

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
October 30, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Ed Cashmere, Bill Morphy, Randy Russell and Brendon Myers. Jim Tippett was excused.

GUESTS: Debbie Morphy, Jody Sweeney, Ellen Arguinchona, Char Trejbal, Todd Reed, Everett Combs and Kirk Lally.

FLAG SALUTE: Char Trejbal led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel addendum report was presented.

CONSENT AGENDA:

October 10th, 2019 Board Minutes	
October Mid-Month AP - 115506-115526	\$ 43,085.97
October General Fund AP - 115557-115624	\$111,076.51
October ASB Fund - 115543-115556	\$ 6,894.99
October Capital Projects Fund - 115625 - 115627	\$ 15,560.44
October Benefit Trust Fund - 115628 - 115629	\$ 14,716.93
October Accounts Payable Direct Deposits	\$ 3,819.94
October Payroll - 115527-115542, 115630	\$816,697.25
3rd QTR Comp Tax	\$ 140.32
September's Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Ed Cashmere seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control.

CORRESPONDENCE:

- Board and Administrator

**DEPARTMENT REPORTS**

Todd Reed, Technology Director, presented the board with a 7-day Chromebook analysis showing the activity and inactivity of the Chromebooks across the district. Todd also shared his new ticket system that he is using to help himself organize and prioritize the many emails he receives each day. Every Thursday, Todd is sending out a "Tech Tip" to the staff in an FAQ format along with a video that shows what to do. The document is printable. He hopes this will help empower the staff in their knowledge of technology.

Ellen Arguinchona, Nutrition Services Director, has had a busy month completing several state reports. Ellen will be connecting with the high school this month to talk about recipes and taste testing with the Student Action Team. Ellen is still recruiting and has posted in several areas for her 2.5-hour Nutritionist III position. There have been several community events this month using the kitchen that Ellen has been managing. The Veterans Day breakfast planning is under way. Final edits for the freezer grant are finishing up and will be submitted by November 7<sup>th</sup>. Due to a state funding change this year the district is receiving additional cents per breakfast for middle school free/reduced breakfast. Participation is up a little from last year; hoping that will continue.

Jody Sweeney, Special Ed Director/School Psych, has been focusing on collaboration in several areas; with transportation, a new team member, outside agencies, students, parents and staff. Her team is also working/collaborating with several students with alternative education programs alongside parents, community and outside agencies.

Char Trejbal, Transportation Supervisor, reported that the special education buses are getting full and are still needing an aide on one of the routes. Char shared a report that she submits to the state showing bus mileage by activity with comparisons to last year. The ridership report is also due, shortly.

Everett Combs, Mechanic/Asst. Transportation Supervisor, held a Safety Meeting Tuesday, the 29<sup>th</sup>. Everett has submitted a grant application for bus replacement with the EPA. EPA's goal is to get all pre 2006 buses off the road.

Kirk Lally, Maintenance/Grounds Director, has scheduled to have the sprinklers blown out next Monday. Adam managed to get the football field mowed, with snow on the ground, so lines can be painted. The district safety inspection went well. The elementary night custodian position has been filled. Thank you to the drivers that have been helping in custodial and nutrition services vacancies.

### **SUPERINTENDENT'S REPORT**

The timeline and report card information has been shared with the high school ASB and the Middle School Staff. If interested, they were invited to be on the committees. The 1<sup>st</sup> meeting will be held November 13<sup>th</sup> at 5:00 pm at the high school. Lisa Phelan, Jim Straw, Renee' Bailey and Brendon Myers will be heading up each committee.

#### **CURRICULUM, INSTRUCTION AND ASSESSMENT:**

The new conference scheduled has been implemented for the first time this week. The Leadership Team goals meetings have concluded for this year.

#### **PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:**

The district will be meeting with 2<sup>nd</sup> Harvest to expand our current Bite-To-Go Program. Valley Real Life will be sponsoring a "Trunk or Treat" in the elementary parking lot on the 31<sup>st</sup>. They will also be partnering in the Bite-to-Go Program. Valley Real Life will attend the November board meeting with an update on the partnership that will start in February. They will be giving materials, resources and supplies in exchange of the building usage.

#### **FISCAL AND LEGAL ACCOUNTABILITY:**

The board looked at the ending cash balance. There is a lot of capital outlay at the beginning of the year so we will have a better idea in January of the actual operations balance.

**BOARD COMMENTS:** Annie Keebler shared that she was able to attend walk throughs on Monday in the high school and Wednesday in the elementary.

**VISITORS COMMENTS & CONCERNS:** No visitors were in attendance.

### **UNFINISHED BUSINESS**

#### **APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3122 – 2nd READING:**

Annie Keebler moved the Board approve Board Policy No. 3122 – Excused and Unexcused Absences, as presented. Ed Cashmere seconded the motion and it passed unanimously.

#### **APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3207 – 2nd READING:**

Ed Cashmere moved the Board approve Board Policy and Procedure No. 3207 – Prohibition of Harassment, Intimidation, and Bullying, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 4500 – 2nd READING:

Annie Keebler moved the Board approve Board Policy and Procedure No. 4500 – Unmanned Aircraft System and Model Aircraft, as presented. Ed Cashmere seconded the motion and it passed unanimously.

**NEW BUSINESS**

APPROVAL OF BOARD POLICY NO. 3120 – 1st READING:

Ed Cashmere moved the Board approve Board Policy No. 3120 – Enrollment, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 3211 – 1st READING:

Ed Cashmere moved the Board approve Board Policy and Procedure No. 3211 – Gender-Inclusive Schools, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3423 – 1st READING:

Bill Morphy moved the Board approve Board Policy No. 3423 – Parental Administration of Marijuana for Medical Purposes, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 4218 – 1st READING:

Bill Morphy moved the Board approve Board Policy and Procedure No. 4218 – Language Access Plan, as presented. Ed Cashmere seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next board meeting will be Monday, November 25<sup>th</sup>, at 6:00 pm at the K-8 MPR. The Advanced Board Work Session is scheduled for Thursday, December 12<sup>th</sup>, at 2:00 in the District Office conference room followed by a Board/Leadership dinner and regular scheduled board meeting at 6:00 pm in the K-8 MPR.

PERSONNEL: Dr. Russell recommended the following personnel action:

- Certified: Gerald Wilson – Substitute Teacher
- Classified: Carrie Kiddoo – New Hire – Para Educator – Non Continuing – 6 hr./day  
Richard Slover – New Hire – Elementary Night Custodian – 7 hr./day  
Karen Gude – Substitute Secretary  
Kristina Clifford – Substitute Secretary
- Extracurricular: Kohn Cottrell – HS Overflow Assistant Football Coach  
Michael Coumont – MS Assistant Girls Volleyball Coach  
John Hays – Resignation – MS Boys Assistant Basketball Coach  
Tracy Phelps – Resignation – HS Girls JV Basketball Coach

Annie Keebler moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 6:50 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair