the United Way to the Freeman Foundation
- Applied and received the School Emergency Response to Violence (SERV) Grant
- FSD completed a successful Financial and Accountability Audit
- Big projects were completed on time and on budget.
- Board realignment in December adding a new board member, Jim Tippet
- Work will continue with Professional Coach/Mentor Alison Olzendam and the Admin Team
- The WASA Presidency has been a great experience which ends next Tuesday, July 2nd

CURRICULUM, INSTRUCTION AND ASSESSMENT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

The Freeman 2020 Strategic Plan ends next June. The board is looking at giving the community a report card next June highlighting everything connecte4d to the Freeman 2020. A great reporting opportunity – checking off things accomplished, things still working on and things to still accomplish.

FISCAL AND LEGAL ACCOUNTABILITY:

End of the year enrollment ended in great shape. Projected ending cash balance is at 4.89%.

BOARD COMMENTS: None at this time.

VISITORS COMMENTS & CONCERNS: No visitors in attendance.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2030 – 2nd READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 2030 – Service Animals in Schools, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4314 – 2nd READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 4314 – Notification of Threats of Violence or Harm, as presented. Annie Keebler seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF ADMIN/LEADERSHIP TEAM 2019-2020 SALARY SCHEDULE:

Annie Keebler moved the Board approve the Admin/Leadership Team Salary Schedule for 2019/2020, as presented. Bill Morphy seconded the motion and it passed unanimously.

REVIEW AND APPROVE 2019/2020 SCHOOL YEAR FEES:

Annie Keebler moved the Board approve the 2019/2020 school year fee changes, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY:

Bill Morphy moved the Board approve the surplus technology property, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 5-2018/2019:

Annie Keebler moved the Board approve Resolution 5-2018/2019, Capital Projects Fund Budget Extension, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 6-2018/2019:

Bill Morphy moved the Board approve Resolution 6-2018/2019, General Fund Budget Extension, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD PROCEDURE NO. 2410 – 1ST READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 2410 – High School Graduation Requirements, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3144 – 1ST READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 3144 – Release of Information Concerning Student Sex and Kidnapping Offenders, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3231 – 1ST READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 3144 – Student Records, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4310 – 1ST READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 4310 – District Relationships with Law Enforcement and Other Government Agencies, as presented. Annie Keebler seconded the motion and it passed unanimously.

OTHER INFORMATION:

The Board Work Session is scheduled for August 21, 2019, in the PRTC training room. Details to follow. There will be a 2019-2020 Budget Hearing, Thursday, July 25th, at 5:00 pm in the K-8 Multi-Purpose Room. The scheduled board meeting will follow at 6:00 pm in the K-8 Multi-Purpose Room. The following board meeting will be August 22nd at 6:00 pm in the K-8 Multi-Purpose Room. The Board Meeting Schedule for 2019-2020 was presented, reviewed and discussed. Annie Keebler moved the Board approve the 2019-2020 Board Meeting Schedule, as presented. Bill Morphy seconded the motion and it passed unanimously.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Anne-Marie Ophus – Resignation – HS ELA Teacher
Danielle Troup – Resignation – HS Special Education Teacher
Annette Pare – New Hire – HS Counselor

Classified: Janet Reiersen – Resignation – Para Educator

Bill Morphy moved the Board approve the personnel action as presented. Annie Keebler seconded the motion, and it passed unanimously.

EXECUTIVE SESSION:

The board went into executive session at 7:31 pm for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee (the Superintendent), such session estimated to be approximately 45 minutes in length. Ed Cashmere stated there is action anticipated after the session.

The Board returned to open session at 8:42 pm. Mrs. Keebler moved the Board approve the Superintendent contract renewal for 2019-2022. Mr. Morphy seconded the motion and it passed unanimously.

ADJOURNMENT: The regular board meeting adjourned at 8:43 pm with no further action.

Recording Secretary

Board Secretary

Board Chair