

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
November 25, 2019

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Ed Cashmere, Bill Morphy, Jim Tippett, Randy Russell and Brendon Myers. Annie Keebler was excused.

GUESTS: Debbie Morphy, Jody Sweeney, Ellen Arguinchona, Char Trejbal, Todd Reed, Everett Combs, Kirk Lally, Renee Bailey, Kris Herda, Jim Straw, Lisa Phelan, Bill & Cis Hyndman, John Hays, Stefani Peterson, James Jydstrup, Robotics team members, coaches and parents.

FLAG SALUTE: Jim Straw led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel report was presented.

CONSENT AGENDA:

October 30th, 2019 Board Minutes

November Mid-Month AP - 115653-115658 \$24,720.26

November General Fund AP - 115684-115749, 115673-115675 \$137,649.62

November ASB Fund - 115676-115683, 115659-115672 \$13,592.09

November Capital Projects Fund - 115750 - 115753 \$66,318.48

November Benefit Trust Fund - 115754 - 115755 \$16,465.41

November Accounts Payable Direct Deposits \$10,542.25

November Payroll - 115756-115766 \$795,738.14

October's Treasurer's Statement/Budget Status

Ed Cashmere moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD RECOGNITION:

- Recognition of past retiree Cis Hyndman – Thank you, Cis, for your endless energy, time and dedication to our students, staff and community. You are a true inspiration. You are missed.
- Presentation to the Board by the Robotics team – The two Robotics team shared their projects to the board and visitors that they will be presenting at competition in December.  
Bill Morphy moved that the board give the Robotics team a \$1,000 donation in support of the program. Ed Cashmere seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: CITIZENSHIP – Positively contributing to society & community and dutifully respecting authority & the law.

CORRESPONDENCE:

- Kelly Hicks – Letter to the Board
- Board and Administrator – Key Responsibilities of the Board
- OSPI – Special Education Report
- Public Records Request – KXLY Reporter

**BUILDING REPORTS**

Lisa Phelan, Elementary Principal, and her staff are preparing for the break. Lisa is working on the Kindergarten profile meetings and discussing WaKIDS. All other grade levels are done. Observations are wrapping up. The recent lockdown drill was successful and quick. The 5<sup>th</sup> grade leadership team are doing a fantastic job on the playground and with Friday cheer. The PTSG had a mother & son dance and have opened the \$100 classroom grants. During the elementary late start PD, the staff was provided with postural reflex integration movements to create more efficient neurological pathways for physical, mental,

emotional, and cognitive functioning; presented by Empire Pediatric Therapy. Kristi Parry did an excellent job with the Art Smart event. The book fair is coming up December 6<sup>th</sup> – 13<sup>th</sup>. Valley Real Life is partnering with the elementary staff helping to supply classrooms with snacks and supplies for students. P-5 enrollment is 386. The additional preschool is going great!

Jim Straw, Middle School Principal, invited Deputy Nye to the late start PD. He shared with the staff the different vaping and consumption devices. The Instructional Materials committee is looking at 6<sup>th</sup> grade World Civilizations and audio versions of textbooks for the middle school. FMS continues to plan their Advisory Thursdays for November. The MS had 91% attendance rate at conferences. The annual Veterans Day assembly and breakfast was very successful. The 1<sup>st</sup> meeting of the Freeman 2020 Strategic Plan review was November 13<sup>th</sup>. The ASB has chosen 6 dates to open the concession stand during athletic competitions. Enrollment is holding at 234.

Renee Bailey, High School Principal, reported the ASVAB Test was administered at the high school. The PSAT scores are coming in. The food drive ended November 25<sup>th</sup>. The Community Art Night held at the HS was phenomenal which incorporated a leadership component. Enrollment is at 315 - up 11 from last year at this time.

Kris Herda, HS Asst. Principal/Athletic Director, is wrapping up with fall sports and following up with evaluations and coach meetings. Winter sports have started to include clinics and pre-season meetings. Kris is preparing an Emergency Response Plan for all facilities. IMPACT testing will be done on all students not tested for previous sports. The Booster Club is supporting this expense. The Booster Club meets monthly. Kris is also researching Medical Staff volunteers for home games.

### **DEPARTMENT REPORTS**

Jody Sweeney, Special Ed Director/School Psych, attended a presentation at West Central Community Center regarding information on vaping, drugs and alcohol and the current trends. Jody met with Jeff Bell and Leon Covington (ESD 101) regarding threat assessment and how to best communicate our collaborative process in support of kids. The SpEd team is collaborating with the different departments assisting with individual and group student support as a team.

Char Trejbal, Transportation Supervisor, reported fall sports are winding down so there will be a short break before winter sport trips start up. Deputy Nye met with the transportation department and shared information about all the vaping devices that are currently being used and some of the devices that have been confiscated from students. Char shared that she has filled two openings in her department.

Everett Combs, Mechanic/Asst. Transportation Supervisor, had a surprise winter bus inspection from Washington State Patrol last week. The inspection passed. Great job, Everett!

Ellen Arguinchona, Nutrition Services Director, has had a busy month. She has been working with the HS Student Action Team taste testing and talking about recipes. The department has a good candidate for the Nutrition III position. There was a romaine lettuce recall, so all the romaine had to be thrown out. Approximately 90 people were served at the Veterans Day Breakfast. The MS Leadership class helped with baking. Ellen has submitted a grant for the freezer and is waiting to hear back. She is working on a plan to reduce the amount of negative lunch balances.

Kirk Lally, Maintenance/Grounds Director, has been working on the winter equipment and all the equipment is ready to go. All is quiet for now.

Todd Reed, Technology Director, received 30 more Chromebooks last week and has those up and going for the MS computer lab.

### **SUPERINTENDENT'S REPORT**

The 1<sup>st</sup> Strategic Planning meeting was held November 13<sup>th</sup> with 35 members in attendance. The Plan was reviewed and the timeline was discussed along with how to collect data and issue a report card to the community. Jim Straw, Lisa Phelan, Renee Bailey and Brendon Myers are off to a good start.



Classified: Jolita Truett – New Hire – Child Nutritionist III  
Jason Lawson – Substitute Custodian  
Katie Youngren – Resignation – Bus Driver  
Tawnya Becker – New Hire – Bus Driver  
Karen Gemmet – New Hire – Bus Aide

Ed Cashmere moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:32 pm with no further action.

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Recording Secretary

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Board Secretary

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Board Chair